

**REQUEST FOR QUALIFICATIONS
AUDIT SERVICES FOR THE CITY OF BLUE MOUND**

The City of Blue Mound (City) is soliciting a Request for Qualifications (RFQ) from respondents who are experienced with Audit Services for a municipality.

Brief History of the City of Blue Mound

The City of Blue Mound is located in Tarrant County on Highway 156. Blue Mound is approximately 10 miles north of Fort Worth.

The City of Blue Mound is a Council-Manager Form of Government. The Mayor and five Council members are elected by the voters. The City's approximately 18 full-time employees provide an array of services including police protection, court, water and sewer service, street construction and maintenance, and parks and recreational activities. Fire protection is provided by volunteers and a mutual aid agreement with Saginaw and Fort Worth Fire Departments. For more information about the City of Blue Mound, visit www.BlueMoundTexas.us.

Contract Basis – a contract will be negotiated with the best evaluated proposer under this Request for Qualifications (RFQ).

Issuance of RFQ	3/19/2024
1st Advertisement	3/20/2024
2nd Advertisement	4/3/2024
Deadline for RFQ Question	4/5/2024
Deadline for Responses to RFQ Questions	4/10/2024
Proposal Due Date	4/12/2024
City Council Approval	4/16/2024
Notice of Award	4/17/2024

INTENT

- a) The City of Blue Mound (hereinafter called "City") is soliciting Statements of Qualifications from interested auditors (hereinafter called "the auditor") to provide Professional Audit Services.
- b) The information contained within this document is intended to provide interested auditors with the requirements and criteria that will be used to make the selection.

GENERAL INFORMATION

- a) The City is seeking the services of a qualified certified public accountant firm to perform the following services for the fiscal years ending September 30, 2022, through 2026.
 - i) City of Blue Mound Audit
 - ii) Federal and State Single Audit, if applicable
 - iii) Agreed-upon procedures for the Texas Commission of Environmental Quality
- b) The City's fiscal year begins on October 1 and ends on September 30. All of the above entities have the same fiscal year.

- c) The City provides the following services to its citizens: public safety (police and fire), public works, parks and recreation, water, sewer, and general administrative services.
- e) More detailed information on the government can be found in the 2021 City of Blue Mound Audit Report and in the 2023/2024 City of Blue Mound Annual Operating Budget at www.BlueMoundTexas.us.
- f) Contract initiation date: Upon acceptance by the City Council, for the fiscal year ending 2022 through 2026.

ATTACHMENTS:

Attachment "A" Respondent Signature page

Attachment "B" References

Attachment "C" Insurance

Attachment "D" Suspension and Debarment

Attachment "E" Prohibition on Contracts with Companies Boycotting Israel

DUE DATE AND DELIVERY LOCATION

Ten copies (one marked "original" and 9 marked "copy") of your response containing all items and information required by this RFQ must be submitted in a sealed envelope or box clearly marked with **Request for Qualifications for Audit Services for the City of Blue Mound** on the outside of the envelope or box and must be received in the City Secretary's office at the following address **no later than Friday, April 12th, 2024 at 2:00 PM cst.** to be considered:

City of Blue Mound
Amber Smith, City Secretary
301 S. Blue Mound Rd.
Blue Mound, Texas 76131

GENERAL CONDITIONS

LEGAL ADDRESSES

All notices, letters, and other communications to you will be mailed, faxed, emailed or delivered to the respondent's business address, fax number or email address listed in your response. You may change the address or contact information at any time by notice in writing to the City.

INDEMNIFICATION

You shall indemnify and hold harmless City and its officers, employees, agents, successors, and assigns from and against all claims, demands, suits, judgments, damages of every kind and type (bodily injury, death, property loss or destruction), attorney fees, costs, and interest that arise out of or relate to acts or omissions of respondent or respondent's officers, agents, employees, or subcontractors in the course of performing the contract.

PROPOSALS BECOME PUBLIC RECORDS; MARKING CONFIDENTIAL OR PROPRIETARY INFORMATION

During the evaluation process, the CITY treats all responses with the highest level of confidentiality. However, once the evaluation process has been completed and a contract is awarded, the entire

procurement becomes public information. If you consider any portion of your response to be confidential and/or proprietary and that disclosure of its contents to competitors would cause you substantial competitive harm, then you must clearly identify those portions of your response by placing the term **CONFIDENTIAL OR PROPRIETARY** in bold letters on the applicable page(s). The CITY will attempt to protect the identified portions from disclosure to the extent possible under the law. You will be given notice of any request for disclosure of the identified information and given the opportunity to support your claim of confidentiality before the Texas Attorney General.

QUESTIONS, CLARIFICATIONS and CORRESPONDENCE

All questions and requests for clarification must be submitted to the Director of Finance in writing and will be answered by the Director of Finance in writing. No questions will be accepted or answered verbally. **Except as provided in this section, upon issuance of this RFQ, you are specifically directed not to contact other City or CITY personnel, and any consultants, Engineers or Architects of the City or CITY, other than the Director of Finance, for answers to questions, clarifications, meetings, conferences, or technical discussions or anything else related to this RFQ.** Failure to strictly abide by this policy may result in your immediate disqualification from this and other bidding opportunities.

All questions must be submitted at least thirteen (13) days prior to the proposal due date. All questions will be answered at least four (4) days prior to the proposal due date. If the questions cannot be fully answered by that time, the opening date of the bid will be extended by addendum to allow sufficient time for all questions to be answered and those answers to be provided to all registered respondents. Submit your questions to:

Jennifer Calvert
City Administrator/Director of Finance
City of Blue Mound
301 S. Blue Mound Rd.
Blue Mound, TX 76131

E-mail questions to jcalvert@bluemoundtexas.us

If the answers provided by the Director of Finance do not change the information published in the original documents, then only a clarification will be issued. Clarifications do not require acknowledgement. However, if the answers do materially change the information published in the original documents, then an Addendum will be issued. **Addendums require that you sign an acknowledgement of receipt of the addendum and submit it with your response to the RFQ.**

It is your responsibility to verify if an addendum(s) or clarification(s) have been issued and that you have received same. Contact the Director of Finance at 817-232-0663 to verify.

ACCEPTANCE OR REJECTION OF PROPOSALS

The CITY reserves the right to accept or reject any or all responses or parts of responses, to waive any formalities and technicalities, and to accept the best evaluated response.

CANCELLATION

The RFQ may be cancelled (in part or in its entirety) at any time with written notice by the CITY.

REIMBURSEMENTS

There is no express or implied obligation for the CITY to reimburse respondents for any expenses incurred in preparing responses to this Request for Qualifications. The CITY will not reimburse respondents for these expenses, nor will the CITY pay any subsequent costs associated with the provision of any additional information or presentation, or to procure a contract for these services.

DISPUTES

In case of any doubt or difference of opinion as to the services and deliverables herein, the decisions of the CITY shall be final and binding on both parties. The laws of the State of Texas will govern interpretation and performance of the obligations imposed on the parties pursuant to this order. Further, the successful respondent agrees that the courts of the State of Texas shall have jurisdiction over the successful respondent with respect to any action brought by the CITY relating to the performance of the respondent's obligation hereunder. Venue and jurisdiction of any suit, right or cause of action arising under or in connection with these specifications, shall lie exclusively in Hale County, Texas.

REQUEST FOR NON-CONSIDERATION

Request for non-consideration or withdrawal of a response must be made in writing to the Director of Finance and received by the CITY prior to the time set for opening.

DEFAULT

In case of default by the successful responder, the CITY may procure the services from other sources.

CONDITIONS FOR PROPOSAL SUBMITTAL

All responses to this RFQ become the property of the CITY. The CITY will not return responses or other information supplied to the CITY.

All respondents shall comply with all conditions, requirements, and specifications contained herein. Any departure will constitute sufficient cause for rejection of the response.

Responses to this RFQ are to be signed by an officer of the company authorized to bind the company in a contract submitted and to its provisions submitted in the RFQ. **Failure to manually sign the response will disqualify the respondent.** Responses are to contain a statement indicating the period during which the response will remain valid. A period of not less than ninety (90) days is required.

FAMILIARITY WITH SCOPE OF WORK

This RFQ is based on the Scope of Work and information included in this document. Prior to submission of any response, each respondent should be thoroughly familiar with the scope, information, and the general terms and conditions in this package. The failure or omission of any respondent to examine any form, instrument or document shall in no way relieve any respondent from any obligation in respect to his/her response. No allowance will be made because of lack of knowledge of this document. It is the responsibility of each respondent to ascertain the completeness of the information contained herein and thoroughly address those concerns in their response to this RFQ.

SPECIFIC PERFORMANCE

This RFQ will require specific performance on all criteria as stated in your response. All specifications are as written unless specifically taken exception to by you. Any exception accepted by the CITY will be strictly adhered to. Responders must submit written requests for exceptions to any specifications/conditions with their response. *Exceptions made without submission of a written request may result in disqualification.*

SCOPE OF WORK

The following Scope of Work is to be provided by the successful auditor:

- a) The City's general purpose financial statements will be audited in accordance with generally accepted auditing standards and *Government Auditing Standards* issued by the Comptroller General of the United States, and all federal and state single audit requirements. The auditor will express an opinion concerning whether the general purpose financial statements present fairly, in all material respects, the financial position of the City of Blue Mound, Texas and the results of its operations and the cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.
- b) In accordance with *Government Auditing Standards*, the auditor will consider the City's internal control structure over financial reporting and assess control risk. It is recognized that the management of the City is responsible for establishing and maintaining an internal control structure.
- c) Reports to be Issued –
Following the completion of the audit of the fiscal year's financial statements, the auditor shall present to the City Council within 160 days after the last day of the City's fiscal year, or after auditing work for that fiscal year begins:
 - A report on the fair presentation of the financial statements in conformity with generally accepted accounting principles. (Audit Report)
 - A report on the internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*. (Internal Control Report)
 - A report on compliance for each major program and on internal control over compliance in accordance with Uniform Grants Management Standards and the State of Texas Single Audit Circular and on the Schedule of Expenditures of Federal and State Awards. (Single Audit)
 - A report to the Texas Commission on Environmental Quality pursuant to Subchapter C of Title 30 Texas Administrative Code §37.271. (TCEQ Report)
 - Required Communication to those in charge of governance (Required Communication)
 - Required reports for all entities.
- d) Special Considerations
 - The City currently anticipates it will prepare one or more official statements in connection with the sale of debt securities that will contain the general-purpose financial statements and the auditor's report thereon. The auditor may be asked to supply a confirmation letter as to debt service coverage or necessary "comfort letters."
 - The City may require the auditor's assistance to comply with new reporting requirements mandated by the Government Accounting Standards Board (GASB).
 - The auditor will submit Form SF-SAC data collection form and a copy of the A-133 reporting package to the Federal Audit Clearinghouse.
 - The City may periodically amend the contract for a special engagement. An example of

this would be a franchise fee audit.

RFQ RESPONSE ELEMENTS AND FORMAT

The City requires comprehensive responses to every section within this RFQ. To facilitate the review of the responses, you must follow the described response format. The intent of the response format requirements is to expedite review and evaluation. It is not the intent to constrain Respondents with regard to content, but to assure that the specific requirements set forth in this RFQ are addressed in a uniform manner amenable to review and evaluation. A response that does not provide all the information requested below may be deemed non-responsive. Your response must concisely contain sufficient information to assure the City of its accuracy and any additional information necessary to summarize the overall benefit of the response to the City. **Responses must include the following information in the order listed:**

A. Your Qualifications and Experience

- Complete the Respondent's Information and Signature Page (Attachment A).
- The auditor's past experience and performance on comparable government engagements; include all municipal engagements within the last five years.
- The auditor's past experience and performance auditing similar federal or state financial assistance programs.
- The quality of the auditor's professional personnel to be assigned to the engagement and the quality of the auditor's management support personnel to be available for technical consultation.
- Provide brief resumes of the personnel assigned to the engagement including the partner in charge of the audit team, the manager in charge of the onsite field work and the senior in charge of the onsite field work.
- The City currently uses Incode software. Computer expertise with same or compatible software.

B. Mandatory Elements

- The auditor is an independent auditor licensed to practice in Texas.
- The auditor has no conflict of interest with regard to any other work performed by the firm for the City.
- The auditor must have the ability to conduct the audit in the timeframe required.
- The auditor must have a continuing professional education program in state and local government accounting, auditing, and financial reporting.

C. Audit Approach

Set forth a work plan including an explanation of the audit methodology to be followed to perform the services required in this Request for Qualifications. Auditors are required to provide the following information on their audit approach:

- Proposed segmentation of the engagement.
- Level of staff and number of hours to be assigned to each proposed segment of the engagement.

- Sample sizes and the extent to which statistical sampling is to be used in the engagement.
- Extent of use of audit software in the engagement and approach to be taken in drawing audit samples for purposes of test compliance.
- Type and extent of analytical procedures to be used in the engagement.
- Approach to be taken in determining laws and regulations that will be subject to audit test work.
- Approach to the implementation of new GASB pronouncements.
- Approach to internal control structure understanding.

D. Your References

Provide references for all key personnel/team members for similarly successful projects including the name of the agency, address, contact name, current telephone number, email address and a brief description of services provided (see Attachment B). Experience and/or references with similar public/private partnerships is preferred, but not required.

E. Attachment D Suspension and Debarment Certification and Attachment E Prohibition on Contracts with Companies Boycotting Israel

F. Your Addendum Acknowledgement

You must acknowledge receipt of addendum(s) (if any are issued) by signing and returning the signature page of the addendum as required in the General Conditions.

EVALUATION OF PROPOSALS

After the responses are opened on the stated date and time, they will be reviewed for responsiveness by the Director of Finance. In order for a response to be considered responsive to this RFQ, it must conform to all the substantial material terms and conditions required herein. A response that does not so conform will be declared non-responsive and will not be further evaluated.

Statements of Qualifications will be evaluated and scored for both technical qualifications and price. The Director of Finance then makes a recommendation to the City Council.

If the City is unable to negotiate a satisfactory contract with the highest ranked auditor, the City shall formally end negotiations with the auditor and begin negotiations with the second most highly ranked auditor.

Negotiations shall be undertaken in this sequence until a contract is made. The contract will be subject to approval by the City Council.

EVALUATION CRITERIA

This proposal will be awarded to the best evaluated proposer. The following scoring will be used to evaluate each proposer's response to the RFQ.

A.	Qualifications and Experience		30
B.	Mandatory Elements		30
C.	Audit Approach		30
D.	References		10
		Max. Possible Score	100

PRESENTATIONS & NEGOTIATIONS

Contract negotiations may be conducted with responsible respondents who submit Qualifications that are reasonably susceptible of being selected. Respondents reasonably susceptible of being selected based on criteria set forth in this RFQ may be given an opportunity to make a presentation and/or interview with the Director of Finance. Following any presentation and/or interviews, firms will be ranked in order of preference and contract negotiations will begin with the top ranked respondent. Should negotiations with the highest ranked respondent fail to yield a contract, or if the respondent is unable to execute said contract, negotiations will be formally ended and then commence with the second highest ranked respondent, etc. However, the CITY reserves the right, within its sole discretion, to award a contract without presentations or interviews, based solely on information supplied in the RFQ responses.

AWARD OF CONTRACT

CONTRACT FORM

Please submit a sample contract that your company uses for this service. We will work with the selected respondent to negotiate a contract that is acceptable to both parties. If there is a conflict with the contract and the proposal, the proposal will prevail. All other documents including the original Request for Qualifications package together with all addendums and clarifications and the successful respondents bid documents will be included by reference.

NOTE: the form of contract and business points will be negotiated with the successful proposer.

CONTRACT TERM

The contract shall become effective from the date of acceptance and approval by the CITY. It will remain in full force and effect for an agreed term. The term will begin with the 2022 fiscal year audits and remain through the 2026 year end.

CONTRACT DOCUMENT REQUIREMENTS

After the proposal has been awarded by the CITY, the Director of Finance will send the awarded respondent a Notice of Award which will include a contract and a listing of other documentation required prior to fully executing the contract. Upon receipt of this notice, the vendor will have ten (10) calendar days to provide the Finance Department with the signed contracts and any other documentation that is required by the terms and conditions of the proposal. **The Contracts must be signed by the CITY, and all other conditions required by the terms and conditions of the proposal must also be met before any work may begin.** If there is failure to demonstrate good faith effort in providing the necessary documentation, then the respondent will be considered to have abandoned his proposal. The proposal will then be considered as non-responsive and may be promptly re-awarded to the next best evaluated proposal.

CONFLICT OF INTEREST

Per the terms of Chapter 176 of the Local Government Code, should any vendor be awarded all or any part of the goods or services on which this Proposal solicits a return, then it is the vendor's sole responsibility to provide the CITY, with an updated Conflict of Interest Questionnaire, Form CIQ. The vendor must file the updated form within 7 days after learning that a prior filing (if any) is no longer accurate. This form and the names of the City Council Members, Mayor, City Administrator is available on the City's website located at www.BlueMoundtexas.us.

TEXAS ETHICS COMMISSION HOUSE BID 1295

Effective January 1, 2016 The Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties (Form 1295) to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The Texas Ethics Commission has adopted rules requiring the business entity to file form 1295 electronically with the Commission. Before the City of Blue Mound will enter into a binding agreement with a business that said business must submit form 1295. The said business must go to www.ethics.state.tx.us to file Reports Electronically. Once the said business has filed the report electronically the said business will print a copy of the form and submit back to the City with the signed copy of the contracts. Once the City has received the copy of the submitted form 1295 and acknowledged the form on the Texas Ethics Commission website the City will execute the contract.

Request for Proposal

City of Blue Mound

Audit Services

RESPONDENT'S INFORMATION AND SIGNATURE

The undersigned affirms that they are duly authorized to execute this contract, that this RFP has not been prepared in collusion with any firm, and that the contents of this RFP has not been communicated to any other firm prior to the official opening of this RFP.

Date: _____

Company Name: _____

Printed Name: _____

Title: _____

Phone number: _____

Fax number: _____

Email: _____

Mailing Address: _____

PO Box or Street, City, State and Zip

Remit Address (if different than above) _____

PO Box or Street, City, State and Zip

Federal Tax ID No.: _____

Signed By: _____

ATTACHMENT B REFERENCES

Provide references for similarly successful projects, including the name of the agency, address, contact name, telephone number and a brief description of services provided:

1.

COMPANY NAME

STREET ADDRESS

CITY

STATE

ZIP

CONTACT PERSON

TELEPHONE NUMBER

SERVICES PROVIDED

2.

COMPANY NAME

STREET ADDRESS

CITY

STATE

ZIP

CONTACT PERSON

TELEPHONE NUMBER

SERVICES PROVIDED

3.

COMPANY NAME

STREET ADDRESS

CITY

STATE

ZIP

CONTACT PERSON

TELEPHONE NUMBER

SERVICES PROVIDED

City of Blue Mound, TX
RFQ for
Audit of Annual Financial Statements
Insurance Requirements
Attachment C

SECTION A. Prior to the approval of this contract by the City, the Contractor shall furnish a completed Insurance Certificate to the City, which shall be completed by an agent authorized to bind the named underwriter(s) to the coverages, limits, and termination provisions shown thereon, and which shall furnish and contain all required information referenced or indicated thereon. **THE CITY SHALL HAVE NO DUTY TO PAY OR PERFORM UNDER THIS CONTRACT UNTIL SUCH CERTIFICATE SHALL HAVE BEEN DELIVERED TO THE CITY.**

INSURANCE COVERAGE REQUIRED SECTION B. The City reserves the right to review the insurance requirements of this section during the effective period of the contract and to require adjustment of insurance coverages and their limits when deemed necessary and prudent by the City based upon changes in statutory law, court decisions, or the claims history of the industry as well as the Contractor.

SECTION C. The Contractor shall obtain and maintain in full force and effect for the duration of this contract, and any extension hereof, at Contractor's sole expense, insurance coverage written by companies approved by the State of Texas and acceptable to the City, in the following type(s) and amount(s):

INSURANCE (Copies of Endorsements will be Required)		COMBINED SINGLE LIMIT	
TYPE OF INSURANCE			
GENERAL LIABILITY			
<input checked="" type="checkbox"/> Commercial General Liability	<input type="checkbox"/> Other _____	General Aggregate	<u>\$1,000,000</u>
<input type="checkbox"/> Claims Made	<input checked="" type="checkbox"/> Occurrence	Products-Comp/Op AGG	<u>X</u>
<input type="checkbox"/> W/Heavy Equipment	<input type="checkbox"/> XCU	Personal & Adv. Injury	<u>X</u>
<input type="checkbox"/> To Include Products of Complete Operation Endorsements		Contractual Liability	<u>X</u>
		Fire Damage (Any one Fire)	_____
		Med Exp (Any one Person)	_____
CYBER LIABILITY			
<input checked="" type="checkbox"/> Cyber Policy		General Aggregate	<u>\$1,000,000</u>
AUTOMOTIVE LIABILITY			
<input type="checkbox"/> Any Auto per Occurrence		Combined Single Limit	\$ _____
EXCESS LIABILITY			
<input type="checkbox"/> Umbrella Form		Each Occurrence	_____
		Aggregate	_____
GARAGE LIABILITY			
<input type="checkbox"/> Any Auto		Auto Only - Each Accident	
<input type="checkbox"/> _____		Each Accident Aggregate	
<input type="checkbox"/> _____			
<input type="checkbox"/> BUILDER'S RISK	<input type="checkbox"/> 100% of the Total Contract Price		
<input type="checkbox"/> INSTALLATION FLOATER	<input type="checkbox"/> 100% of the Total Material Costs		
<input type="checkbox"/> POLLUTION			
<input type="checkbox"/> CARGO			
<input type="checkbox"/> WORKERS COMPENSATION – STATUTORY AMOUNTS			

OR OCCUPATIONAL MEDICAL AND DISABILITY	<u>\$</u>
<input type="checkbox"/> EMPLOYERS' LIABILITY	<u>\$</u>
OTHER: COPIES OF ENDORSEMENTS ARE REQUIRED	
<input type="checkbox"/> City of Blue Mound named as additional insured on Auto/General Liability on a primary and non-contributory basis.	
<input type="checkbox"/> To include products of completed operations endorsement.	
<input type="checkbox"/> Waiver of subrogation in favor of the City of Blue Mound on all coverages, except	

SECTION D. Approval, disapproval, or failure to act by the City regarding any insurance supplied by the Contractor shall not relieve the Contractor of full responsibility or liability for damages and accidents as set forth in the contract documents. Neither shall the bankruptcy, insolvency, or denial of liability by the insurance company exonerate the Contractor from liability.

The City of Blue Mound shall be named as an additional insured on a primary and non-contributory basis and shall include waivers of subrogation in favor of the City on all coverages. Copies of the Certificates of Insurance and all applicable endorsements are required.

ADDITIONAL POLICY ENDORSEMENTS

The City shall be entitled, upon request, and without expense, to receive copies of the policies and all endorsements thereto and may make any reasonable request for deletion, revision, or modification of particular policy terms, conditions, limitations, or exclusions (except where policy provisions are established by law or regulation binding upon either of the parties hereto or the underwriter of any of such policies). Upon such request by the City, the Contractor shall exercise reasonable efforts to accomplish such changes in policy coverages and shall pay the cost thereof.

REQUIRED PROVISIONS

The Contractor agrees that with respect to the above required insurance, all insurance contracts and certificate(s) of insurance will contain and state, in writing, on the certificate or its attachment, the following required provisions:

- a. Name the City of Blue Mound and its officers, employees, and elected representatives as additional insureds, (as the interest of each insured may appear) as to all applicable coverage;
- b. Provide for thirty (30) days' notice to the City for cancellation, nonrenewal, or material change;
- c. Provide for notice to the City at the address shown below by registered mail;
- d. The Contractor agrees to waive subrogation against the City of Blue Mound, its officers, employees, and elected representatives for injuries, including death, property damage, or any other loss to the extent same may be covered by the proceeds of insurance;
- e. Provide that all provisions of this contract concerning liability, duty, and standard of care together with the indemnification provision, shall be underwritten by contractual liability coverage sufficient to include such obligations within applicable policies.

NOTICES

The Contractor shall notify the City in the event of any change in coverage and shall give such notices not less than 30 days prior the change, which notice must be accompanied by a replacement CERTIFICATE OF INSURANCE.

All notices shall be given to the City at the following address:

Jennifer Calvert
City Administrator/Finance Director
City of Blue Mound
301S. Blue Mound Rd.
Blue Mound, Texas 76131

ATTACHMENT D - SUSPENSION AND DEBARMENT CERTIFICATION

Federal Law (A-102 Common Rule and OMB Circular A-110) prohibits non-Federal entities from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement contracts for goods or services equal to or in excess of \$25,000 and all non-procurement transactions (e.g., sub-awards to sub-recipients).

Contractors receiving individual awards of \$25,000 or more and all sub-recipients must certify that their organization and its principals are not suspended or debarred by a Federal agency.

Before an award of \$25,000 or more can be made to your firm, you must certify that your organization and its principals are not suspended or debarred by a Federal agency.

I, the undersigned agent for the firm named below, certify that neither this firm nor its principals are suspended or debarred by a Federal agency.

COMPANY NAME: _____

Signature of Company Official: _____

Date Signed: _____

Printed name of company official signing above: _____

CITY OF BLUE MOUND, TX

ATTACHMENT E

Chapter 2270 Prohibition on Contracts with Companies Boycotting Israel

House Bill 89, adopted by the 85th Legislature, created §2270.001, Texas Government Code, Section Subtitle F, Title 10, requires a company entering to a contract with a governmental entity or state agency to verify that the company: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. (Effective September 1, 2017)

I, the undersigned agent for the company named below, certify that the Company does not boycott Israel and will not boycott Israel during the term of the contract.

COMPANY NAME: _____

Signature of Company Official: _____

Date Signed: _____

Printed name of company official signing above: _____