



Workshop and Regular City Council Meeting

Tuesday, February 20, 2024, at 6:30PM

Council Chambers

301 S Blue Mound Rd.

Blue Mound, TX 76131

Darlene Copeland
Mayor

Amber Smith
City Secretary

Dave King
Place 1

Fred Smith
Place 2

Clara Henderson
Place 3

Don Shotwell
Place 4

Monica Macchietto
Place 5

Notice is hereby given of a meeting of the City Council of the City of Blue Mound, Tarrant County, State of Texas, to be held on Tuesday, February 20, 2024, at the City Council Chambers for the purpose of considering the following items. The City Council reserves the right to adjourn into Executive Session at any time during this meeting to discuss any of the matters listed below, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

1. CALL TO ORDER

2. ROLL CALL AND CERTIFICATION OF A QUORUM

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. MAYOR/CITY ADMIN ANNOUNCEMENTS – MONTHLY REPORTS

5. PUBLIC COMMENTS

Councilmembers may not discuss or debate any issue brought forth at this time, nor can any formal action be taken, as it is not a posted agenda item in accordance with the open meetings act.

6. WORKSHOP (includes discussion items only)

- A. Discuss Code Enforcement Issues and Processes.
- B. Discuss the Code Enforcement Budget.
- C. Discuss the Community Center Budget.
- D. Discuss the Food Pantry Budget.
- E. Discuss creating a Capital Improvement Project Fund.
- F. Discuss amending Chapter 4, "Business Regulations", Article 4.05, "Garage Sales".

7. PUBLIC HEARING TO RECEIVE COMMENTS ON THE AMENDED TEXT OF THE COMPREHENSIVE ZONING ORDINANCE TO INCLUDE: NONRESIDENTIAL CERTIFICATES OF OCCUPANCY SHALL BE NON-TRANSFERABLE BETWEEN ENTITIES AND SHALL EXPIRE AT THE TIME THERE IS A CHANGE OF BUSINESS OR USE AT THE LOCATION OR ADDRESS OF OCCUPANCY. ADDITIONALLY, NONRESIDENTIAL CERTIFICATES OF OCCUPANCY MAY BE SUBJECT TO ANNUAL INSPECTION BY THE BUILDING INSPECTOR, THE FIRE INSPECTOR, OR THEIR DESIGNEES.

- A. PUBLIC HEARING OPEN:
- B. PUBLIC COMMENTS:
- C. PUBLIC HEARING CLOSED:

8. DISCUSS AND ACT UPON APPROVING THE AMENDED TEXT OF THE COMPREHENSIVE ZONING ORDINANCE TO INCLUDE: NONRESIDENTIAL CERTIFICATES OF OCCUPANCY SHALL BE NON-TRANSFERABLE BETWEEN ENTITIES AND SHALL EXPIRE AT THE TIME THERE IS A CHANGE OF BUSINESS OR USE AT THE LOCATION OR ADDRESS OF OCCUPANCY. ADDITIONALLY, NONRESIDENTIAL CERTIFICATES OF OCCUPANCY MAY BE SUBJECT TO ANNUAL INSPECTION BY THE BUILDING INSPECTOR, THE FIRE INSPECTOR, OR THEIR DESIGNEES.

9. CONSENT AGENDA

- A. Approve the council meeting minutes for November 20, 2023.
- B. Approve the council meeting minutes for January 16, 2024.
- C. Ratify the January 2024 expense report.

10. CONSENT AGENDA ITEMS MOVED FOR DISCUSSION

11. INDIVIDUAL CONSIDERATION

- A. Discuss and act upon the floating holiday for FY 2024.
- B. Discuss and act upon approving to replace “appendix A Fee Schedule”, Article A4.000, “Building Related Fees”.
- C. Ratify the Ordinance ordering a general election for the offices of Mayor, City Council Places 3 and 4 and a special election reallocating the 0.005% sales tax that Trinity Metro received from the City, back to the general fund to be held on May 04, 2024, and approving a joint election agreement with Tarrant County for joint election services and authorize the Mayor and City Secretary to negotiate and execute all necessary documents related to the same.
- D. Discuss and act upon authorizing the Public Works Director and City staff to move forward with easement acquisition and work with the City of Saginaw on the Interlocal Agreement.

12. ADJOURNMENT

I certify that this is a true and correct copy of the Blue Mound City Council Meeting Agenda and that this notice was posted on the designated bulletin board at Blue Mound City Hall, 301 S Blue Mound Rd. Blue Mound, Texas 76131; a place convenient and readily accessible to the public at all times, and said notice was posted by Friday, February 16, 2024, pursuant to Chapter 551 of the Texas Government Code.

Amber Smith, City Secretary

In compliance with the American Disabilities Act, the City of Blue Mound will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodation or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 817-232-0663 or email citysecretary@bluemoundtexas.us

Monthly Report

Finance

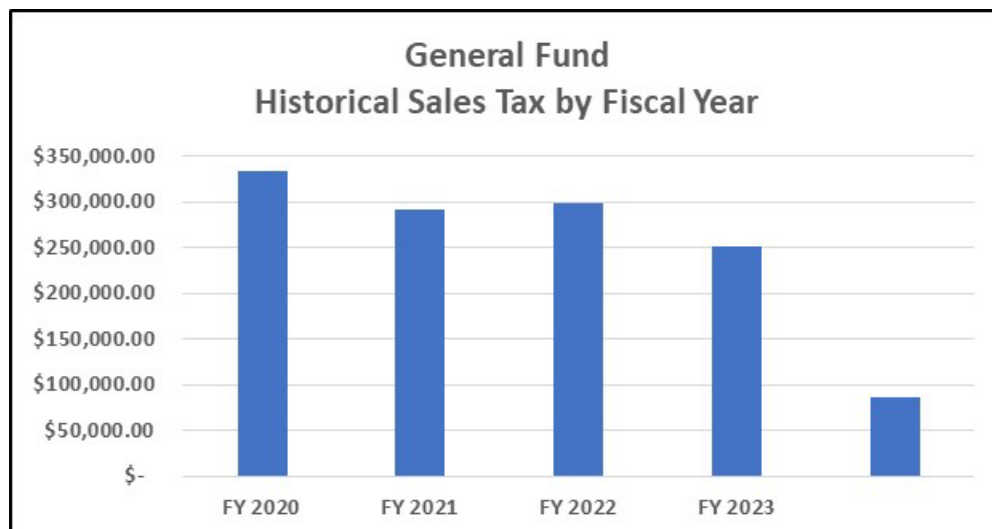
January 2024

Revenue

The table below shows a five-year historical comparison and decreases from the previous year are shown in orange. Other analysis indicates:

- Sales tax receipts received in January for sales in November increased by 55.5%, or \$7,672, over the same period last year.
- Six consecutive months of increases over the prior year. Similar to 2021.
- Fiscal years 2020 and 2021 are skewed because of the Co-Vid Pandemic and should not be used to project sales tax.

General Fund Historical Sales Tax						
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	% change
October	\$ 19,261.00	\$ 20,644.00	\$ 27,008.00	\$ 17,187.64	\$ 20,242.00	17.8%
November	\$ 30,115.00	\$ 22,446.00	\$ 30,931.00	\$ 24,370.00	\$ 25,121.09	3.1%
December	\$ 28,472.00	\$ 19,133.00	\$ 26,343.00	\$ 13,491.00	\$ 19,379.00	43.6%
January	\$ 27,598.00	\$ 22,824.00	\$ 25,647.00	\$ 13,822.00	\$ 21,494.07	55.5%
February	\$ 36,356.00	\$ 29,903.00	\$ 26,022.00	\$ 23,204.00		
March	\$ 31,580.00	\$ 19,665.00	\$ 23,531.00	\$ 12,755.00		
April	\$ 30,697.00	\$ 19,415.00	\$ 20,398.00	\$ 14,747.00		
May	\$ 31,994.00	\$ 26,307.00	\$ 29,459.00	\$ 20,306.00		
June	\$ 31,192.00	\$ 26,486.00	\$ 32,457.00	\$ 19,262.00		
July	\$ 27,446.00	\$ 25,949.00	\$ 24,574.00	\$ 18,097.00		
August	\$ 19,038.00	\$ 33,618.00	\$ 15,764.00	\$ 54,703.00		
September	\$ 19,305.00	\$ 24,526.00	\$ 15,943.00	\$ 19,677.00		
	\$ 333,054.00	\$ 290,916.00	\$ 298,077.00	\$ 251,621.64	\$ 86,236.16	





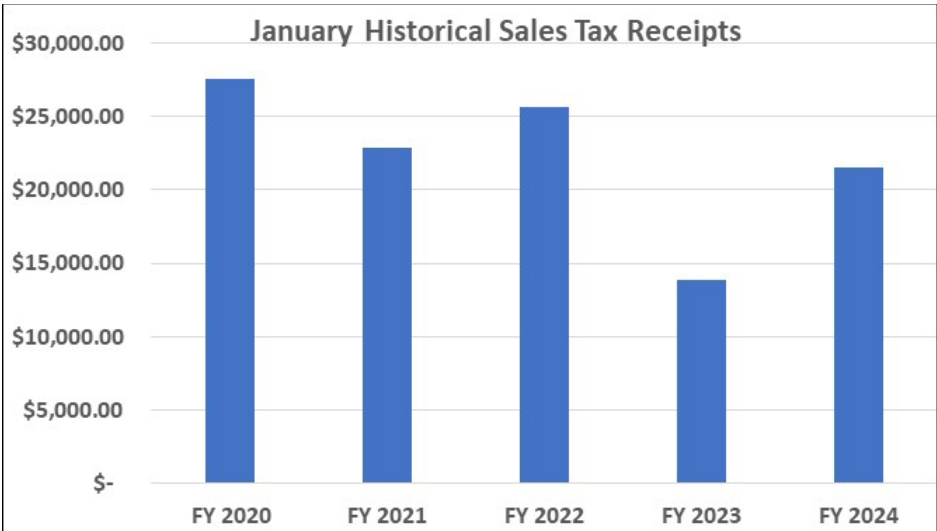
Monthly Report
January 2024

Finance

This table and chart compare sales tax received in January from 2020 to 2024.

- FY 2023 was the lowest sales tax receipts in January in five years.

January Historical Sales Tax Receipts					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
January H	\$ 27,598.00	\$ 22,824.00	\$ 25,647.00	\$ 13,822.00	\$ 21,494.07



Monthly Report

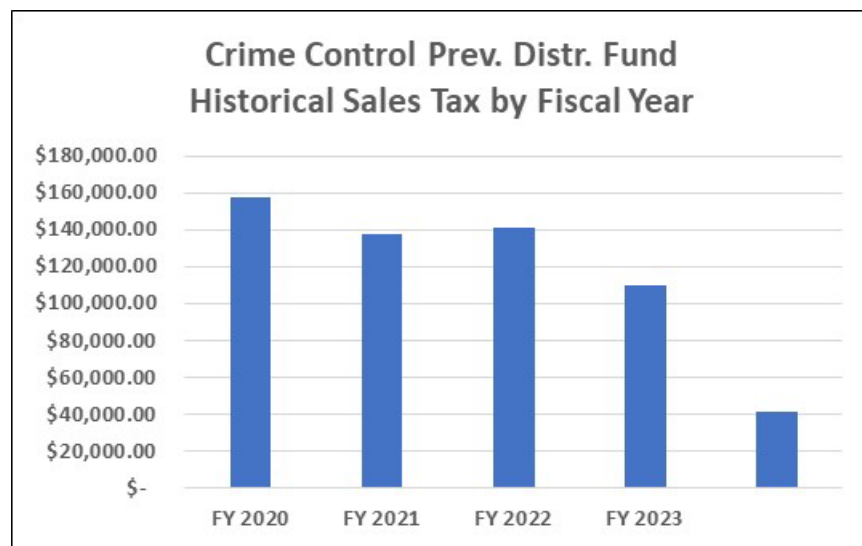
Finance

January 2024

Crime Control Prevention District (CCPD)

The CCPD is a special purpose taxing district approved by the voters. By law it designates .05% of City sales tax to go toward crime prevention programs. State law designates specific areas in which these funds can be spent. Allowable costs include but are not limited to personnel and equipment. The budget for the CCPD is approved by the CCPD board (City Council), annually. Sales tax receipts are following the same trend as the general fund. Decreases from the previous year are shown in orange in the table below.

Crime Control Prevention District Fund Historical Sales Tax						
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	% change
October	\$ 9,123.00	\$ 9,969.00	\$ 12,986.00	\$ 8,430.00	\$ 10,512.00	24.7%
November	\$ 13,591.00	\$ 9,799.00	\$ 13,777.00	\$ 10,595.00	\$ 10,909.00	3.0%
December	\$ 13,731.00	\$ 9,320.00	\$ 12,895.00	\$ 6,571.00	\$ 9,492.00	44.5%
January	\$ 13,423.00	\$ 10,968.00	\$ 12,542.00	\$ 7,045.00	\$ 10,395.64	47.6%
February	\$ 16,998.00	\$ 13,957.00	\$ 11,860.00	\$ 10,837.00		
March	\$ 15,376.00	\$ 9,528.00	\$ 11,426.00	\$ 6,643.00		
April	\$ 14,963.00	\$ 9,418.00	\$ 9,902.00	\$ 7,380.00		
May	\$ 14,773.00	\$ 11,951.00	\$ 13,351.00	\$ 9,135.00		
June	\$ 14,806.00	\$ 12,980.00	\$ 15,960.00	\$ 9,248.00		
July	\$ 13,372.00	\$ 12,419.00	\$ 11,987.00	\$ 9,211.80		
August	\$ 8,381.00	\$ 15,898.00	\$ 6,748.00	\$ 15,799.00		
September	\$ 9,266.00	\$ 11,781.00	\$ 7,616.00	\$ 9,295.00		
	\$ 157,803.00	\$ 137,988.00	\$ 141,050.00	\$ 110,189.80	\$ 41,308.64	



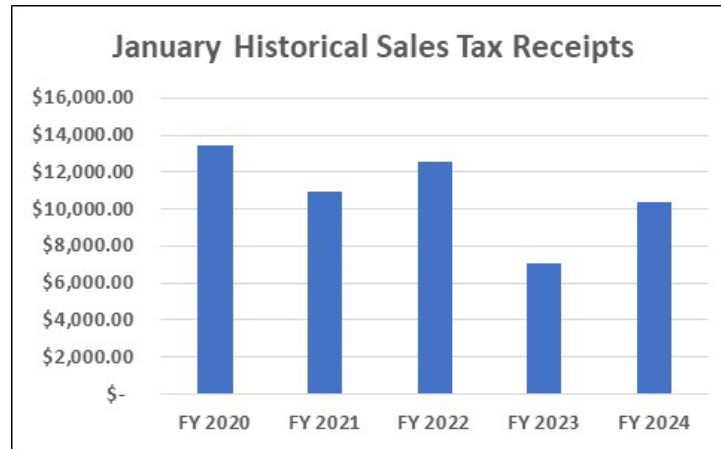
Monthly Report

Finance

January 2024

The table and chart below show the comparison of historical sales tax receipts for January 2020 to 2024.

January Historical Sales Tax Receipts					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
January Historical	\$ 13,423.00	\$ 10,968.00	\$ 12,542.00	\$ 7,045.00	\$ 10,395.64



The report below summarizes revenue and expenses for all funds/departments for January.

Monthly Budget Report				
Department	January Activity	YTD Activity	Total Budget	Percent Used
Fund: 100 - General Fund				
Revenue				
300 - City Hall - General Fund	\$814,464.00	\$1,452,994.00	\$2,195,738.85	66.17%
500 - Fire Dept	\$0.00	\$8,500.00	\$8,000.00	106.25%
700 - Muni Court	\$6,323.00	\$26,355.00	\$142,596.00	18.48%
800 - Police Dept	\$0.00	\$2,615.00	\$0.00	
820 - Community Center	\$362.00	\$1,039.00	\$15,000.00	6.93%
830 - Parks	\$0.00	\$2.00	\$0.00	
Total Revenue:	\$821,149.00	\$1,491,505.00	\$2,361,334.85	63.16%
Expense				
200 - City Council - General Fund	\$50.00	\$4,589.00	\$46,045.00	9.97%
300 - City Hall - General Fund	\$22,446.00	\$172,732.00	\$423,812.50	40.76%
500 - Fire Dept	\$3,815.00	\$48,689.00	\$182,066.00	26.74%
700 - Muni Court	\$2,487.00	\$18,294.00	\$99,746.00	18.34%
790 - Code Enforcement	\$3,013.00	\$11,865.00	\$40,423.00	29.35%
800 - Police Dept	\$48,475.00	\$234,977.00	\$908,681.00	25.86%
820 - Community Center	\$327.00	\$1,531.00	\$7,100.00	21.56%
830 - Parks	\$90.00	\$541.00	\$5,783.00	9.36%
840 - Streets	\$870.00	\$3,136.00	\$141,710.00	2.21%
850 - Food Pantry	\$410.00	\$1,442.00	\$3,747.00	
860 - Public Works	\$2,361.00	\$37,628.00	\$176,594.00	21.31%
Total Expense:	\$84,344.00	\$535,424.00	\$2,035,707.50	26.30%
Revenue Less Expenses	\$736,805.00	\$956,081.00		



Monthly Report

Finance

January 2024

Monthly Budget Report Continued					
Department		January Activity	YTD Activity	Total Budget	Percent Used
Fund: 200 - Crime District					
Revenue					
810 - Crime District		\$10,395.00	\$41,310.00	\$97,000.00	42.59%
Total Revenue:		\$10,395.00	\$41,310.00	\$97,000.00	42.59%
Expense					
810 - Crime District		\$6,058.00	\$36,176.00	\$97,308.00	37.18%
Total Expense:		\$6,058.00	\$36,176.00	\$97,308.00	37.18%
Revenue Less Expenses		\$4,337.00	\$5,134.00	-\$1,222.14	
Fund: 300 - Court Restricted					
Revenue					
100 - Court Restricted		\$392.00	\$1,565.00	\$5,900.00	26.53%
Total Revenue:		\$392.00	\$1,565.00	\$5,900.00	26.53%
Expense					
100 - Court Restricted		\$0.00	\$0.00	\$3,250.00	0.00%
Total Expense:		\$0.00	\$0.00	\$3,250.00	0.00%
Revenue Less Expenses		\$392.00	\$1,565.00	\$2,650.00	
Fund: 400 - American Cares					
Revenue					
100 - America Cares		\$0.00	\$0.00	\$0.00	
Total Revenue:		\$0.00	\$0.00	\$0.00	
Expense					
100 - America Cares		\$38,520.00	\$38,520.00	\$0.00	
Total Expense:		\$38,520.00	\$38,520.00	\$0.00	
Revenue Less Expenses		-\$38,520.00	-\$38,520.00	\$0.00	
Fund: 600 - Debt Service					
Revenue					
100 - Debt Service		\$61,844.29	\$221,710.00	\$641,388.00	34.57%
Total Revenue:		\$61,844.29	\$221,710.00	\$641,388.00	34.57%
Expense					
100 - Debt Service		\$59,456.58	\$59,456.58	\$589,664.00	10.08%
Total Expense:		\$59,456.58	\$59,456.58	\$589,664.00	10.08%
Revenue Less Expenses		\$61,844.29	\$162,253.42	\$51,724.00	
Fund: 900 - Utility Fund					
Revenue					
900 - Water Dept Fund		\$112,945.00	\$470,636.00	\$1,394,160.00	33.76%
Total Revenue:		\$112,945.00	\$470,636.00	\$1,394,160.00	33.76%
Expense					
900 - Water Dept Fund		\$42,973.00	\$166,884.00	\$1,383,287.00	12.06%
915 - Utility Billing		\$6,046.00	\$25,202.00	\$77,015.52	32.72%
Total Expense:		\$49,019.00	\$192,086.00	\$1,460,302.52	13.15%
Revenue Less Expenses		\$63,926.00	\$278,550.00	-\$48,164.68	
Fund: 910 - Utility Drainage Fund					
Revenue					
910 - Utility Drainage		\$4,404.00	\$17,752.00	\$52,800.00	33.62%
Total Revenue:		\$4,404.00	\$17,752.00	\$52,800.00	33.62%
Expense					
910 - Utility Drainage		\$651.00	\$2,581.00	\$81,224.00	3.18%
Total Expense:		\$651.00	\$2,581.00	\$99,081.41	2.60%
Revenue Less Expenses		\$3,753.00	\$15,171.00	-\$46,281.41	

Monthly Report

Finance

January 2024

Bank Balances

The table below shows the bank balances as of January 31, 2023.

Bank Balances		
Simmons bank		
	Jan. 1 Beginning Balance	Jan. 31 Ending Balance
Debt Service	\$48,623.46	\$ 48,536.90
Grant Fund	\$326,288.11	\$ 339,076.54
Money Market Savings	\$49,763.38	\$ 49,763.80
*Utility Note	-\$10.00	Closed
PD Asset Forfeiture	\$8,131.62	\$ 8,131.69
Water Department	\$691,719.79	\$ 702,807.68
Utility Reserve	\$11,843.16	\$ 11,831.26
General Funds	\$502,755.64	\$ 926,422.14
TexSTAR		
Water/Sewer Reserves	\$192,801.69	\$ 193,672.73
LOGIC		
General Fund Reserves	\$605,578.48	\$859,430.43
Debt Service	\$19.09	\$110,467.26

Permits

There were nine permits pulled in January with a total increased valuation estimated at \$305,335.

2024 Permits Issued Report JANUARY			
Row Labels	PERMITS ISSUED	PERMIT FEES ASSESSED	VALUATION TOTAL
ADDITION TO EXISTING STRUCTURE	4	\$2,824.86	\$274,392.38
CONCRETE-OTHER	1		
FIRE SUPPRESSION	1	\$749.86	\$24,594.38
SOLAR PANEL - ELECTRIC	1	\$620.00	\$124,899.00
SOLAR PANEL - STRUCTURAL	1	\$1,455.00	\$124,899.00
REPAIR	1		
ELECTRICAL	1		
REPLACE	4	\$1,051.25	\$30,942.00
CONCRETE-OTHER	1	\$340.50	\$2,150.00
ELECTRICAL	1	\$225.75	\$6,800.00
PLUMBING	1	\$165.00	\$1,992.00
FENCE	1	\$320.00	\$20,000.00
Grand Total	9	\$3,876.11	\$305,334.38

Submitted by: Jennifer Calvert, Finance Director



Monthly Report

January 2024

Public Records Requests

The Public Information Act (PIA) provides a mechanism for citizens to inspect or copy government records known as a public records request. It also provides that governmental bodies may withhold government records from the public in specific instances.

The table below shows a total of 17 public records requests that were received for the month of January 2024.

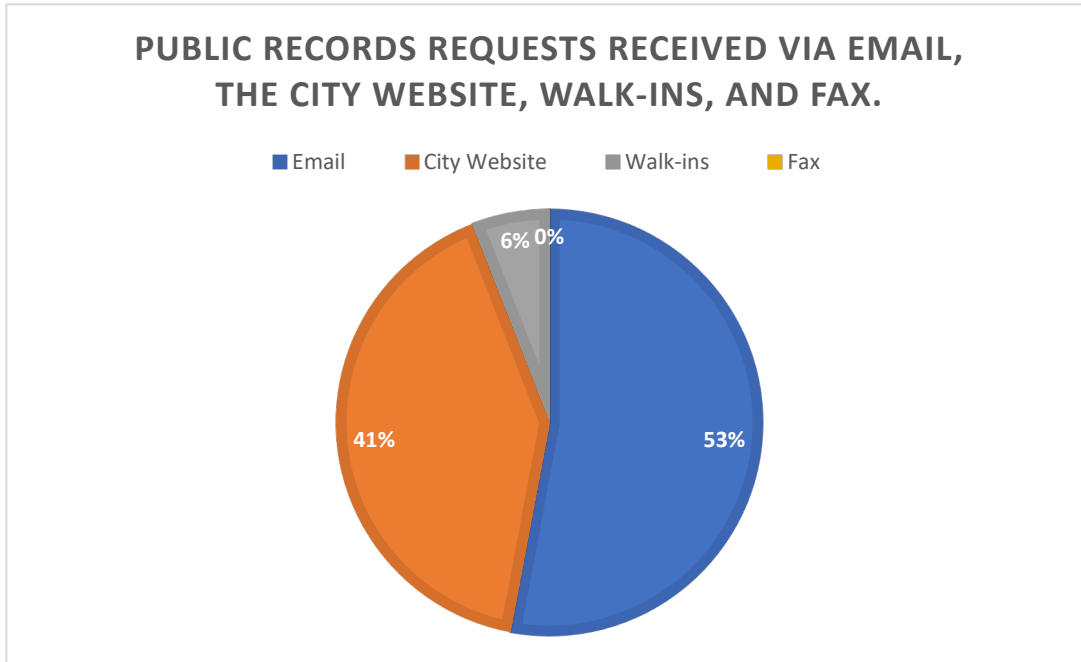
#	Requestor	Date Received	Due by	Complete Date	Description
2429	Alfarue Holdings	01.02.24	01.16.24	01.05.24	Utility Records
2430	Reddtrow Properties	01.02.24	01.16.24	01.05.24	FD Records
2431	Haltom City PD	01.02.24	01.16.24	01.11.24	Personnel/PD Records
2432	Antoinette Perez	01.03.24	01.17.24	attorney	PD Records
2433	Tarah Fernandes	01.04.24	01.18.24	01.11.24	Code Records
2434	Eric Chung	01.04.24	1.18.24	01.11.24	AP Records
2435	Michael Patterson	01.09.24	01.23.24	01.12.24	PD Records
2436	Noteboom - The Law Firm	01.05.24	01.19.24	01.17.24	PD Records
2437	Arsenio Edwards	01.17.24	01.31.24	01.30.24	Code Records
2438	Arsenio Edwards	01.17.24	01.31.24	01.30.24	FD Records
2439	Open the Books.com	01.19.24	02.02.24	01.30.24	HR Records
2440	Open the Books.com	01.19.24	02.02.24	01.30.24	AP Records
2441	Sarrah Zeissel	01.23.24	02.06.24	01.30.24	PD Records
2442	Sarrah Zeissel	01.23.24	02.06.24	01.30.24	PD Records
2443	Abigail June Collins	01.24.24	02.07.24	02.07.24	Code/UB Records
2444	DFPS	01.29.24	02.12.24	02.05.24	PD Records
2445	Mina Hany	01.30.24	02.13.24	01.30.24	UB Records

CITY OF BLUE MOUND

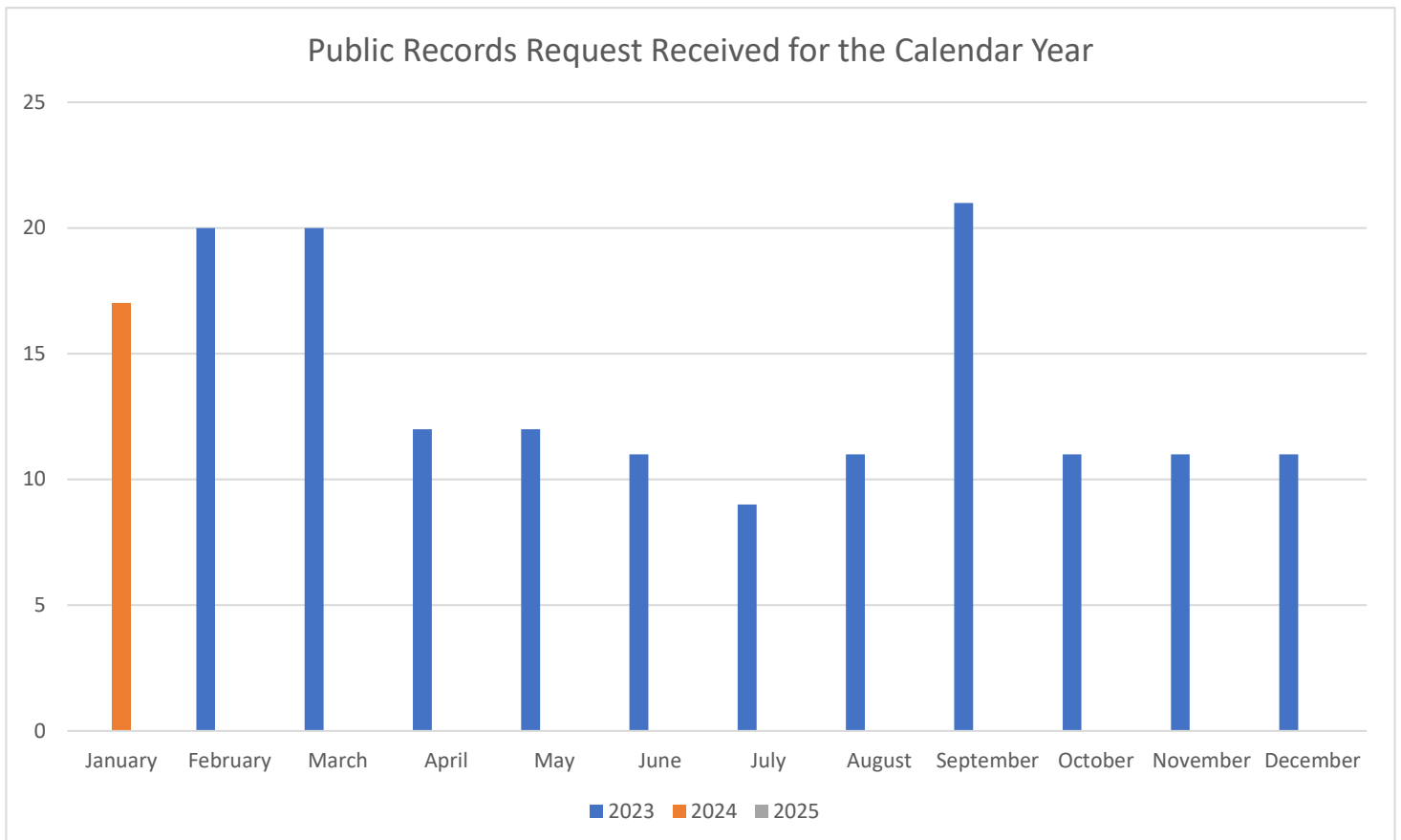
City Hall – City Secretary



The graph below shows the number of public records requests received for the month of January 2024 via email, the city website and walk-ins.



The chart below shows the number of public records requests for the last two (2) calendar years. We started collecting data in February 2023.

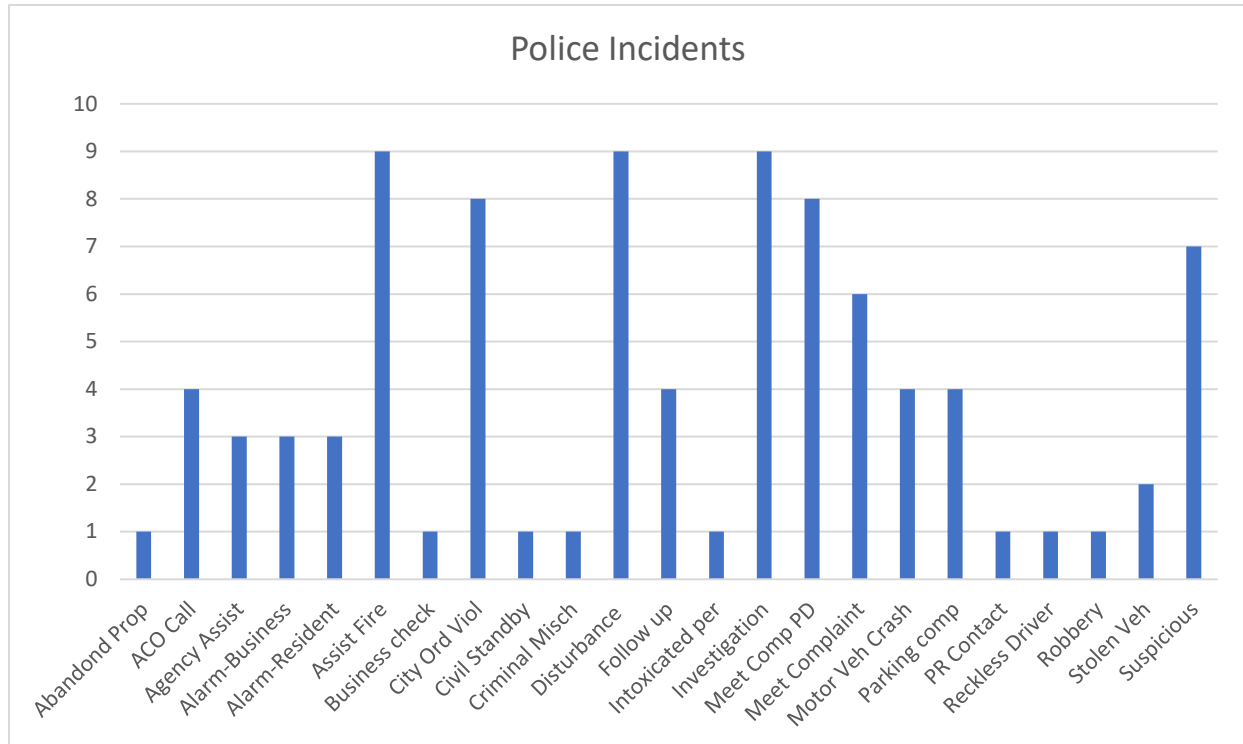


Monthly Report

Police

January

The Blue Mound Police Department responds to a variety of incidents in any given month. The graph below shows the volume and types of incidents we responded to this past month.



Updates

- New Officer and New Reserve Officer began field training.
- The department switched to Tarrant County Reginal Communications in Everman for dispatch services.
- Half of the department completed their firearm qualifications; the other half will complete their qualifications in February.

Community Engagement

- None

Training

- The Department completed pursuit driving basics.
- The Chief completed the Texas police chief leadership series (TCOLE Requirement)

Monthly Report

Trinity Metro January Updates

Ridership with TM has rebounded back and surpassed the numbers from before COVID

Executive Board was made aware of the City of Blue Mound's intent to leave as a member of Trinity Metro.

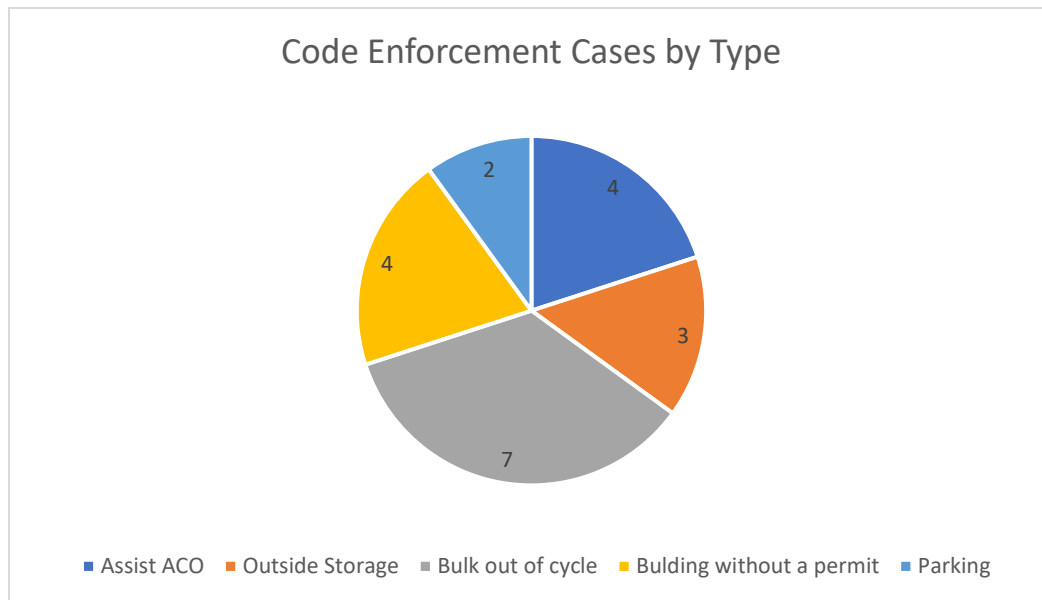
TM will be sending out a letter to notify the current customers of the City of Blue Mound's intent to leave, which will cause a possible increase of price to them. They will notify them they are working to come to an agreement with the City of Blue Mound to still be able to provide and serve at a discounted rate.

Monthly Report

Code Enforcement

January

Our Code Enforcement Department is responsible for responding to nuisance and property standard violations to help maintain a safe and healthy environment for the community. The pie chart shows the types of cases worked by Code Enforcement during the last month.



Code is still working with local Businesses to conduct annual fire inspections. The trailer issue at the corner of Waggoman, and Watauga-Smithfield Road has been resolved. and the trailer was removed.

Monthly Report

Animal Services

January 2024

<u>DESCRIPTION</u>	<u>BLUE MOUND CURRENT MONTH TOTALS</u>	<u>SAGINAW CURRENT MONTH TOTALS</u>	<u>YEAR TO DATE TOTALS</u>	<u>LAST YEAR TO DATE TOTALS</u>
SHELTER ACTIVITIES				
Impounded Dogs	4	21	126	109
Impounded Cats	3	22	91	95
Impounded Other		11	44	64
Animals Euthanized		5	33	27
Animals Returned To Owner	2	9	44	20
Animals Registered	4	41	211	363
Animals Adopted		10	79	95
Quarantine		2	4	6
Surrendered by Owner	1	9	48	52
Animals Transferred to Rescue Group		19	39	31
Animals Micro Chipped		12	55	31
TNVR			14	27
FIELD ACTIVITIES				
Animals At Large	4	48	199	203
Barking Dog		6	17	5
Dead Animals	1	11	45	41
Injured Animal		3	14	12
Spay/Neuter follow- up			4	14
PD Assist and Call Out	1	11	37	28
Animal Cruelty Invest.		5	14	8
Trapped Animals	2	7	43	46
Vicious Animals	1	5	26	11
Animal Bite Report		2	5	16
Animals RTO in Field		6	27	31
COMPLIANCE ACTIVITIES				
Citations Issued		31	111	112
Lost and Found Animals		16	65	74

CITY OF BLUE MOUND

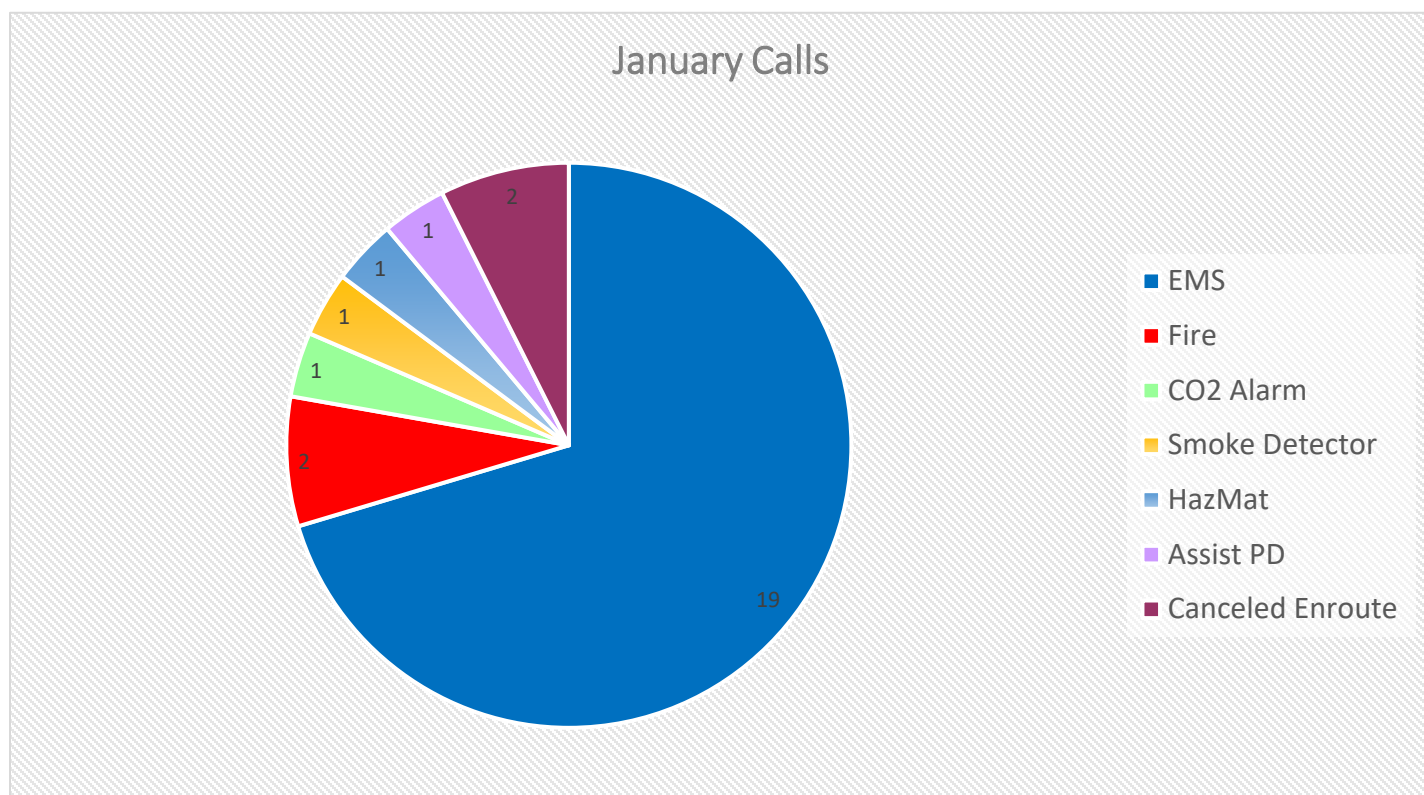


REVENUES, DONATIONS, VOLUNTEERS

Pound Fees			
Collected	\$1,640.00	\$8,700.00	\$7,775.00
Donations	\$1,556.10	\$11,159.63	\$5,408.84
Volunteer Hours	164.75	768	483
<hr/>			
		Spay & Neuter	
		Previous Balance	14,452.74
		Spay & Neuter	
		Collection	\$345.00
		Spay & Neuter	
		Payment	\$880.00
		Spay & Neuter	
		Total	\$13,917.74
<hr/>			
		Donation Previous	
		Balance	29,769.09
		Donations	\$1,556.10
		Expenditures	
		Account Total	\$31,325.19

Blue Mound Fire Department

Station 32



January Call Details

- **19 EMS**
 - 15 resulted in transportation by Med Star
 - 4 were released Against Medical Advice (AMA)
- **2 Mutual Aid Fires (County Calls supported by Station 32)**
 - 1 resulted in Station 32 being cancelled enroute by on scene commander
 - 1 resulted in Station 32 support for fire extinguishment and overhaul in Eagle Mountain
- **2 Canceled Enroute**
 - 2 calls where Station 32 was dispatched but cancelled prior to arrival
- **1 Carbon Monoxide (CO2) Detector Activation**
 - False alarm, no anomalies detected

- **1 Smoke Detector Activation**
 - False alarm activation
- **1 Hazardous Material**
 - Unusual smell, no hazards found
- **Agency Assistance**
 - FD assisted PD with a citizen who was stuck in the mud at the park

January Training Details

- **02 Jan. BMFD Expectations for 2024**
- **09 Jan. CPR/AED/LUCAS Certification/Training**
- **16 Jan. BMFD Awards Presentation & Dinner**
- **23 Jan. Medical Scenario Training**
- **30 Jan. Tarrant County College (TCC) Fire Continuing Education (CE) training**

Blue Mound Volunteer Fire Department		
01/01/2024 To 01/31/2024		
First Name	Last Name	Hours
Anthony	Procaccino	36.05
Ashton	Payne	106.19
Carlos	Rios	19.08
Chase	Berrier	58.95
Daniel	Fogle	41.17
Fabian	Gonzalez	18.16
Jacob	Lawton	43.32
Jason	Wood	74.82
Kyle	Dooley	136.88
Matt	Silcox	78.69
Mike	Williams	0
Nick	Barz	42.72
Rahman	Perkins	169.81
Shelby	Luther	4.17
Steven	Burris	19.59
Total		849.6

January Fire Inspections

- 301 S Blue Mound Rd (Police/Fire Station)-01/12/2024- Annual inspection
- 301 S Blue Mound Rd (City Hall)-01/12/2024- Annual Inspection
- 1600 Watauga Rd (Quickway)-01/10/2024- Annual Inspection
- 1600 Watauga Rd (Discount Smoke and Vapes)- 01/10/2024- Annual Inspection
- 1600 Watauga Rd (Quickway Laundry)-01/10/2024- Annual Inspection
- 1600 Watauga Rd (Kold Kutz Barbershop)-01/12/2024-Annual Inspection
- 1600 Watauga Rd (Avery Brows)-01/12/2024- Annual Inspection
- 301 S Blue Mound Rd (Food Pantry)-01-13-2024- Annual Inspection
- 1601 Corrin Ave (Seetram llc/ Place of Worship)- Initial inspection

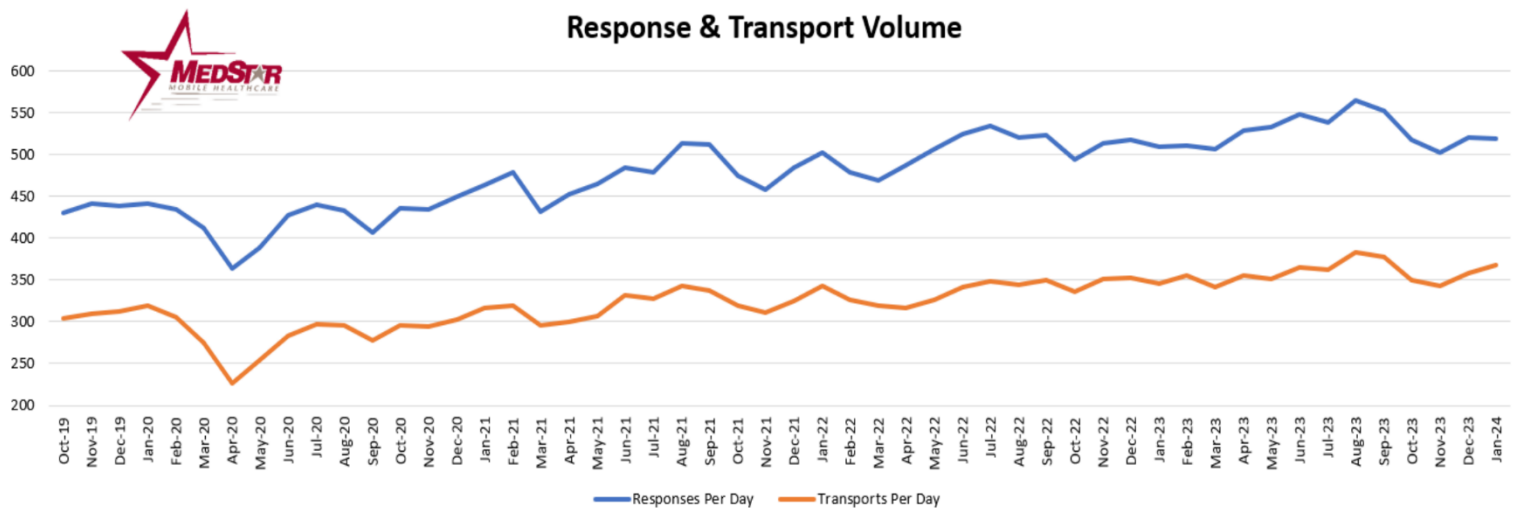
January Special Events

- 05 Jan. Chief Wood/Lt. Dooley attended Tarrant County Regional Communications (TCRC) Center Open House
 - Established procedures with TCRC Director and Dispatchers for Fire and EMS calls.
- 12 Jan. Chief Wood met with Ken Simpson, MedStar CEO, on EMS support and ongoing MedStar and Fort Worth negotiations for ambulance service support.
- 16 Jan. BMFD Awards, Firefighter of the year: Aston Payne, Officer of the year: Lt. Kyle Dooley, Top Responder (Most Calls): Aston Payne
- 18 Jan. Chief Wood attended the Fire Chief's Advisory Board Meeting. All Fire Chief's dispatched under TCRC meeting which addressed; response times, call priorities, statistics, and Medical Director briefing.

January Special Topic

- MedStar is currently working with an independent contractor for recommendations to reduce costs, staff more ambulances, and decrease response times.

- The Fort Worth Mayor and City Council are considering the impacts of the MedStar financial difficulties with staffing ambulances and meeting recommended response times.
- The chart below shows the steady increase in call volume and transports.



Daily Average Response & Transport Volume Changes

	Jan-21	Jan-22	Jan-23	Jan-24	% Change from 2023	% Change from 2022	% Change from 2021
Days	31	31	31	31			
Responses Per Day	463.8	502.6	509.4	519.4	2.0%	3.3%	12.0%
Transports Per Day	316.4	343.1	345.9	367.9	6.4%	7.2%	16.3%
Transport Ratio	68.2%	68.3%	67.9%	70.8%	4.3%	3.8%	3.9%



Monthly Report

Department
Public Works

Month
January 2024

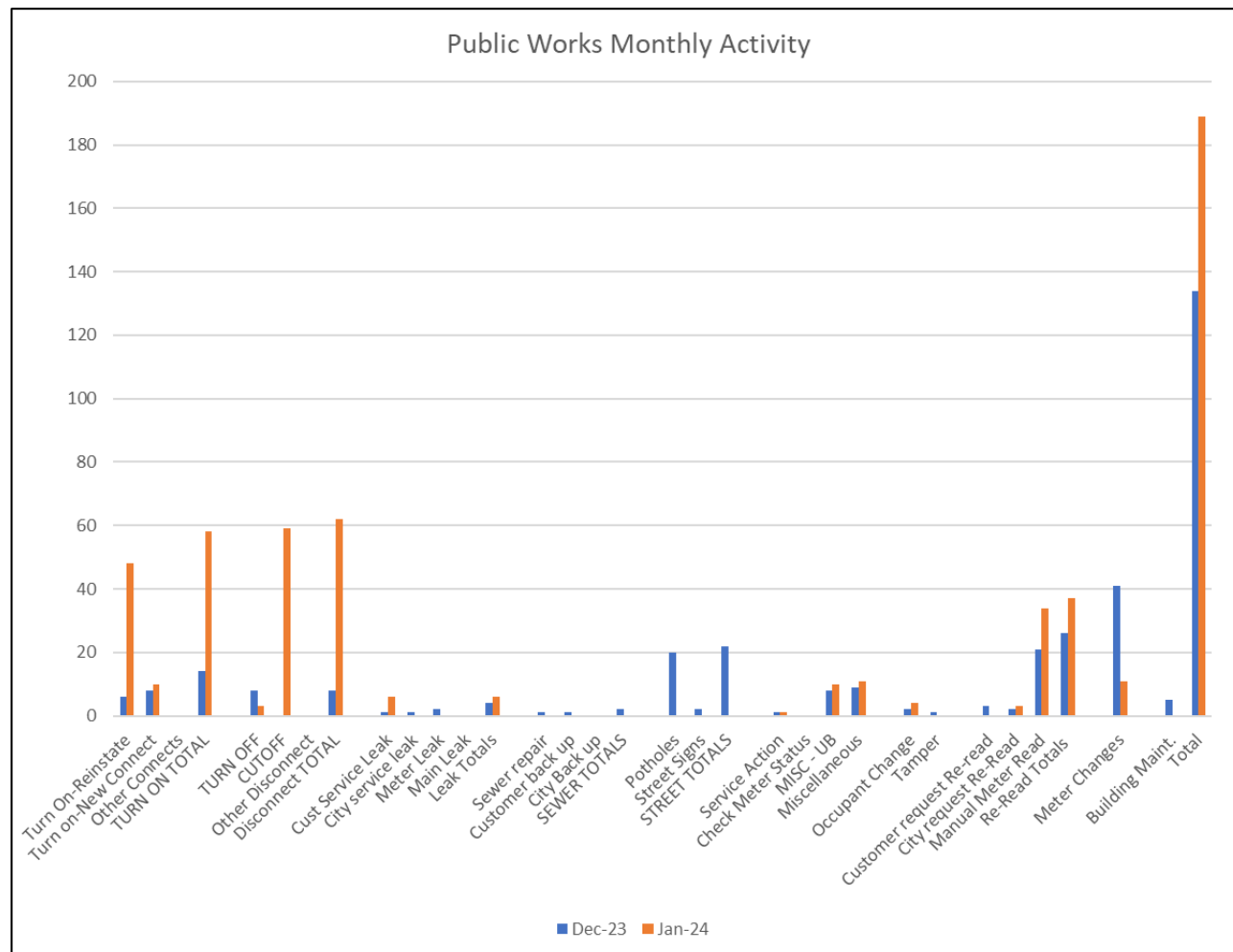
The table below shows the department made 58 connections in Jan. compared to 14 in Dec. Manual reads have increased this month due to the old meters have meter quit sending signals. Manual reads increased to 34-meter in Jan from 21 in Dec.

Activity	Dec-23	Jan-24
Turn On-Reinstate	6	48
Turn on-New Connect	8	10
Other Connects	0	0
TURN ON TOTAL	14	58
TURN OFF	8	3
CUTOFF	0	59
Other Disconnect	0	0
Disconnect TOTAL	8	62
Cust Service Leak	1	6
City service leak	1	0
Meter Leak	2	0
Main Leak	0	0
Leak Totals	4	6
Sewer repair	1	0
Customer back up	1	0
City Back up	0	0
SEWER TOTALS	2	0
Potholes	20	0
Street Signs	2	0
STREET TOTALS	22	0
Service Action	1	1
Check Meter Status	0	0
MISC - UB	8	10
Miscellaneous	9	11
Occupant Change	2	4
Tamper	1	0
Customer request Re-read	3	0
City request Re-Read	2	3
Manual Meter Read	21	34
Re-Read Totals	26	37
Meter Changes	41	11
Building Maint.	5	0
Total	134	189

Monthly Report

Department

Month



Water and Sewer Report

- Monthly Bacteriological Water Samples Passed
- Completed Monthly Dead-End Flushing
- Monitored and Maintained Chlorine Levels
- Meter replacement project- Badger meters in ground/reporting -685
- 1628 Fagan-installed 4" sewer Clean out
- Glenn Water line Project: Contractor has completed 100%. Completed final walk through and issue punch list to the contractors.
- Winterized city buildings and well sites



Agenda Commentary

Meeting Date: February 20, 2024

Department: Finance

Contact: Jennifer Calvert

Agenda Item: Code Enforcement workshop

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background:

Code enforcement was previously done by a fulltime employee. The code enforcement position has been moved under the police department and is split with 20 hours a week focused on code, and the remaining time to assist with staffing shortages in the public works dept.

Code enforcement is done Mon., Wed., and Fri., and on Tues. and Thurs. as needed. All patrol officers are currently being trained in code enforcement, which will assist with weekend violations.

The process for code enforcement includes:

- Contacting violators to inform and correct.
- First offenses result in a warning, with up to 30 days given to comply.
- A citation is issued if compliance is not achieved by the deadline given.
- Repeated offenses are issued citations.
- Code defendants have the same options as other defendants and can come to court, get on a payment plan, pay in full, or work out other options with the judge.

The goal of code enforcement is compliance. The attorney is here to discuss other options available to the City and to answer questions.



Agenda Commentary

Meeting Date: February 13, 2024

Department: Finance

Contact: Jennifer Calvert

Agenda Item: Budget workshop code enforcement

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
 ☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background:

The current budget for code enforcement is attached.

Current budgeted expenses for code enforcement are \$48,423. This includes:

- personnel expenses for a part time employee
- vehicle repair and maintenance
- fuel
- uniforms
- travel, training, education.

The FY 2024-2025 budget will need to include an increase in training for all patrol officers, as PD will be doing code enforcement as well. The fuel line item will need to be increased if Council decides to continue funding the part-time position.



City of Blue Mound, Texas

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund							
Department: 790 - Code Enforcement							
Expense							
100-790-6139-00	Contract Services - IT	900.00	900.00	75.00	236.50	663.50	73.72 %
100-790-6180-00	Dues & Subscriptions	100.00	100.00	0.00	69.30	30.70	30.70 %
100-790-6210-00	Training, Travel & Education	800.00	800.00	0.00	0.00	800.00	100.00 %
100-790-6220-00	Employee Uniforms	250.00	250.00	317.62	334.52	-84.52	-33.81 %
100-790-6240-00	Fuel	800.00	800.00	0.00	635.91	164.09	20.51 %
100-790-6410-00	Office Supplies	200.00	200.00	0.00	0.00	200.00	100.00 %
100-790-6420-00	Operating Supplies	50.00	50.00	0.00	0.00	50.00	100.00 %
100-790-6515-00	Medical Insurance	6,000.00	6,000.00	128.38	1,186.49	4,813.51	80.23 %
100-790-6516-00	Tx Municipal Retirement System	1,960.00	1,960.00	65.01	633.72	1,326.28	67.67 %
100-790-6560-00	Payroll Taxes	1,628.00	1,628.00	85.22	779.33	848.67	52.13 %
100-790-6710-00	Gross Wages	25,585.00	25,585.00	1,032.00	9,428.50	16,156.50	63.15 %
100-790-6730-00	Overtime Wages	0.00	0.00	0.00	129.00	-129.00	0.00 %
100-790-6820-00	Postage	200.00	200.00	0.00	51.36	148.64	74.32 %
100-790-6888-00	Vehicle Repair & Maintenance	1,420.00	1,420.00	0.00	28.88	1,391.12	97.97 %
100-790-6920-00	Small Tools & Equipment	50.00	50.00	0.00	0.00	50.00	100.00 %
100-790-6960-00	Telephone	480.00	480.00	0.00	78.66	401.34	83.61 %
Expense Total:		40,423.00	40,423.00	1,703.23	13,592.17	26,830.83	66.38%
Department: 790 - Code Enforcement Total:		40,423.00	40,423.00	1,703.23	13,592.17	26,830.83	66.38%



Agenda Commentary

Meeting Date: February 13, 2024

Department: Finance

Contact: Jennifer Calvert

Agenda Item: Budget workshop community center

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background:

Community Center

As an additional revenue stream, the City Community Center is available for rent. The City also recognizes that allowing other governmental entities to use the facility at a reduced rate presents a benefit to our residents, and thus partners with Tarrant County Elections Administration to use it as a polling center for certain elections. This allows residents of Blue Mound convenient access to a polling place.

Renters can select from available hours any given day, for the following fees:

- Any four-hour block:
 - Blue Mound Residents: \$125.00
 - Non-Blue Mound Residents: \$200.00
- Additional hour: \$15.00

There is the potential of booking two events on the same day. The Community Center is mostly rented on weekends, with occasional rentals during the week. There is a recurring business rental for two days during the week. The table below shows the rental data for FY 2022-2023.

MONTH	CITIZEN	NON-CITIZEN	DOUBLE BOOKED?
OCT. 2022	2	4	N
NOV. 2022	2	6	N
DEC. 2022	2	3	1
JAN. 2023	1	3	N
FEB. 2023	4	5	N
MAR. 2023	3	6	Y
APR. 2023	1	2	Y
May 2023	2	5	2-Y
June 2023	2	5	N
July 2023	5	3	1-Y
AUG. 2023	2	4	N
Sept. 2023	5	4	4-Y

Staff analyzes the rental history annually and will suggest fee increases/decreases based on supply and demand. Staff expect to come to council in July for an increase in rates.

If the Community Center is going to be considered a source of revenue for the City, a plan for improvements needs to be considered, to include:

- Replace the flooring.
- HVAC replacement.
- Repair the back porch.
- Repair or replace the kitchen cabinets.
- Replace the appliances.

The Mayor often cleans and takes the trash out between rentals on the weekends. The City pays an individual to clean monthly. Funds will need to be budgeted for more regular cleaning and to replace or fill in for the Mayors duties in her absence.

Budget Report

For Fiscal: 2023-2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 820 - Community Center							
Revenue							
100-820-4020-00	Community Center Rental Income	15,000.00	15,000.00	0.00	385.00	-14,615.00	97.43 %
100-820-4040-00	Food Pantry Donations	0.00	0.00	24.00	553.00	553.00	0.00 %
100-820-4050-00	Credit Card Processing Fees	0.00	0.00	0.00	125.00	125.00	0.00 %
Revenue Total:		15,000.00	15,000.00	24.00	1,063.00	-13,937.00	92.91%
Expense							
100-820-6070-00	Cleaning & Janitorial Supplies	1,200.00	1,200.00	0.00	400.00	800.00	66.67 %
100-820-6150-00	Contract Services-Other	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
100-820-6273-00	Real & Personal Property Insurance	0.00	0.00	0.00	457.00	-457.00	0.00 %
100-820-6420-00	Operating Supplies	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
100-820-6881-00	Building Repair & Maintenance	0.00	0.00	0.00	62.50	-62.50	0.00 %
100-820-6992-00	Electric	3,500.00	3,500.00	0.00	612.01	2,887.99	82.51 %
Expense Total:		7,100.00	7,100.00	0.00	1,531.51	5,568.49	78.43%
Department: 820 - Community Center Surplus (Deficit):		7,900.00	7,900.00	24.00	-468.51	-8,368.51	105.93%



Agenda Commentary

Meeting Date: February 13, 2024

Department: Finance

Contact: Jennifer Calvert

Agenda Item: Budget workshop Food Pantry

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
 ☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background:

The current budget for the food pantry is attached. The food pantry is run by volunteers and the Mayor. Staff occasionally help with unloading goods when there is a large pickup.

Most of the items in the pantry are donated, with the City occasionally purchasing certain products. Other expenses include utilities and building repairs and maintenance. We have volunteers who use their own vehicle to pick up donations, and the City needs to reimburse for fuel, in addition to planning to replace one or two refrigerators (bought used at a low rate).

Future possibilities for the food pantry include relocating the existing City records in the back room to allow for more storage for the pantry items.

Budget Report

For Fiscal: 2023-2024 Period Ending: 02/29/2024

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Department: 850 - Food Pantry							
Expense							
100-850-6240-00	Fuel	0.00	0.00	0.00	86.51	-86.51	0.00 %
100-850-6273-00	Real & Personal Property	547.00	547.00	0.00	397.00	150.00	27.42 %
100-850-6420-00	Operating Supplies	1,500.00	1,500.00	0.00	463.78	1,036.22	69.08 %
100-850-6881-00	Building Repair & Maintenance	500.00	500.00	3,300.00	3,362.50	-2,862.50	-572.50 %
100-850-6992-00	Electric	1,200.00	1,200.00	0.00	536.86	663.14	55.26 %
Expense Total:		3,747.00	3,747.00	3,300.00	4,846.65	-1,099.65	-29.35%
Department: 850 - Food Pantry Total:		3,747.00	3,747.00	3,300.00	4,846.65	-1,099.65	-29.35%
Fund: 100 - General Fund Surplus (Deficit):		-36,270.00	-36,270.00	-4,979.23	-18,907.33	17,362.67	47.87%
Report Surplus (Deficit):		-36,270.00	-36,270.00	-4,979.23	-18,907.33	17,362.67	47.87%



Agenda Commentary

Meeting Date: February 20, 2024

Department: Code Enforcement

Contact: Jacob Lawton

Agenda Item: Ordinance amending Garage Sales

Type of Item:	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Contract/Agreement	<input type="checkbox"/> Public Hearing
	<input type="checkbox"/> Plat	<input checked="" type="checkbox"/> Discussion & Direction		<input type="checkbox"/> Other

Summary-Background:

These changes were brought before Council for discussion only, in November 2023. We will be discussing again for a refresher.

Currently the city ordinance regulating garage sales, allows garage sales to be virtually continual and with little to no restrictions. This proposed ordinance will prohibit continuous garage sales and provide more regulations that combat urban blight.

Supporting Documents Attached:

Proposed

- Ordinance
- Garage Sale Sign
- Process
- Residential Garage Sale Application with Conditions of Residential Garage Sale Permit
- Non-Profit Organization Garage Sale Application with Conditions of Non-Profit Organization Garage Sale Permit

Recommendation:

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF BLUE MOUND, TEXAS, CHAPTER 4 “BUSINESS REGULATIONS,” ARTICLE 4.05 “GARAGE SALES,” IN ITS ENTIRETY; ADDING DEFINITIONS AND PROCEDURES FOR GARAGE SALES IN THE CITY; REGULATING SIGNS RELATED TO GARAGE SALES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Blue Mound, Texas (the “City”), is a Type A general-law municipality located in Tarrant County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, Chapter 51 of the Texas Local Government Code authorizes a Type A general-law municipality to adopt an ordinance that is necessary for the government, interest, welfare, or good order of the municipality; and

WHEREAS, the City Council has previously adopted regulations for garage sale procedures; and

WHEREAS, the City Council desires to adopt regulations to control the procedures related to organizing garage sales, and signs related to garage sales, in the interest of preserving the public health, safety, and welfare of the citizens of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLUE MOUND, TEXAS, THAT:

SECTION 1.

The Code of Ordinances, City of Blue Mound, Texas, Chapter 4, “Business Regulations” Article 4.05 “Garage Sales” is hereby amended in its entirety to read as follows:

“ARTICLE 4.05 GARAGE SALES

§ 4.05.001 Definitions.

The following terms used in this article shall be defined as follows:

Garage sale. An occasional sale or retail, exchange, or barter to the general public, within a single-family zoning district, for the purpose of disposing of surplus personal

property. The term includes, but is not limited to, all sales entitled “garage,” “lawn,” “yard,” “room,” “estate,” “backyard,” “patio,” and “rummage.”

Right-of-way. The area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easement in which the City has an interest. The term does not include the airwaves above a right-of-way with regard to wireless communications.

Residential zoning district. A property that is shown on the City zoning map as residential.

Signs. Signs shall only include those signs issued by the City for purposes of advertising a garage sale.

§ 4.05.002 Permits.

Permit and Signs required. No person, firm, or corporation shall advertise, operate, or participate in a garage sale within the City limits without first obtaining a garage sale permit and signs. The fee for a garage sale permit and signs shall be as set forth in the Fee Schedule in Appendix A of the Code of Ordinances.

Conditions of permit; conduct of sale. The following regulations apply when obtaining a permit and conducting a garage sale:

- (1) Garage sale permits must be obtained in person at City Hall, located at 301 S. Blue Mound Road, Blue Mound, Texas 76131.
- (2) Garage sale permits will be issued by the city manager or his/her designee(s).
- (3) A valid picture ID will be required to obtain a garage sale permit.
- (4) Garage sale permits are issued by property address; not applicant name.
- (5) Garage sale permits shall only be issued for properties that are in a single-family residential zoning district, or properties that are being used for single-family detached dwellings regardless of the zoning on the property.
- (6) Garage sale permits may be obtained no more than two (2) times per calendar year on the same premises.
- (7) Garage sale permits must be obtained at least one (1) business day before the first day of the sale is to occur.
- (8) A garage sale permit shall be valid for up to three (3) consecutive days.

- (9) The garage sale permit must be posted on the property where the sale is to be conducted and must be displayed in a conspicuous location.
- (10) No more than three (3) persons may combine their property for sale at a single garage sale.
- (11) No new personal property, property that is acquired or consigned for the purpose of resale, or any inventory or stock of goods in trade may be displayed, offered for sale, exchange, or barter, or sold, exchanged or bartered.
- (12) Garage sale items may be displayed for sale in the following areas: residential yard, including the front or back yard, garage, patio area, under a carport covering, driveway, or inside a residence in the case of a sale to dispose of a deceased individual's personal belongings.
- (13) Garage sale items must be placed at least fifteen (15) feet from the back of the curb and at least five (5) feet from each side property line.
- (14) Garage sale items including, but not limited to, items for sale, displays, tables, racks, tarps, and boxes, must be removed from the sale area by 8:00 a.m. the day following the last day of the sale. Items are strictly prohibited from remaining in the sale area and/or in the yard of the property.
- (15) Permits shall be issued to charitable, religious, educational, fraternal, governmental, or nonprofit organizations where the property does not meet the qualifications in subsection (5), only if the following conditions are met:
 - (A) A maximum of two (2) garage sale permits per year will be issued per nonprofit organization;
 - (B) A maximum of two (2) garage sale permits per year will be issued for the same non-single-family residential location; and
 - (C) The display area for the garage sale shall not exceed 2,000 square feet.

§ 4.05.003 Signs.

The following regulations shall pertain to signage allowed when a garage sale permit has been issued:

- (1) The City will issue three (3) corrugated signs for a "garage sale:" one (1) yard sign to be posted on the property in a conspicuous location, and two (2) directional signs to aid the public in locating the sale. All other signage is strictly prohibited.

- (2) Signs are strictly prohibited from being placed in City right-of-way or on utility poles.
- (3) The two (2) directional signs may be placed on private property with permission from the property owner, to aid the public in locating the sale. The permission of the property owner must be indicated by the property owner's signature on the back of the sign.
- (4) All signage must be posted using a wood or metal stake. All other posting methods are strictly prohibited.
- (5) All signs may be posted no sooner than twelve (12) hours prior to the first day of the sale.
- (6) All signs must be removed by 8:00 a.m. on the day following the last day of the sale.

§ 4.05.004 Violations.

It shall be unlawful to conduct any garage sale, as herein defined, within the City without a permit therefor, or in violation of any of the provisions of this article.

§ 4.05.005 Penalty.

Any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of this article may be found guilty of a Class C misdemeanor and shall be fined in accordance with the general penalty provided in Section 1.01.009 of the Code for each offense. Each day that a violation is permitted to exist shall constitute a separate offense."

SECTION 2. CUMULATIVE

This Ordinance shall be cumulative of all provisions of ordinances of the City of Blue Mound, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 3. SEVERABILITY

It is hereby declared to be the intention of the City that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if a phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of the unconstitutional phrase,

clause, sentence, paragraph, or section.

SECTION 4. SAVINGS

All rights and remedies of the City are expressly saved as to any and all violations of the provisions of any ordinances affecting the subject matters herein which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, shall not be affected by this Ordinance, but may be prosecuted until final disposition by the courts.

SECTION 5. PENALTY

Any person, firm, or corporation violating any of the terms and provisions of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in accordance with the general penalty provided in Section 1.01.009 of the Code of Ordinances, City of Blue Mound, Texas. Each such violation shall be deemed a separate offense and shall be punishable as such hereunder.

SECTION 6. PUBLICATION

The City Secretary is authorized and directed to cause publication of the descriptive caption and penalty clauses of this Ordinance as provided by law.

SECTION 7. EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage and publication, and it is so ordained.

PASSED AND APPROVED by the City Council of the City of Blue Mound, Texas on this _____ day of February, 2024.

APPROVED:

Darlene Copeland, Mayor

ATTEST:

Amber Smith, City Secretary



Permit # 24GS_____

GARAGE SALE

_____ **BLUE MOUND**

_____ **THRU** _____

GARAGE SALE PROCESS

1. Applicant shall request Garage Sale Permit (GS Permit) at City Hall
 - a. The information on the GS Permit application shall be verified to include:
 - i. Address for proposed sale
 - ii. Dates for proposed sale
 - iii. Name of applicant holding the sale
 - iv. Contact information (phone number)
 - v. Driver's license or state issued ID number
 - vi. Signature acknowledgement of conditions for GS Permit
 - b. Applicant will pay the required fee(s) based on Appendix A of the Blue Mound Fee Schedule
2. City designee shall upon verification of supplied information:
 - a. Verify application is complete and correct.
 - b. Verify identity of the applicant requesting the GS Permit.
 - c. Provide a copy of the GS Permit conditions to the resident.
 - d. Log the garage sale information in the appropriate location.
 - e. Receive and process the payment for the GS sign requirement.
 - f. Prepare and issue three (3) signs to include the following:
 - i. Permit number
 - ii. Address of sale
 - iii. Valid sale dates (designee initials by the valid dates)
 - iv. Initials of the issuing employee



RESIDENTIAL GARAGE SALE APPLICATION

301 S Blue Mound Rd
Blue Mound, TX 76131
(817)232-0663

SALE START DATE: _____ SALE END DATE: _____

ADDRESS LOCATION OF SALE: _____

OCCUPANT REQUESTING PERMIT: _____

CONTACT PHONE: _____

- I, the above resident, intend to hold a garage sale on my residential property located at the above address.
- I agree to hold the garage sale on the above dates only.
- I have read and understand the conditions of permit as established by City Ordinance 000 which regulates Garage Sales within the City of Blue Mound, Texas.
- I have received a copy of the conditions of permit when applying for this permit.
- I understand that only the three (3) signs issued by the City of Blue Mound for this permit are the **ONLY VALID SIGNS** for this permit.
- I understand that it shall be unlawful to conduct any garage sale within the city without a permit and will be in violation of the provisions of the City Ordinance.
- A violation of any provision of the ordinance shall be a misdemeanor punishable upon conviction by a fine in accordance with the general penalty provided in section 1.01.009 of the City of Blue Mound code.
- Each day that a violation hereof continues shall constitute a separate violation punishable hereunder.

PRINTED NAME: _____

SIGNATURE: _____

DATE: _____



CONDITIONS OF RESIDENTIAL GARAGE SALE PERMIT

CONDITIONS OF PERMIT; CONDUCT OF SALE

The following regulations apply when obtaining a GARAGE SALE permit and conducting a sale:

1. Garage sale permits must be obtained in person at city hall, located at 301 S Blue Mound Road, Blue Mound Texas 76131.
2. Garage sale permits will be issued by the permit clerk or his/her designee(s).
3. A valid picture ID will be required to obtain a garage sale permit.
4. Garage sale permits are issued by property address, not applicant name.
5. Permits shall be issued to charitable, religious, educational, fraternal, governmental, or nonprofit organizations where the property does not meet the residential qualifications in subsection 5 of the ordinance, only if the following conditions are met:
 - a. A maximum of two (2) garage sale permits per year will be issued per nonprofit organization.
 - b. A maximum of two (2) garage sale permits per year will be issued at the same non-single-family residential location; and
 - c. The display area for the garage sale shall not exceed 2,000 square feet.
6. Garage sale permits may be obtained no more than two (2) times per calendar year on the same premises.
7. Garage sale permits must be obtained at least one (1) business day before the first day of the sale is to occur.
8. A garage sale permit shall be valid for up to three (3) consecutive days.
9. The garage sale permit must be posted on the property where sale is to be conducted and must be displayed in a conspicuous location.
10. No more than three (3) persons may combine their property for sale at a single garage sale.
11. No new personal property, property that is acquired or consigned for the purpose of resale, or any inventory or stock of goods in trade may be displayed, offered for sale, exchange, or barter, or sold, exchanged, or bartered.
12. Garage sale items may be displayed for sale in the following areas:
 - a. residential yard including:
 - i. the front or back yard,
 - ii. garage,
 - iii. patio area,
 - iv. under a carport covering,
 - v. driveway,
 - vi. or inside a residence in the case of a sale to dispose of a deceased individual's personal belongings.
13. Garage sale items must be placed at least fifteen (15) feet from the back of the curb and at least five (5) feet from each side property line.
14. Garage sale items, including but not limited to items for sale, displays, tables, racks, tarps, and boxes, must be removed from the sale area by 8:00 a.m. the day following the last day of the sale. Items are strictly prohibited from remaining in the sale area or located in the yard of the property.

SIGNS

The following regulations shall pertain to signage allowed when a garage sale permit has been issued:

1. The city will issue three (3) signs for a "garage sale," one yard sign to be posted on the property in a conspicuous location, and two (2) directional signs to aid the public in locating the sale. All other signage is strictly prohibited.
2. Signs are strictly prohibited from being placed in city rights-of-way or on utility poles.
3. The two (2) directional signs may be placed on private property with permission from the property owner, to aid the public in locating the sale. The permission of the property owner must be indicated by the property owner's signature on the back of the sign.
4. All signage must be posted using a wood or metal stake. All other posting methods are strictly prohibited.
5. All signs may be posted no sooner than twelve (12) hours prior to the first day of the sale.
6. All signs must be removed by 8:00 a.m. on the day following the last day of the sale.

FOR PERMIT APPLICANT



NON-PROFIT ORGANIZATION GARAGE SALE APPLICATION

301 S Blue Mound Rd
Blue Mound, TX 76131
(817)232-0663

SALE START DATE: _____ SALE END DATE: _____

ADDRESS LOCATION OF SALE: _____

ORGANIZATION REQUESTING PERMIT: _____

ORGANIZATION CONTACT: _____

CONTACT PHONE: _____

- I, the representative of the above NON-PROFIT ORGANIZATION, intend to hold a garage sale on the Organization's property located at the above address.
- I agree to hold the garage sale on the above dates only.
- I have read and understand the conditions of permit as established by City Ordinance 000 which regulates Garage Sales within the City of Blue Mound, Texas.
- I have received a copy of the conditions of permit when applying for this permit.
- I understand that only the three (3) signs issued by the City of Blue Mound for this permit are the ONLY VALID SIGNS for this permit.
- I understand that it shall be unlawful to conduct any garage sale within the city without a permit and will be in violation of the provisions of the City Ordinance.
- A violation of any provision of the ordinance shall be a misdemeanor punishable upon conviction by a fine in accordance with the general penalty provided in section 1.01.009 of the City of Blue Mound code.
- Each day that a violation hereof continues shall constitute a separate violation punishable hereunder.

PRINTED NAME: _____

SIGNATURE: _____

DATE: _____



CONDITIONS OF NON-PROFIT ORGANIZATION GARAGE SALE PERMIT

CONDITIONS OF PERMIT; CONDUCT OF SALE

The following regulations apply when obtaining a GARAGE SALE permit and conducting a sale:

1. Garage sale permits must be obtained in person at city hall, located at 301 S Blue Mound Road, Blue Mound Texas 76131.
2. Garage sale permits will be issued by the permit clerk or his/her designee(s).
3. A valid picture ID will be required to obtain a garage sale permit.
4. Garage sale permits are issued by property address, not applicant name.
5. Permits shall be issued to charitable, religious, educational, fraternal, governmental, or nonprofit organizations where the property does not meet the residential qualifications in subsection 5 of the ordinance, only if the following conditions are met:
 - a. A maximum of two (2) garage sale permits per year will be issued per nonprofit organization.
 - b. A maximum of two (2) garage sale permits per year will be issued at the same non-single-family residential location; and
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7. Garage sale permits must be obtained at least one (1) business day before the first day of the sale is to occur.
8. A garage sale permit shall be valid for up to three (3) consecutive days.
9. The garage sale permit must be posted on the property where sale is to be conducted and must be displayed in a conspicuous location.
10. No more than three (3) persons may combine their property for sale at a single garage sale.
11. No new personal property, property that is acquired or consigned for the purpose of resale, or any inventory or stock of goods in trade may be displayed, offered for sale, exchange, or barter, or sold, exchanged or bartered.
12. Garage sale items may be displayed for sale in the following areas:
 - a. residential yard including:
 - i. the front or back yard,
 - ii. garage,
 - iii. patio area,
 - iv. under a carport covering,
 - v. driveway,
 - vi. or inside a residence in the case of a sale to dispose of a deceased individual's personal belongings.
13. Garage sale items must be placed at least fifteen (15) feet from the back of the curb and at least five (5) feet from each side property line.
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4. All signage must be posted using a wood or metal stake. All other posting methods are strictly prohibited.
5. All signs may be posted no sooner than twelve (12) hours prior to the first day of the sale.
6. All signs must be removed by 8:00 a.m. on the day following the last day of the sale.

FOR PERMIT APPLICANT



Agenda Commentary

Meeting Date: February 20, 2024

Department: Code Enforcement

Contact: Jacob Lawton

Agenda Item: Public Hearing and Approval of the amended text of the Comprehensive Zoning Ordinance

Type of Item: ☒ Ordinance ☐ Resolution ☐ Contract/Agreement ☒ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

This Ordinance was brought before Council in 2022 and was approved but was not approved correctly and no public hearing was held which is required by law.

This Ordinance is amending the text of the Comprehensive Zoning Ordinance to include Nonresidential Certificates of Occupancy shall be non-transferable between entities and shall expire at the time there is a change of business or use at the location or address of occupancy. Additionally, nonresidential Certificates of Occupancy may be subject to annual inspection by the Building Inspector, the Fire Inspector, or their designees.

After Businesses get the initial Certificate of Occupancy the city currently has no standing through ordinance to inspect the properties and ensure compliance with the codes. Cities around us currently have annual inspection programs that model this one.

Supporting Documents Attached:

Proposed Ordinance

Recommendation:

The City recommends Council approve the proposed Ordinance.

**CITY OF BLUE MOUND, TEXAS
ORDINANCE NO. 593**

AN ORDINANCE OF THE CITY OF BLUE MOUND, TEXAS AMENDING THE TEXT OF THE COMPREHENSIVE ZONING ORDINANCE BY AMENDING SECTION 25, "CERTIFICATE OF OCCUPANCY" OF THE CITY OF BLUE MOUND CODE OF ORDINANCES; BY AMENDING THE REGULATIONS FOR RESIDENTIAL AND NONRESIDENTIAL CERTIFICATES OF OCCUPANCY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATION; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Blue Mound is a Type A general-law municipality located in Tarrant County, Texas created in accordance with provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas, and

WHEREAS, the City Council of the City of Blue Mound has previously adopted regulations governing residential and nonresidential certificates of occupancy in the City's Comprehensive Zoning Ordinance; and

WHEREAS, notice has been published at least fifteen (15) days prior to the time and place of a public hearing held before the City Council concerning the provisions contained herein, which public hearing has been duly held; and

WHEREAS, the City Council for the City of Blue Mound has determined that the amendments and additions to the Code of Ordinances as set out herein are in the best interest of the health, safety, and general welfare of the citizens of Blue Mound and the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLUE MOUND, TEXAS THAT:

SECTION 1

Chapter 14, "Zoning," Section 25 "Certificate of Occupancy," of the Code of Ordinances, City of Blue Mound, Texas is hereby amended to read as follows:

"SECTION 25 CERTIFICATE OF OCCUPANCY

A. CERTIFICATE OF OCCUPANCY

1. No vacant land shall be occupied or used, except for agricultural purposes, and no building hereafter erected, reconstructed, altered, enlarged, or vacated shall be occupied or used until a Certificate of Occupancy shall have been issued by the Building Inspector stating that the building or proposed use of a building or premises complies with the building laws and the provisions of this ordinance.
2. Certificates of Occupancy shall be applied for coincident with the application for building permit and shall be issued within ten (10) days after the erection or structural

alteration of such building shall have been completed in conformity with the provisions hereof.

3. Certificates of occupancy for residential structures shall expire at the time any such structure has been unoccupied for more than sixty (60) days.
4. Nonresidential Certificates of occupancy shall be non-transferrable between entities and shall expire at the time there is a change of business or use at the location or address of occupancy. Additionally, Nonresidential Certificates of Occupancy may be subject to annual inspections by the Building inspector, the Fire inspector, or their designees.

***"

SECTION 2. CUMULATIVE

This Ordinance shall be and is hereby cumulative of all provisions of Ordinances of the City of Blue Mound, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provision thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such Ordinance or Ordinances are hereby repealed.

SECTION 3. SEVERABILITY

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4. PENALTY

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction shall be punished by a fine in accordance with Section 1.01.009 of the Code of Ordinances, City of Blue Mound, Texas.

SECTION 5. SAVINGS

All rights and remedies of the City of Blue Mound are expressly saved as to any and all violations of the provisions of the Code of Ordinance of the City of Blue Mound, as amended, or any other ordinances affecting zoning which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 6. PUBLICATION

The City Secretary is authorized and directed to cause publication of the descriptive caption and penalty clauses of this ordinance as provided by law.

SECTION 7. EFFECTIVE DATE

This Ordinance shall be in full force and effect after its passage and publication, and it is so ordained.

PASSED AND ADOPTED by the City Council of the City of Blue Mound, Texas this the 20th day of February, 2024.

APPROVED:

Darlene Copeland, Mayor

ATTEST:

Amber Smith, City Secretary

**City Council Minutes of Blue Mound
November 20, 2023, at 6:30PM**

1. CALL TO ORDER

Mayor Copeland Called the Meeting to Order at 6:34pm.

2. ROLL CALL AND CERTIFICATION OF A QUORUM

Mayor Copeland Certified a Quorum with the Following Members Present:

Mayor, Darlene Copeland
Council Member 1, Dave King
Council Member 2, Fred Smith

**MAYOR WENT STRAIGHT TO ITEM 6 TO CANVASS VOTES.
CITY SECRETARY COMPLETED ITEM 7.
NEW COUNCILMEMBERS COMPLETED ITEM 8.
MAYOR CONTINUED FROM ITEM 3, SKIPPING ITEM 6, 7, AND 8.**

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Copeland Gave the Invocation and Led the Pledge of Allegiance.

4. MAYOR/CITY ADMIN ANNOUNCEMENTS-MONTHLY REPORTS

Mayor Copeland spoke on the city food pantry and how we are now helping 300 families each month. She also spoke on the continuance of the Senior Box Program and gave special thanks to our food pantry volunteers. We received a load of vegetables from Del Monte, 150 boxes of groceries from St. Elizabeth Ann Seton Catholic Church to help with the Thanksgiving holiday, and 15 turkeys from Tyson Foods.

Mayor Copeland spoke on the community center rentals already booking into 2024 and that the court clerk resigned and there were no plans to fill that vacancy; only re-distribute the workload.

Mayor Copeland spoke on the Holiday office closures for Thanksgiving and that there would not be a December Council meeting.

Council did not have any questions on the monthly reports.

5. PUBLIC COMMENTS

None.

6. DISCUSS AND TAKE ACTION TO ADOPT RESOLUTION #23-14 CANVASSING RETURNS AND DECLARING RESULTS OF A SPECIAL ELECTION HELD ON NOVEMBER 7TH, 2023, FOR COUNCIL PLACES 2, AND 4.

*City Secretary read the election results as follows:

For City Council, Place 2, Fred Smith received 78 votes or 100% of the votes. Therefore, Fred Smith should be declared the winner in the race for Council, Place 2 with 100% of the votes.

For City Council, Place 4, Edgar Valencia received 44 votes or 44.9% of the votes. Don Shotwell received 54 votes or 55.1% of the votes. Therefore, Don Shotwell should be declared the winner in the race for Council, Place 4, with 55.1% of the votes.

The total votes cast in the election were 115 votes and with 1,258 registered voters, that is a 9.14% turn out.

COUNCIL ACTION - PASSED

Councilmember, Fred Smith, made a motion to adopt Resolution #23-14 canvassing returns and declaring results of a special election held on November 7, 2023, for Council Places 2 and 4. Councilmember, Dave King, seconded the motion. For: Unanimous. The motion carried a vote of 3-0.

7. ADMINISTER THE OATH OF OFFICE, ISSUING CERTIFICATES OF ELECTION TO THE ELECTED COUNCILMEMBERS.

*City Secretary administered to oath of office, issuing certificates of election to the election councilmembers.

8. NEWLY ELECTED COUNCILMEMBERS TAKE THEIR POSITIONS.

*New election councilmembers took their positions.

9. INTRODUCTION TO NEW CC MEMBER, COUNCIL DECORUM

*City Administrator briefly discussed each department, city administrator duties, department head duties, and council duties.

10. INDIVIDUAL CONSIDERATION

- A. Discuss, consider, and possibly act upon approving Resolution #23-15 authorizing the Mayor to cast Blue Mound's one (1) allocated vote for the election of members to the Tarrant Appraisal District's Board of Directors as shown on the final ballot attached to said resolution.

*Councilmembers discussed the TAD candidates and made their vote.

COUNCIL ACTION - PASSED

Councilmember, Fred Smith, made a motion to cast the vote, adopt Resolution #23-15, and authorize the Mayor to sign. Councilmember, Don Shotwell, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- B. Discuss, consider, and possibly act upon adopting Resolution #23-16 supporting Israel.

COUNCIL ACTION - PASSED

Councilmember, Don Shotwell, made a motion to adopt Resolution #23-16 as presented. Councilmember, Fred Smith, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- C. Discuss, consider, and possibly act upon adopting Resolution #23-17 designating regular Council Meetings per the Texas Local Government Code Chapter 22, "Aldermanic Form of Government in Type A General-Law Municipality," Section 22.038, "Meetings".

COUNCIL ACTION- PASSED

Councilmember, Fred Smith, made a motion to adopt Resolution #23-17 as presented. Councilmember, Dave King, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- D. Discuss, consider, and possibly act upon a Resolution authorizing staff to enter into an agreement with Mission Square Retirement.

*Councilmember Dave King asked how the City decided on Mission Square Retirement. City Secretary explained how she reached out to multiple Cities and most all Cities used Mission Square. Councilmember Dave King stated that they only had a 3-star rating.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith, made a motion to approve a Resolution authorizing Mission Square Retirement as the vendor for the 457(b) plan. Councilmember, Dave King, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- E. Discuss, consider, and possibly act upon adopting Ordinance #589 amending Chapter 13, "Utilities" repealing and replacing Article 13.01, "General Provisions", and Article 13.02, "Water and Sewer Service".

*Public Works Director spoke on how the current Ordinance referred to the "Company" as keeping maintenance on the water system. This was not changed when the City purchased the water system from Monarch. This Ordinance was to give the City control of the water system and to set rules per law.

COUNCIL ACTION- PASSED

Councilmember, Dave King, made a motion to approve Ordinance #589 repealing and replacing Chapter 13, Utilities, Article 13.01 and Article 13.02 as presented. Councilmember, Don Shotwell, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- F. Discuss, consider, and act upon adopting Ordinance #590 repealing and replacing "Appendix A Fee Schedule," Article A8.000, "Utility Rates and Charges".

*Public Works Director spoke on updating the fee schedule presented and that these fees do not affect the water bill rates in any way.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith, made a motion to approve Ordinance #590 repealing and replacing Appendix A Fee Schedule as presented. Councilmember, Dave King, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- G. Discuss, , consider, and act upon adopting Ordinance #591 amending Chapter 8, “Offenses and Nuisances,” to include “Mosquito Control”.

*Public Works Director spoke on how this would allow us take action on any standing water that is infested with mosquitos, including back yards. Councilmember, Don Shotwell, asked if this would violate the peoples right by us entering into a backyard without permission. The Public Works Director said no, that if there was a complaint made then he would work with the resident first and if the resident does not get it taken care of then this Ordinance allows the City to take care of it.

COUNCIL ACTION- PASSED

Councilmember, Dave King, made a motion to approve Ordinance #591 amending Chapter 8, Offenses and Nuisances as presented. Councilmember, Don Shotwell, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- H. Discuss, consider, and act upon approving the Interlocal Agreement for dispatch and warrant services with the City of Everman.

*Chief of Police spoke on the Interlocal Agreement and why we are moving away from Lake Worth dispatch.

COUNCIL ACTION- PASSED

Councilmember, Don Shotwell, made a motion to approve the Interlocal Agreement with the City of Everman as presented. Councilmember, Dave King, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- I. Discuss, consider, and act upon approving authorized staff to create a Grant Fund and rename ACA Fund and bank account.

*Finance Manager spoke on how the ACA (American Cares Act) account is limited to only allowing the City to deposit ACA funds to it. By renaming the fund to Grant Fund, the City is able to deposit all grant funds to this account.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith, made a motion to approve authorized staff to create a grant fund and rename the America Cares Act fund and bank account. Councilmember, Dave King, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- J. Discuss, consider, and act upon approving authorized staff to close the Utility Note bank account.

*Finance Manager spoke on how the City has an account with Logic and TexStar and that the City does not use this account with Simmons Bank any longer.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith, made a motion to approve authorized staff to close the Utility Note bank account. Councilmember, Don Shotwell, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- K. Discuss, consider, and act upon approving the Employee Agreement for Jacob Lawton.

*Police Chief spoke on the agreement.

COUNCIL ACTION- PASSED

Councilmember, Dave King, made a motion to approve the employee agreement for Jacob Lawton. Councilmember, Fred Smith, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- L. Discuss amending “Exhibit 14A Zoning Ordinance,” Section 19, “Sign Regulations” to include “Bandit Signs”.

*Councilmembers and staff discussed how this would limit all the random signs that are posted everywhere and help keep the City looking cleaner.

COUNCIL ACTION- NONE

This was a discussion item only.

- M. Discuss amending Chapter 4, “Business Regulations,” Article 4.05, “Garage Sales”.

*Councilmembers and staff discussed the garage sales regulations.

COUNCIL ACTION- NONE

This was a discussion item only.

- N. Discuss the class action lawsuit against Dupont, Chemours, Corteva, and 3M.

*City Administrator spoke on the lawsuit and the City Attorney’s recommendation to stay in.

COUNCIL ACTION- NONE

This was a discussion item only.

11. CONSENT AGENDA

All consent agenda items are routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember request so, in which event the item will be removed from the Consent Agenda and voted on separately.

- A. Approve the council meeting minutes for October 17, 2023.
- B. Ratify the October 2023 expense report.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith, made a motion to approve the Consent Agenda as presented. Councilmember, Dave King seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

12. CONSENT AGENDA ITEMS MOVED FOR DISCUSSION

There were no consent agenda items moved.

13. ADJOURNMENT

Mayor Copeland adjourned the meeting at 8:15pm.

APPROVED

ATTEST

Darlene Copeland, Mayor

Amber Smith, City Secretary

CERTIFICATION

I, THE UNDERSIGNED, AMBER SMITH, DO HEREBY CERTIFY THE ABOVE IS TRUE AND THE CORRECT COPY OF MINUTES OF NOVEMBER 20, 2023. ADOPTED BY THE CITY OF BLUE MOUND CITY COUNCIL AT A REGULAR MEETING DULY CONVENED ON JANUARY 16, 2024.

SEAL

City Council Minutes of Blue Mound
January 16, 2024, at 6:30PM

1. CALL TO ORDER

Mayor Copeland Called the Meeting to Order at 6:30pm.

2. ROLL CALL AND CERTIFICATION OF A QUORUM

Mayor Copeland Certified a Quorum with the Following Members Present:

Mayor, Darlene Copeland
Councilmember 1, Dave King
Councilmember 3, Clara Henderson
Councilmember 4, Don Shotwell
Councilmember 5, Monica Macchietto

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Copeland gave the invocation and led the pledge of allegiance.

4. MAYOR/CITY ADMIN ANNOUNCEMENTS-MONTHLY REPORTS

City Administrator gave updates on the flock cameras and how sales tax are up. W&B Services passed fire inspections and will receive a temporary CO, and this will help bring in sales tax as well. Finance monthly report bank balances and transfers have earned significant interest. Mayor, City Administrator and Public Works Director met with the Commissioner to discuss help with street repair, mainly Cantrell Sansom. Will be meeting with Fort Worth and the County about cost sharing for Cantrell Sansom. Dispatch with Everman was launched today.

Council did not have any questions on the monthly reports.

5. PUBLIC COMMENTS

Brenda Sanchez spoke on lowering the speed limit on Corrin Ave and a possible speed bump.

6. INTRODUCTION OF THE NEW EMPLOYEE, WELZIE SNODGRASS, AND THE NEW CONTRACTED FIRE CHIEF, JASON WOOD.

Chief of Police introduced Welzie Snodgrass and Fire Chief introduced himself.

7. EXECUTIVE SESSION:

A. Pursuant to Texas Government Code Section 551.071, to receive legal advice from the City Attorney on the following matters in which the duty of the City Attorney to the City's governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code:

- Possible/Pending Litigation

Executive Session Convened: 6:40pm
Executive Session Reconvened: 7:01pm

8. PUBLIC HEARING TO RECEIVE CITIZEN COMMENTS ON THE 50TH YEAR TARRANT COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT FOR REPLACEMENT OF APPROXIMATELY 1,670 LINEAR FEET OF SANITARY SEWER LINE ON THE 1600 BLOCK OF GLENN DR. AND OF CORRIN AVE.

A. PUBLIC HEARING OPEN: 7:01PM

B. PUBLIC COMMENTS:

Linda Watson mentioned that the information provided for this project showed replacement of line on the 1600 and 1700 block of Glenn Dr. and Corrin Ave.

C. PUBLIC HEARING CLOSED: 7:02pm

9. DISCUSS AND ACT UPON APPROVING THE 50TH YEAR TARRANT COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT FOR REPLACEMENT OF APPROXIMATELY 1,670 LF OF SANITARY SEWER LINE ON GLENN DR. AND CORRIN AVE AND APPROVE THE PARTICIPATIENT AMOUNT.

*Public Works Director spoke on the issues we have with the sewer line and how this project will help resolve those issues.

COUNCIL ACTION- PASSED

Councilmember, Monica Macchietto, made a motion to approve the CDBG project for replacement of sanitary sewer line on Glenn Dr and Corrin Ave as presented. Councilmember, Clara Henderson, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

10.INDIVIDUAL CONSIDERATION

A. Discuss ordinance amending "Exhibit 14A Zoning Ordinance", section 19, "Sign Regulations" to include "Temporary Signs and Portable Signs".

*City Administrator and Public Works Director summarized the proposed amended ordinance.

COUNCIL ACTION- NONE

Councilmember Don Shotwell asked if this included political signs. Staff answered no. Councilmember Monica Macchietto asked if there was any type of fee associated with these signs. Staff referenced the fee schedule in the City's code of ordinance.

B. Discuss ordinance repealing and replacing "appendix A Fee Schedule", Article A4.000, "Building Related Fees".

*City Secretary summarized the proposed ordinance.

COUNCIL ACTION- NONE

Councilmember Dave King asked if we were having people pay more if their house was worth more. City Administrator explained that historically Cities would base the fee on valuation of the project and that the law says we can no longer do that.

- C. Discuss the Trinity Metro election.

*City Administrator discussed the summary and background of Trinity Metro. Mayor Copeland and City Administrator talked on the fees and how the fees equate per ride when compared to the total amount Trinity Metro is receiving from the City. City Administrator discussed her negotiation discussions with Trinity Metro.

COUNCIL ACTION- NONE

Councilmember Dave King stated that we need to get out of it and find a way to still provide for our citizens. Councilmember Clara Henderson stated that Trinity Metro said years ago that they would put a bench up for their services.

- D. Discuss and act upon approving the floating holiday for FY 2024.

*City Secretary spoke on the floating holiday being approved by council in 2023 and that council is to vote on this annually. Staff recommended July 5, 2024, to be the City floating holiday.

COUNCIL ACTION- TABLED

Councilmember, Don Shotwell, made a motion to table the floating holiday for FY 2024. Councilmember, Dave King, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- E. Discuss approving an Interlocal Agreement with the City of Saginaw for Tarrant County funding for the replacement of the water line on Cantrell Sansom.

*Public Works Director spoke on the issue with the water line only being 2ft under the street and the interlocal agreement with City of Saginaw for Tarrant County funding would be to help with replacement of the water line.

COUNCIL ACTION- NONE

Council discussed bringing this item back in February to authorize the Public Works Director and staff to move forward with easement acquisition and work with Saginaw on their interlocal agreement.

- F. Discuss and act upon approving ordinance amending Chapter 3, "Building Regulations", Article 3.07, "Streets and Sidewalks", Section 3.07.003, "Obstructions by Trees or Shrubs".

*City Administrator spoke on the amendment was to change the current ordinance from Mayor needing to be the one to make contact on obstructions to City staff to make contact on obstructions.

COUNCIL ACTION- PASSED

Councilmember, Clara Henderson, made a motion to approve the ordinance as presented. Councilmember, Don Shotwell, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- G. Discuss and act upon approving ordinance amending Chapter 6, "Health and Sanitation", Article 6.04, "Weeds, Rubbish, and Other Unsanitary Matter", Section 6.04.001, Storage of Junk, Trash, and Refuse".

*Public Works Director and City Administrator summarized this ordinance and how this was presented to Council in the past but was not done by ordinance.

COUNCIL ACTION- TABLED

Councilmember, Don Shotwell, made a motion to table ordinance.

Councilmember, Dave King, seconded the motion. For: Unanimous. The motion carried a vote of 3-1. Councilmember Monica Macchietto voted nay.

- H. Discuss and act upon approving an Interlocal Agreement for jail services with the City of Saginaw.

*Chief of Police explained how the City of Saginaw jail would help the City of Blue Mound Police Department and Officers.

COUNCIL ACTION- PASSED

Councilmember, Clara Henderson, made a motion to approve the interlocal agreement for jail services with the City of Saginaw. Councilmember, Dave King, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- I. Discuss and act upon approving expenditure of the In-Car and Body Camera Grant and allow staff to accept reimbursement from the State of Texas.

*Police Sergeant explained the grant and the need for these items within the Police Department. These items will also store and maintain the information required.

COUNCIL ACTION- PASSED

Councilmember, Monica Macchietto, made a motion to approve the expenditure of the in-car and body camera grant and allow staff to accept reimbursement from the State of Texas. Councilmember, Don Shotwell, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- J. Discuss and act upon adopting a resolution approving authorized staff to close the utility reserve bank account with Simmons Bank.

*City Administrator talked on the LOGIC and TexStar accounts Council approved and the interest the City has already made and how the current Utility Reserve Account with Simmons Bank is not earning interest at all.

COUNCIL ACTION- PASSED

Councilmember, Dave King, made a motion to adopt a resolution approving authorized staff to close the utility reserve bank account with Simmons Bank. Councilmember, Don Shotwell, seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- K. Discuss Strategic Planning.

*City Administrator did an overview of Councils last strategic planning discussion. Council previously discussed that they wanted to be the committee, wanted staff input, and wanted to send polls to the residents. Council also previously discussed having the planning session at the community center for space, what the city is doing now and what the council values. Council was asked if they wanted to start strategic planning now or wait until after the May election.

COUNCIL ACTION- NONE

Councilmember Dave King stated he wanted to wait until after the election and Don Shotwell agreed.

- L. Discuss the budget process and plan budget workshop(s).

*Finance Director asked how Council would like to move forward with the budget process and workshops. Explained how the budget workshops are just to discuss and give direction on the budget and Council does not have to vote on anything in those workshops. The Finance Director gave options as to how to have the meetings. Council can have a stand alone workshop or have small workshops at each Council Meeting and where and when we want to have them.

COUNCIL ACTION- NONE

*Councilmember Monica Macchietto suggested having small workshops. Dave King agreed.

11. CONSENT AGENDA

All consent agenda items are routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember request so, in which event the item will be removed from the Consent Agenda and voted on separately.

- A. Approve the council meeting minutes for November 20, 2023.
- B. Ratify the November and December 2023 expense report.
- C. Approve the Quarterly Investment Report.

COUNCIL ACTION- PASSED

Councilmember, Dave King, made a motion to approve the Consent Agenda items B and C as presented. Councilmember, Don Shotwell seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

12. CONSENT AGENDA ITEMS MOVED FOR DISCUSSION

Consent Agenda item A was discussed. There was a councilmember showing as present on the minutes, but they were not at the meeting.

COUNCIL ACTION- DENIED

Councilmember, Dave King, made a motion to deny Consent Agenda item A as presented. Councilmember, Don Shotwell seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

13. ADJOURNMENT

Mayor Copeland adjourned the meeting at 8:15pm.

APPROVED

ATTEST

Darlene Copeland, Mayor

Amber Smith, City Secretary

CERTIFICATION

I, THE UNDERSIGNED, AMBER SMITH, DO HEREBY CERTIFY THE ABOVE
IS TRUE AND THE CORRECT COPY OF MINUTES OF JANUARY 16, 2024.
ADOPTED BY THE CITY OF BLUE MOUND CITY COUNCIL AT A REGULAR
MEETING DULY CONVENED ON FEBRUARY 20, 2024.

SEAL



City of Blue Mound, Texas

Expense Approval Report

By Fund

Payable Dates 1/1/2024 - 1/31/2024

Payment Dates 1/1/2024 - 1/31/2024

Payment Date	Vendor Name	Description (Item)	Amount
Fund: 100 - General Fund			
01/05/2024	JASON WOOD	FIRE CHEF- DECEMBER	\$ 1,000.00
01/12/2024	EYEMED	VISION- JAN	\$ 52.65
01/12/2024	STREAM	ELECTRIC SERVICES- 1832 FAGAN- FINAL INV	\$ 67.83
01/12/2024	OMNIBASE SERVICES OF TX, LP	4TH QUARTER- 2023 (OCT, NOV, DEC)	\$ 228.85
01/12/2024	DAIGLE LAW GROUP LLC	ONLINE INTERNAL AFFAIRS TRAINING- CHIEF	\$ 695.00
01/12/2024	BONNIE WOLF	COURT- JANUARY	\$ 900.00
01/12/2024	JAMES S BASS	COURT- JANUARY	\$ 900.00
01/12/2024	TXU ENERGY	CH- 301 S BM	\$ 251.06
01/12/2024	TXU ENERGY	FD- 1600 BELL	\$ 254.78
01/12/2024	TXU ENERGY	PD- 1600 BELL	\$ 254.79
01/12/2024	TXU ENERGY	CC- 1824 FAGAN	\$ 196.64
01/12/2024	TXU ENERGY	PRK- 1828 FAGAN ODLT	\$ 22.42
01/12/2024	TXU ENERGY	STREETS	\$ 870.94
01/12/2024	TXU ENERGY	FP- 1601 GLENN	\$ 202.45
01/12/2024	TX MUN. RETIREMENT SYS - TMRS	Employee Retirement	\$ 4,766.46
01/12/2024	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 275.08
01/12/2024	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 194.77
01/12/2024	TX WORKFORCE CMSN - TWC	Unemployment	\$ 38.20
01/12/2024	INTERNAL REVENUE SERVICE - IRS	Fed W/H	\$ 2,401.34
01/12/2024	INTERNAL REVENUE SERVICE - IRS	SS	\$ 4,525.36
01/12/2024	INTERNAL REVENUE SERVICE - IRS	Medicare	\$ 1,058.40
01/12/2024	STATE COMPTROLLER	4Q 2023 Court fees	\$ 277.93
01/12/2024	STATE COMPTROLLER	4Q 2023 Court fees	\$ 7,308.14
01/12/2024	STATE COMPTROLLER	4Q 2023 Court fees	\$ 79.23
01/12/2024	STATE COMPTROLLER	4Q 2023 Court fees	\$ 0.03
01/12/2024	STATE COMPTROLLER	4Q 2023 Court fees	\$ 154.41
01/12/2024	STATE COMPTROLLER	4Q 2023 Court fees	\$ 3,651.95
01/12/2024	STATE COMPTROLLER	4Q 2023 Court fees	\$ 16.00
01/12/2024	CITY OF SAGINAW	DECEMBER ARRESTS	\$ 415.00
01/19/2024	M-PAK	PD SUPPLIES	\$ 568.67
01/19/2024	M-PAK	PD GEAR/ SUPPLIES	\$ 39.98
01/19/2024	SAGINAW PEST CONTROL	CH-PEST CTRL SERV	\$ 31.25
01/19/2024	SAGINAW PEST CONTROL	FD-PEST CTRL SERV	\$ 31.25
01/19/2024	SAGINAW PEST CONTROL	PD-PEST CTRL SERV	\$ 31.25
01/19/2024	SAGINAW PEST CONTROL	CC-PEST CTRL SERV	\$ 31.25
01/19/2024	SAGINAW PEST CONTROL	FP-PEST CTRL SERV	\$ 31.25
01/19/2024	BARBARA MOORE	CITY HALL CLEANING	\$ 100.00
01/19/2024	BARBARA MOORE	COMMUNITY CENTER CLEANING 1/18/24	\$ 100.00
01/19/2024	KYLE DOOLEY	BMFD- DECEMBER 2 PD SHFTS	\$ 100.00
01/19/2024	JASON WOOD	BMFD- DECEMBER 2 PD SHFTS	\$ 100.00
01/19/2024	CHASE BERRIER	BMFD- DECEMBER 2 PAID SHIFTS	\$ 150.00
01/19/2024	JACOB LAWTON	BMFD- DECEMBER 2 PAID SHIFTS	\$ 100.00
01/19/2024	MATTHEW SILCOX	BMFD- DECEMBER 3 SHIFTS	\$ 150.00



City of Blue Mound, Texas

Expense Approval Report

By Fund

Payable Dates 1/1/2024 - 1/31/2024

Payment Dates 1/1/2024 - 1/31/2024

Payment Date	Vendor Name	Description (Item)	Amount
01/19/2024	DANIEL FOGLE	BMFD- DECEMBER 2 SHIFTS	\$ 100.00
01/19/2024	ASHTON PAYNE	BMFD- DECEMBER 4 SHIFTS	\$ 250.00
01/19/2024	SCOTT LUKE	BMFD- DECEMBER ADMIN	\$ 50.00
01/19/2024	NICHOLAS BARZ	BMFD DECMEBR- 2 SHIFTS	\$ 150.00
01/19/2024	RAHMAN ALI PERKINS	BMFD DECEMBER 5 SHIFTS	\$ 250.00
01/25/2024	SPECTRUM BUSINESS	FIBER INTERNET	\$ 903.72
01/25/2024	SPECTRUM BUSINESS	CH VOICE	\$ 39.99
01/25/2024	SPECTRUM BUSINESS	FD VOICE	\$ 39.99
01/25/2024	SPECTRUM BUSINESS	CRT VOICE	\$ 39.99
01/25/2024	SPECTRUM BUSINESS	PD VOICE	\$ 239.94
01/25/2024	AT&T MOBILITY	FD- PHONE	\$ 30.00
01/25/2024	AT&T MOBILITY	CE PHONE	\$ 39.34
01/25/2024	AT&T MOBILITY	PD- PHONE	\$ 348.89
01/25/2024	QUICKTRIP	Code- FUEL USAGE	\$ 138.13
01/25/2024	QUICKTRIP	PD- FUEL USAGE	\$ 728.98
01/25/2024	QUICKTRIP	FP- FUEL USAGE	\$ 64.15
01/25/2024	ATMOS ENERGY	FD GAS- UTILITY	\$ 540.99
01/26/2024	TX MUN. RETIREMENT SYS - TMRS	Employee Retirement	\$ 4,524.11
01/26/2024	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 275.08
01/26/2024	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 194.77
01/26/2024	TX WORKFORCE CMSN - TWC	Unemployment	\$ 36.17
01/26/2024	INTERNAL REVENUE SERVICE - IRS	Fed W/H	\$ 2,004.88
01/26/2024	INTERNAL REVENUE SERVICE - IRS	SS	\$ 4,213.82
01/26/2024	INTERNAL REVENUE SERVICE - IRS	Medicare	\$ 985.50

Fund 100 - General Fund Total: \$ 48,813.05

Fund: 900 - Utility Fund

01/19/2024	SAGINAW PEST CONTROL	PW- PEST CTRL SERV	\$ 31.25
01/25/2024	GREEN MOUNTAIN ENERGY CO	PW ELECTRIC SERVICES- FINAL INVOICE	\$ 193.97
01/25/2024	SPECTRUM BUSINESS	UB VOICE	\$ 39.99
01/25/2024	TEJAS COMMERCIAL CONST., LLC.	704 WAGGOMAN PROJECT	\$ 3,652.69
01/25/2024	AT&T MOBILITY	UD AFTER HRS PHONE	\$ 58.85
01/25/2024	QUICKTRIP	UD FUEL USAGE	\$ 30.13

Fund 900 - Utility Fund Total: \$ 4,006.88

Grand Total: \$ 52,819.93



Agenda Commentary

Meeting Date: February 20, 2024

Department: Admin

Contact: Amber Smith

Agenda Item: Floating Holiday for FY 2024

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

At the January 16, 2024, Council meeting, Council suggested this item allow staff to use the floating holiday at their discretion instead of the floating holiday being a City-wide holiday that closes the entire city.

Supporting Documents Attached:

none

Recommendation:

Staff recommends Council approve staff to use the floating holiday at their discretion.



Agenda Commentary

Meeting Date: February 20, 2024

Department: Permits

Contact: Amber Smith

Agenda Item: Building Related Fees

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

This item was discussed at the January 2024 Council Meeting.

Local Government Code Section 214.907 states that municipalities MAY NOT use valuation to determine the cost of a permit issuance. (This does not apply to non-residential properties).

Local Government Code Section 214.908 states that building permit fees must be updated every ten (10) years. The City last adopted permit fees January 2014.

The City conducted a survey of surrounding cities to determine permit fee schedule. The calculations of the fee schedule of Mansfield were determined to be the most recently completed and the most thorough.

Supporting Documents Attached:

Proposed Fee Schedule and Local Government Code, Title 7, Subtitle A, Chapter 214, Section 214.907 and Section 214.908.

Recommendation:

The city recommends Council approve the proposed Fee Schedule.

BUILDING SAFETY AND ZONING PERMIT FEE SCHEDULE

If a fee is not specified herein, the City of Blue Mound may charge reasonable and necessary fees as determined by actual and administrative costs until such time as is feasible to update the city ordinance to accommodate development.

CONTRACTOR REGISTRATION

The registration fee for all contractors who are required to be registered with the city pursuant to article 3.03 of the city's code shall be \$100.00 annually. The contractor registration fee shall be paid in addition to other provisions and fees required. Electrical, mechanical, and plumbing contractors are exempt from paying contractor registration fees per State of Texas Statute but must still register when working within the city limits.

BUILDING PERMITS (Residential Dwellings)

(All permits are plus, Issuance and Inspection)

Occupancy Type	Permit Fee^{1,2}	Plan Review Fee³
One-Family Dwelling: new, alterations, remodels, repairs and additions.	\$0.60/sf ²	\$100.00
Patio covers, carports, decks (that exceed 200 square feet and are 30 inches above grade at any point); one-story accessory structures (that exceed 200 square feet); residential concrete (not in Right-of-Way) including drives, sidewalks, patios	\$0.30/sf ² (Min. fee \$75)	\$100.00
Foundation repair, reroof, window replacement, wind or solar energy (2 inspections)	\$150.00	\$100.00
Note: 1. Permit fees calculated by the square foot shall include the entire square footage of the structure under roof <u>PLUS the Permit Issuance Fee and Per Inspection Fees (Each Stage and Trade).</u> 2. MEP fees included in the permit fee. 3. Plan review fee per building is required at time of application submittal and is non-refundable.		

BUILDING SAFETY AND ZONING PERMIT FEE SCHEDULE

BUILDING PERMITS (Non-Residential Dwellings Regulated by IBC & IEBC)

(All permits are plus, Issuance and Inspections)

Occupancy Type	Permit Fee^{1,2}	Plan Review Fee³
New structures and additions to include Commercial, Retail, Assembly, Business, Educational, Institutional, Mercantile, etc.	\$0.75/sf ²	\$200.00
New structures and additions to include Industrial, Manufacturing, Warehouse	\$0.50/sf ²	\$200.00
All remodels, interior finishes, repair, alterations of non-residential structures to include commercial, retail, assembly, business, educational, factory, manufacturing, institutional, storage, mercantile, etc.	2.5% of valuation (Min. fee of \$125)	\$200.00
<p>Note:</p> <p>1. The value to be used in computing this fee shall be the total value of all construction work for which the permit is issued as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning and any other permanent equipment <u>PLUS the Permit Issuance Fee and Per Inspection Fees (Each Stage and Trade).</u></p> <p>2. MEP Fees included in the permit fee.</p> <p>3. Plan review fee per building is required at time of application submittal and is non-refundable</p>		

INSPECTION, REINSPECTION AND AFTER-HOURS INSPECTION FEES

Permit Type	Fee
Initial inspection fee	\$100.00
Reinspection fees	\$100.00 each
Inspection outside of normal inspection hours (additional fee)	\$50.00 per hour (Minimum charge of two (2) hours)
TCEQ CSI Plumbing Inspection (required for all Plumbing Permits)	\$75

BUILDING SAFETY AND ZONING PERMIT FEE SCHEDULE

OTHER BUILDING PERMITS and FEES

(All permits are plus, Issuance and Inspection)

Permit Type	Fee
Permit Issuance Fee	\$45.00
Mechanical Stand-Alone permit	\$75.00
Plumbing Stand-Alone Permit	\$75.00
Electrical Stand-Alone Permit	\$75.00
Drive approach, new or replacement (ROW per approach) **requires \$2,500 bond	\$75.00 each
Sidewalk, new or replacement (within ROW)	\$75.00 each
Any person, firm, corporation, or contractor doing any work in or upon any public street, alley, or thoroughfare, lands or easement shall pay an initial layout fee for work to be completed in the Right-of-way including, but not limited to, pavement, curb, sidewalk, or storm drains, etc.	2% of the value of public facilities
Building Permit for structures being moved into or within the city. Includes MEP	\$300.00 each
Construction Trailer/Sales Trailer includes MEP	\$200.00 each
Premanufactured Structure includes MEP	\$300.00 each
In-ground Swimming Pool includes MEP	\$350.00 each
Prefabricated above ground swimming pools, spas and portable hot tubs includes MEP	\$250.00 each
Fence	\$25.00 each
Screening Walls and Retaining Walls	\$100.00 each
Demolition of Building - Must have asbestos survey	\$150.00 each
Certificate of Occupancy not associated with building permit. (change owner, business name, occupant, new tenant)	\$100.00 each building
Work commencing before permit issuance	100% of original permit fee in addition to regular permit fee
Additional plan review required by changes, additions or revisions to scope of work submitted or approved plans.	\$100.00 per hour (Minimum charge of one (1) hour)
Miscellaneous Building Permit Fee for item not listed above	\$75.00 each
Wall Signs, Temporary Signs and Promotional Displays	\$75.00 each
Pole, Ground and all other signs not classified as wall signs	\$100.00 each
Development and Advertising Signs	\$140.00 each
Digital billboard conversion of legal nonconforming billboard	\$1,560.00

MISCELLANEOUS PERMITS and FEES

(All permits are plus, Issuance and Inspection as required)

Permit Type	Fee
Garage Sale Permit (Limit --- per year up to -- consecutive days)	\$0.00 (signs only)
Tent Permit (30-Day permit)	\$60.00 each
Carnival, temporary amusement	\$300.00 plus \$600.00 deposit for clean-up

BUILDING SAFETY AND ZONING PERMIT FEE SCHEDULE

DEVELOPMENT FEES

(All permits are plus, Issuance and Inspection as required)

Permit Type		Fee
Civil construction plans- additional fee will apply if exceed fee		\$5000.00
Engineering services-per billing cycle		Cost + 20%
Subdivisions (application fee)		
	Preliminary plat	\$450.00
	Final plat	\$300.00
	Replat	\$400.00
	Amended plat/correction plat (administratively)	\$100.00
	Vacating plat	\$200.00
Zoning fees		
	Zoning district change	\$750.00
	Zoning verification letter (per lot/tract)	\$35.00
Development fees		
	Conditional use permit	\$400.00
	Land use designation/site plan	\$1000.00
	Site plan amendment (administratively)	\$350.00
	Site plan amendment (public hearing)	\$750.00
Board of adjustment fees		
	Special exception - Residential	\$250.00
	Special exception - Nonresidential	\$400.00
	Variance - Residential	\$250.00
	Variance - Nonresidential	\$400.00
	Waiver - Residential	\$300.00
	Waiver - Nonresidential	\$300.00

LOCAL GOVERNMENT CODE

TITLE 7. REGULATION OF LAND USE, STRUCTURES, BUSINESSES, AND RELATED ACTIVITIES

SUBTITLE A. MUNICIPAL REGULATORY AUTHORITY

CHAPTER 214. MUNICIPAL REGULATION OF HOUSING AND OTHER STRUCTURES

SUBCHAPTER A. DANGEROUS STRUCTURES

Sec. 214.001. AUTHORITY REGARDING SUBSTANDARD BUILDING. (a) A municipality may, by ordinance, require the vacation, relocation of occupants, securing, repair, removal, or demolition of a building that is:

(1) dilapidated, substandard, or unfit for human habitation and a hazard to the public health, safety, and welfare;

(2) regardless of its structural condition, unoccupied by its owners, lessees, or other invitees and is unsecured from unauthorized entry to the extent that it could be entered or used by vagrants or other uninvited persons as a place of harborage or could be entered or used by children; or

(3) boarded up, fenced, or otherwise secured in any manner if:

(A) the building constitutes a danger to the public even though secured from entry; or

(B) the means used to secure the building are inadequate to prevent unauthorized entry or use of the building in the manner described by Subdivision (2).

(b) The ordinance must:

(1) establish minimum standards for the continued use and occupancy of all buildings regardless of the date of their construction;

(2) provide for giving proper notice, subject to Subsection (b-1), to the owner of a building; and

(3) provide for a public hearing to determine whether a building complies with the standards set out in the ordinance.

(b-1) For a condominium, as defined by Section [81.002](#) or [82.003](#), Property Code, located wholly or partly in a municipality with a population of more than 1.9 million, notice to a unit owner in accordance with Section [82.118](#), Property Code, and notice to the registered agent for the unit owners' association in the manner provided for service of process to a condominium association under Section [54.035](#) (a-1) satisfy the notice requirements under this section.

(c) A notice of a hearing sent to an owner, lienholder, or mortgagee under this section must include a statement that the owner, lienholder, or mortgagee will be required to submit at the hearing proof of the scope of any work that may be required to comply with the ordinance and the time it will take to reasonably perform the work.

(b) This section does not affect any authority of a municipality to:

(1) create or implement an incentive, contract commitment, density bonus, or other voluntary program designed to increase the supply of moderate or lower-cost housing units; or

(2) adopt a requirement applicable to an area served under the provisions of Chapter 373A, Local Government Code, which authorizes homestead preservation districts, if such chapter is created by an act of the legislature.

(c) This section does not apply to a requirement adopted by a municipality for an area as a part of a development agreement entered into before September 1, 2005.

(d) This section does not apply to property that is part of an urban land bank program.

Added by Acts 2005, 79th Leg., Ch. 1103 (H.B. 2266), Sec. 1, eff. September 1, 2005.

Renumbered from Local Government Code, Section 214.904 by Acts 2007, 80th Leg., R.S., Ch. 921 (H.B. 3167), Sec. 17.001(55), eff. September 1, 2007.

Sec. 214.906. REGULATION OF MANUFACTURED HOME COMMUNITIES. (a)

"Manufactured home" has the meaning assigned by Section 1201.003, Occupations Code.

(b) Notwithstanding any other law, the governing body of a municipality may not regulate a tract or parcel of land as a manufactured home community, park, or subdivision unless the tract or parcel contains at least four spaces offered for lease for installing and occupying manufactured homes.

Added by Acts 2017, 85th Leg., R.S., Ch. 741 (S.B. 1248), Sec. 2, eff. September 1, 2017.

Sec. 214.907. PROHIBITION ON CERTAIN VALUE-BASED BUILDING PERMIT AND

INSPECTION FEES. (a) In determining the amount of a building permit or inspection fee required in connection with the construction or improvement of a residential dwelling, a municipality may not consider:

(1) the value of the dwelling; or

(2) the cost of constructing or improving the dwelling.

(b) A municipality may not require the disclosure of information related to the value of or cost of constructing or improving a residential dwelling as a condition of obtaining a building permit except as required by the Federal Emergency Management Agency for participation in the National Flood Insurance Program.

Added by Acts 2019, 86th Leg., R.S., Ch. 93 (H.B. 852), Sec. 1, eff. May 21, 2019.

Sec. 214.908. REAUTHORIZATION OF BUILDING PERMIT FEES. (a) In this section,

"building permit fee" means a fee charged by a municipality as a condition to

constructing, renovating, or remodeling a structure.

(b) A building permit fee is abolished on the 10th anniversary after the date the fee is adopted or most recently reauthorized under this section unless the governing body of the municipality that adopted or reauthorized the fee:

- (1) holds a public hearing on the reauthorization of the fee; and
- (2) reauthorizes the fee by vote of the governing body.

Added by Acts 2023, 88th Leg., R.S., Ch. 183 (H.B. [1922](#)), Sec. 1, eff. January 1, 2024.



Agenda Commentary

Meeting Date: November 20, 2023

Department: Finance

Contact: Jennifer Calvert

Agenda Item: Ordinance for sales tax allocation election ballot proposition

Type of Item: ☒ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

The Council voted to pass an ordinance placing the Trinity Metro membership on the election ballot in May. If the voters vote to terminate the City's membership with Trinity Metro, there must be an election item to reallocate that sales tax back to the City, or that sales tax revenue goes away. The City's sales tax rate would then be 1.5% as compared to the current 2%.

The recommendation is to allocate that back to the general fund. The Council can choose to allocate it to a street fund, a capital project fund, or any other legally allowable special purpose district, similar to the Crime Control Prevention District. However, if the Council ever decides to use those funds for something else, it will have to put it before the voters, just as the City is doing now.

If the Council allocates it back to the general fund, there is more flexibility in how to use those funds. Through a resolution, the council can restrict those funds to a specific project or expense from year to year, depending on the fund.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☐ N/A

GL Account: _____ **Amount:** _____

Legal Review Required: ☐ Yes ☐ No **Date Completed:** _____

Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

Supporting Documents Attached:

Recommendation:

Staff recommends Council adopt the ordinance reallocating the sales tax in the event the voters elect to terminate the Trinity Metro membership.



Agenda Commentary

Meeting Date: February 20, 2024

Department: Public Works

Contact: Sean Densmore

Agenda Item: Interlocal agreement with the City of Saginaw/ TXDOT FM 156 Project

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background:

TXDOT, Fuel City, and the City of Saginaw are working together to redesign the intersection of FM 156 (Blue Mound Rd) and Industrial/Cantrell Sansom Rd. During the initial kickoff meeting, Tarrant County funded part of the project which included relocating the utilities for Blue Mound in the amount of \$109,000. The City of Saginaw is working with their legal department and Tarrant County on the proper process for accounting for the funding for Blue Mound. Once this is worked out, we will get an ILA from Saginaw and staff will bring it to the council for final approval.

The utilities that need to be relocated include a sewer manhole and approx. 160 LF of 6" water line.

City staff is currently working with Kimley-Horn engineering firm with the relocation layout and easement acquisition.

Funding Expected: ☐ Revenue ☐ Expenditure ☐ N/A
Budgeted Item: ☐ Yes ☒ No ☐ N/A
GL Account: _____ **Amount:** _____
Legal Review Required: ☐ Yes ☒ No **Date Completed:** _____
Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☒

Supporting Documents Attached: Easement Documents

Utility relocation layout

Recommendation: Authorize the Public Works Director and city staff to move forward with easement acquisition and work with Saginaw on the Inter local agreement.

LEGAL DESCRIPTION
10' UTILITY EASEMENT

BEING a 0.0259 acre (1,130 square foot) tract of land situated in the David Cook Survey, Abstract No. 345, City of Blue Mound, Tarrant County, Texas; said tract being part of Lot 1, Block 1, Valero Addition, an addition to the City of Blue Mound according to the plat recorded in Instrument No. D211207015 of the Official Public Records of Tarrant County, Texas; said tract being more particularly described as follows:

COMMENCING at a 5/8-inch iron rod with "SOUTH TEXAS SURVEYING" cap found at the intersection of the north right-of-way line of Cantrell-Sansom Road (County Road No. 4001) (a 100-foot wide right-of-way) and the east right-of-way line of Blue Mound Road (FM Road No. 156) (a variable width right-of-way);

THENCE North 89°39'00" East, along the said north line of Cantrell-Sansom Road, a distance of 96.94 feet to the **POINT OF BEGINNING**;

THENCE North 46°08'39" West, departing the said north line of Cantrell-Sansom Road, a distance of 6.97 feet to a point for corner;

THENCE North 72°38'45" West, a distance of 95.33 feet to a point for corner in the east line of a 10' utility easement recorded in Volume 4333, Page 110 of the Deed Records of Tarrant County, Texas;

THENCE North 15°36'43" West, along the said east line of the 10' utility easement, a distance of 11.92 feet to a point for corner;

THENCE South 72°38'45" East, departing the said east line of the 10' utility easement, a distance of 104.17 feet to a point for corner;


THENCE South 46°08'39" East, a distance of 19.60 feet to a point for corner in the said north line of Cantrell-Sansom Road; from said point a 1/2-inch iron rod with "SPRY RPLS 5647" cap found for the southeast corner of said Lot 1 bears North 89°39'00" East, a distance of 160.72 feet;

THENCE South 89°39'00" West, along the said north line of Cantrell-Sansom Road, a distance of 14.34 feet to the **POINT OF BEGINNING** and containing 1,130 square feet or 0.0259 acres of land, more or less.

NOTES

Bearing system based on the Texas Coordinate System of 1983 (2011 adjustment), North Central Zone (4202).
A survey plat of even survey date herewith accompanies this metes and bounds description.

The undersigned, Registered Professional Land Surveyor, hereby certifies that the foregoing description accurately sets out the metes and bounds of the easement tract.


MICHAEL C. BILLINGSLEY
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6558
801 CHERRY STREET,
UNIT 11 SUITE 1300
FORT WORTH, TEXAS 76102
PH. 817-335-6511
michael.billingsley@kimley-horn.com



10' UTILITY EASEMENT
PART OF LOT 1, BLOCK 1
VALERO ADDITION
DAVID COOK SURVEY, ABST. NO. 345
CITY OF BLUE MOUND
TARRANT COUNTY, TEXAS

Kimley»Horn

801 Cherry Street, Unit 11, # 1300
Fort Worth, Texas 76102 FIRM # 10194040

Tel. No. (817) 335-6511
www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	KHA	KHA	12/14/2023	069427000	1 OF 2

LINE TABLE		
NO.	BEARING	LENGTH
L1	N46°08'39"W	6.97'
L2	N72°38'45"W	95.33'
L3	N15°36'43"W	11.92'
L4	S72°38'45"E	104.17'
L5	S46°08'39"E	19.60'
L6	S89°39'00"W	14.34'

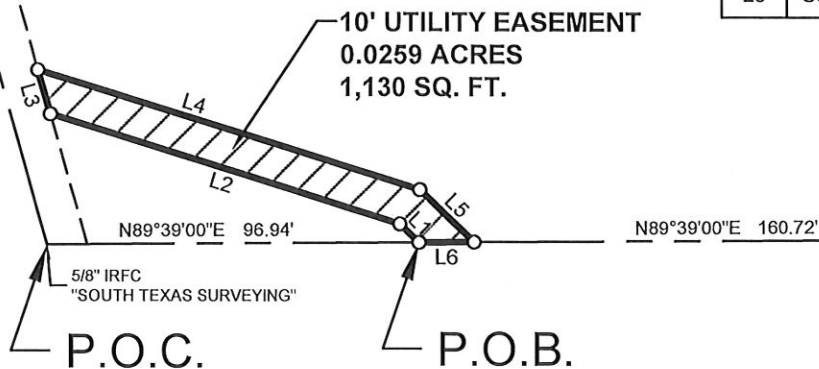
PART OF DELANEY
PROPERTIES, INC.
(VOL. 11318, PG. 491)

BLUE MOUND ROAD
(FM ROAD NO. 156)
(A VARIABLE WIDTH RIGHT-OF-WAY)

10' UTILITY EASEMENT
(VOL. 4333, PG. 110)

LOT 1, BLOCK 1
VALERO ADDITION
(INST. NO. D211207015)

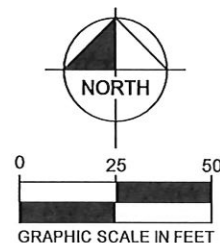
10' UTILITY EASEMENT
0.0259 ACRES
1,130 SQ. FT.



CANTRELL-SANSOM ROAD
(COUNTY ROAD NO. 4001)
(A 100-FOOT WIDE RIGHT-OF-WAY)

LEGEND

P.O.C. = POINT OF COMMENCING
P.O.B. = POINT OF BEGINNING
IRFC = IRON ROD W/CAP FOUND




NOTES

Bearing system based on the Texas Coordinate System of 1983 (2011 adjustment), North Central Zone (4202).
A metes and bounds description of even survey date herewith accompanies this survey plat.

The undersigned, Registered Professional Land Surveyor, hereby certifies that this survey plat accurately sets out the metes and bounds of the easement tract.

10' UTILITY EASEMENT
PART OF LOT 1, BLOCK 1
VALERO ADDITION
DAVID COOK SURVEY, ABST. NO. 345
CITY OF BLUE MOUND
TARRANT COUNTY, TEXAS


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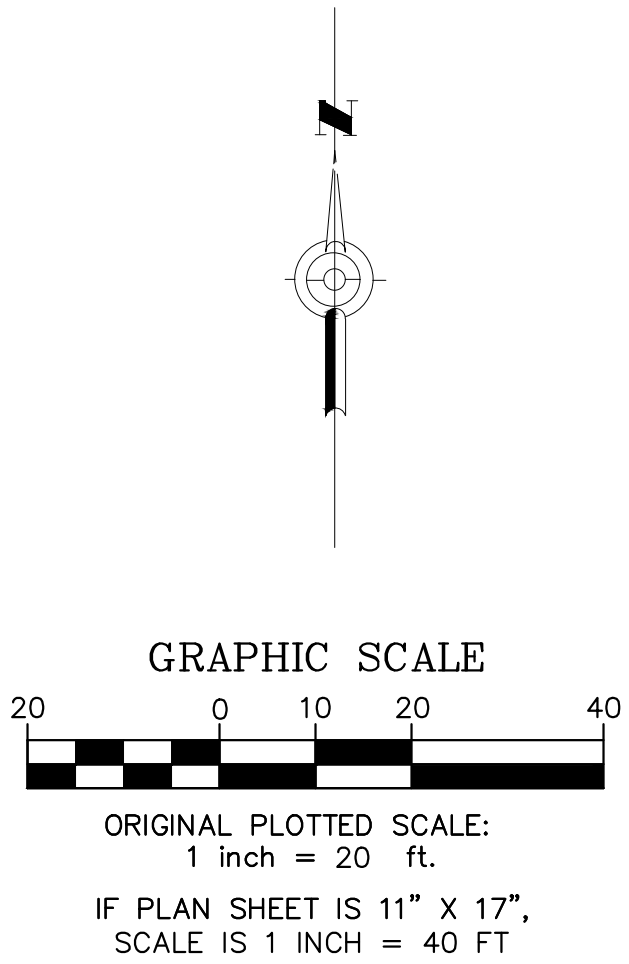
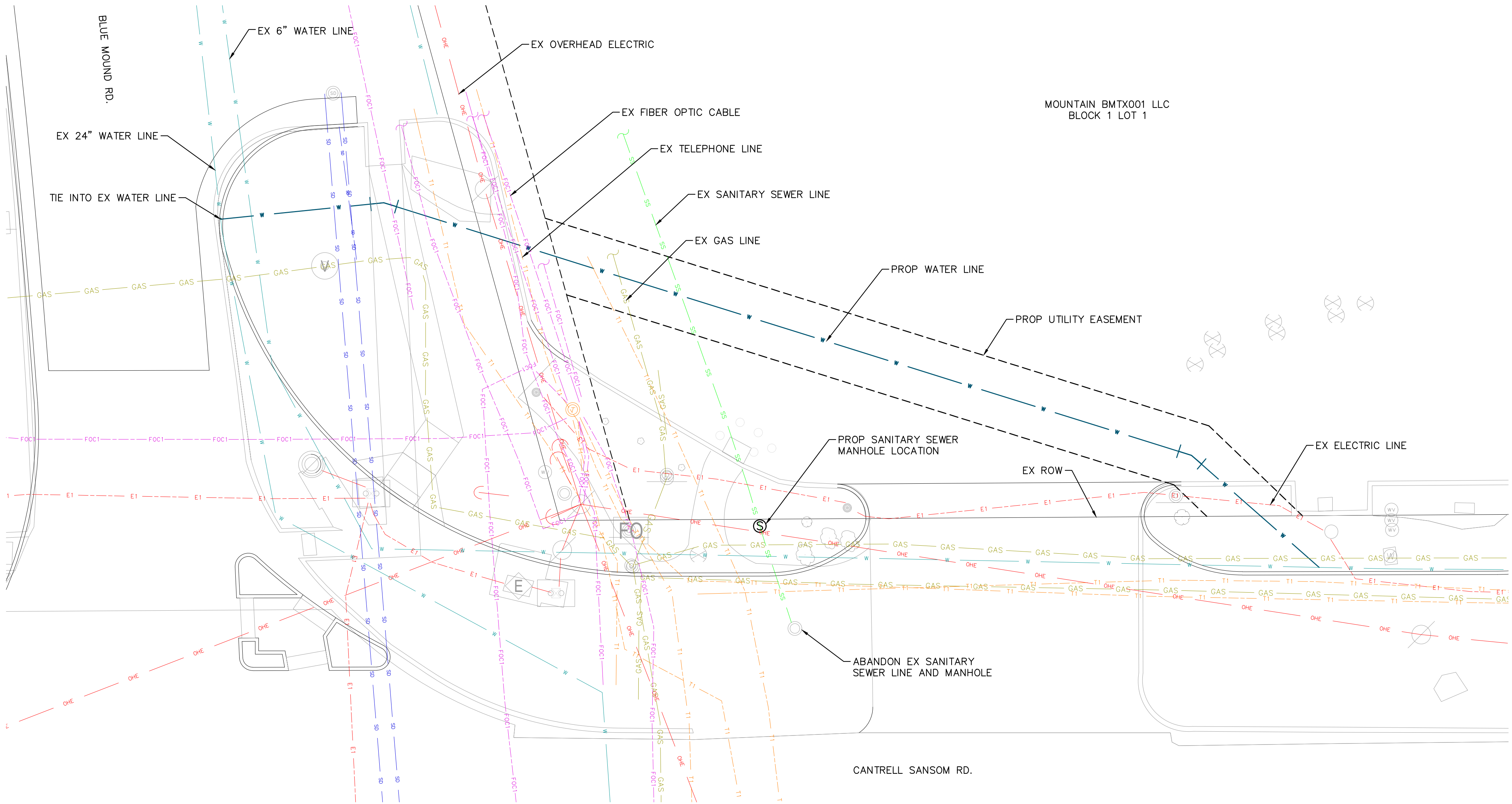
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Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
1" = 50'	MCB	KHA	12/14/2023	069427000	2 OF 2

2023-11-20 12:05:19, Hoelscher, Hunter
Plotted, By: 2023-11-20 12:03:35 (Water Line Exhibit_no arial)
Last Saved: k:\ftw_utilities\069427000\projects\fm156andindustrial_txdot\project\kha_utility
Filename: relocates\cadd\20231120_fm156_and industrial water_line.dwg



EXISTING UNDERGROUND UTILITIES IN THE AREA
CONTRACTOR IS RESPONSIBLE FOR DETERMINING THE
HORIZONTAL AND VERTICAL LOCATION OF ALL
UTILITIES PRIOR TO CONSTRUCTION. CONTRACTOR
SHALL BE RESPONSIBLE FOR ANY REPAIRS TO
EXISTING UTILITIES DUE TO DAMAGE INCURRED
DURING CONSTRUCTION. CONTRACTOR SHALL
IMMEDIATELY NOTIFY THE ENGINEER OF ANY
DISCREPANCIES ON THE PLANS.

LEGEND	
	OHE OVERHEAD ELECTRIC
	E1 ELECTRIC
	FOC1 FIBER OPTIC CABLE
	T1 TELEPHONE
	GAS GAS
	W WATER
	SS WASTEWATER
	SD STORM

ING.

BY

DATE

THIS DOCUMENT IS INCOMPLETE
UNTIL THE DESIGNER HAS
FOR INTERNAL REVIEW.
NOT INTENDED FOR CONSTRUCTION,
BIDDING, OR PERMIT PURPOSES.

SERIAL NO. 146459

DATE: AUGUST 2023

FM 156 AND INDUSTRIAL UTILITIES

FM156 AND INDUSTRIAL WATER LINE PLAN

DATE: AUGUST 2023

DESIGN: NRS

DRAWN: ALC

CHECKED: MDC

KHA NO.:

SHEET NUMBER

EX1