

**City Council Minutes of Blue Mound**  
**October 17, 2023, at 6:30PM**

**1. CALL TO ORDER**

Mayor Copeland Called the Meeting to Order at 6:30pm.

**2. ROLL CALL AND CERTIFICATION OF A QUORUM**

Mayor Copeland Certified a Quorum with the Following Members Present:

Mayor, Darlene Copeland  
Council Member 1, Dave King  
Council Member 2, Fred Smith  
Council Member 3, Clara Henderson  
Council Member 5, Monica Macchietto

**3. INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Copeland Gave the Invocation and Led the Pledge of Allegiance.

**4. MAYOR/CITY ADMIN ANNOUNCEMENTS-MONTHLY REPORTS**

Mayor Copeland spoke on the city food pantry and how we are now helping 300 families each month. She also gave special thanks to our food pantry volunteers. Mayor spoke on a new program through Tarrant Area Food Bank called Senior Boxes and how one can qualify and apply for this program. She gave a reminder of our annual Halloween Bash, Thanksgiving Dinner donations, and our annual Tree Lighting event. Council did not have any questions on the monthly reports.

**5. PUBLIC COMMENTS**

Daniel Joe Bennett spoke on the TAD Election and how Blue Mound has one (1) vote and that the city will receive the ballot by 10.30.23.

**6. INDIVIDUAL CONSIDERATION**

- A. Discuss, consider, and possibly act upon adopting Ordinance #587 amending Ordinance #585 adopted on September 12, 2023, to correct the allocation between the maintenance and operation rate and the interest and sinking rate as shown on Ordinance #585.

\*Jennifer Calvert explained how the debt rate was typed incorreced and where two (2) numbers where swapped by accident and this was just to correct that typo. She also said that the tax rate itself was not affected by this typo.

**COUNCIL ACTION- PASSED**

Councilmember, Dave King made a motion to adopt Ordinance #587 amending Ordinance 585. Councilmember, Fred Smith seconded the motion. For: Unanimous.  
The motion carried a vote of 4-0.

- B. Discuss, consider, and possibly act upon approving the revised purchasing policy.

\*Jennifer Calvert explained how in March 2023, the Council approved the creation of the City Administrator position and that the purchasing policy included revisions to specify authority of staff to enter into contracts/agreements, include the City Administrator in the purchasing approval process; and to update the requirements for specific purchasing thresholds, such as the state law requiring cities to contact at least two (2) historically underutilized businesses to make an expenditure between \$3,000 to \$49,000. Dave King asked what the limit that the City Admin had. He was directed back to the chart available in the purchasing policy by Mayor Copeland.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith made a motion to approve the revised purchasing policy. Councilmember, Clara Henderson seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- C. Discuss, consider, and act upon assigning the detective position the rank of sergeant and revising the organization chart.

\*Chief Segura explained that by assigning the detective position the rank of sergeant, gives the detective supervisory authority.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith made a motion to amend the title of the Detective position and approve the organization chart reflecting such. Councilmember, Monica Machietto seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- D. Discuss, consider, and act upon revising the personnel policy to include on-call stipulations, to include compensation.

\*Sean Densmore explained how we have employees on-call every week day and weekend. On-call employees cannot be over 30 minutes away from the city and their personal lives are placed on hold so that they can serve the city as needed. He said that an employee who is on-call would receive \$80.00 a week (prior to TMRS and taxes). If the week included a city holiday, then that employee would receive \$120.00 for that week.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith made a motion to revise the personnel policy to include on-call stipulations, to include compensation. Councilmember, Monica Machietto seconded the motion. For: Unanimous. Against: One. The motion carried a vote of 3-1. Dave King voted against the motion.

- E. Discuss, consider, and act upon adopting Ordinance #588 amending Chapter 12, "Traffic and Vehicles," Article 12.04, "Parking," Section 12.04.006, "Parking on Unapproved Surfaces," by not allowing parking in the front yard of any residential property.



\*Jacob Lawton explained how this amendment will make it unlawful for a vehicle to be parked in the front yard of a property, unless parked upon a legal hard all-weather surface. This will help reduce the number of vehicles parked on the grass of a property. He also explained how this amendment was approved by Council in June 2022, but it was not adopted correctly.

COUNCIL ACTION- PASSED

Councilmember, Clara Henderson made a motion to adopt Ordinance #588 as presented. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- F. Discuss, consider, and act upon adopting Resolution #23-13 accepting the Motor Vehicle Crime Prevention Authority Auxiliary Grant Program.

\*Jennifer Calvert explained that in late 2021 the city desired to utilize license plate readers to facilitate crime prevention and to assist with crime investigations. The Motor Vehicle Crime Prevention Authority (MVCPA) offers 80/20 match grants for license plate readers for the first year. The city applied for the grant and in May of 2022, entered into an agreement with Flock Safety for the lease of license plate readers. A resolution was required per the terms of the agreement with MVCPA, which was not done. In order to receive the matching funds, the Council would need to approve the resolution.

COUNCIL ACTION- PASSED

Councilmember, Monica Machietto made a motion to adopt Resolution #23-13 as presented. Councilmember, Clara Henderson seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- G. Discuss, consider, and act upon adopting the Public Funds Investment Policy.

\*Jennifer Calvert explained that Chapter 2256 of the Government Code, 'Public Funds Investment', requires that: The governing body of an investing entity shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control.

Jennifer explained that the policy presented meets the requirements of the legislation by focusing on safety, liquidity, and yield, setting guidelines for investing, designating an investment officer, etc. The policy also allows for investing in local pools such as TexPool, TexStar, LOGIC, etc. These pools are regulated and generally allow for greater interest earnings than the local bank.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith made a motion to adopt the Public Funds Investment Policy. Councilmember, Clara Henderson seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- H. Discuss, consider, and act upon moving the City Council Meeting for November to November 28<sup>th</sup>, 2023.

\*Jennifer Calvert explained that the normal November meeting falls within the same week as Thanksgiving. Moving the November meeting to November 28<sup>th</sup> will allow additional time for the city to receive the final election votes from Tarrant County Elections and will be able to swear in the new council members.

COUNCIL ACTION- PASSED

Councilmember, Dave King made a motion to approve moving the City Council Meeting for November to November 28<sup>th</sup>, 2023. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

**7. CONSENT AGENDA**

*All consent agenda items are routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember request so, in which event the item will be removed from the Consent Agenda and voted on separately.*

- A. Approve the council meeting minutes for September 12, 2023.
- B. Ratify the September 2023 expense report.
- C. Approve the Quarterly Investment report.

COUNCIL ACTION- PASSED

Councilmember Clara Henderson made a motion to approve the Consent Agenda as presented. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

**8. CONSENT AGENDA ITEMS MOVED FOR DISCUSSION**

There were no consent agenda items moved.

**9. ADJOURNMENT**

Mayor Copeland Adjourned the Meeting at 7:05pm.

**APPROVED**

**ATTEST**

[REDACTED]

Darlene Copeland, Mayor

Amber Smith, City Secretary

### **CERTIFICATION**

I, THE UNDERSIGNED, AMBER SMITH, DO HEREBY CERTIFY THE ABOVE  
IS TRUE AND THE CORRECT COPY OF MINUTES OF OCTOBER 17, 2023.  
ADOPTED BY THE CITY OF BLUE MOUND CITY COUNCIL AT A REGULAR  
MEETING DULY CONVENED ON NOVEMBER 20, 2023.



