



Regular City Council Meeting
Monday, November 20, 2023, at 6:30PM
Council Chambers
301 S Blue Mound Rd.
Blue Mound, TX 76131

Darlene Copeland
Mayor

Amber Smith
City Secretary

Dave King
Place 1

Fred Smith
Place 2

Clara Henderson
Place 3

Vacant
Place 4

Monica Macchietto
Place 5

Notice is hereby given of a meeting of the City Council of the City of Blue Mound, Tarrant County, State of Texas, to be held on Monday, November 20, 2023, at the City Council Chambers for the purpose of considering the following items. The City Council reserves the right to adjourn into Executive Session at any time during this meeting to discuss any of the matters listed below, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

- 1. CALL TO ORDER**
- 2. ROLL CALL AND CERTIFICATION OF A QUORUM**
- 3. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 4. MAYOR/CITY ADMIN ANNOUNCEMENTS – MONTHLY REPORTS**
- 5. PUBLIC COMMENTS**
- 6. DISCUSS AND TAKE ACTION TO ADOPT RESOLUTION #23-14
CANVASSING RETURNS AND DECLARING RESULTS OF A SPECIAL
ELECTION HELD ON NOVEMBER 7TH, 2023, FOR COUNCIL PLACES 2,
AND 4.
*(The ability to canvass the election and declare results is dependent on Tarrant
County Elections office.)***
- 7. ADMINISTER THE OATH OF OFFICE, ISSUING CERTIFICATES OF
ELECTION TO THE ELECTED COUNCILMEMBERS.**
- 8. NEWLY ELECTED COUNCILMEMBERS TAKE THEIR POSITIONS.**
- 9. INTRODUCTION TO NEW CC MEMBER, COUNCIL DECORUM**
- 10. INDIVIDUAL CONSIDERATION**
 - A. Discuss, consider, and possibly act upon approving Resolution #23-15 authorizing the Mayor to cast Blue Mound's one (1) allocated vote for the election of members to the Tarrant Appraisal District's Board of Directors as shown on the final ballot attached to said resolution.
 - B. Discuss, consider, and possibly act upon adopting Resolution #23-16 supporting Israel.

- C. Discuss, consider, and possibly act upon adopting Resolution #23-17 designating regular Council Meetings per the Texas Local Government Code Chapter 22, “Aldermanic Form of Government in Type A General-Law Municipality,” Section 22.038, “Meetings”.
- D. Discuss, consider, and possibly act upon a Resolution authorizing staff to enter into an agreement with Mission Square Retirement.
- E. Discuss, consider, and possibly act upon adopting Ordinance #589 amending Chapter 13, “Utilities” repealing and replacing Article 13.01, “General Provisions”, and Article 13.02, “Water and Sewer Service”.
- F. Discuss, consider, and act upon adopting Ordinance #590 repealing and replacing “Appendix A Fee Schedule,” Article A8.000, “Utility Rates and Charges”.
- G. Discuss, consider, and act upon adopting Ordinance #591 amending Chapter 8, “Offenses and Nuisances,” to include “Mosquito Control”.
- H. Discuss, consider, and act upon approving the Interlocal Agreement for dispatch and warrant services with the City of Everman.
- I. Discuss, consider, and act upon approving authorized staff to create a Grant Fund and rename ACA Fund and bank account.
- J. Discuss, consider, and act upon approving authorized staff to close the Utility Note bank account.
- K. Discuss, consider, and act upon approving the Employee Agreement for Jacob Lawton.
- L. Discuss amending “Exhibit 14A Zoning Ordinance,” Section 19, “Sign Regulations” to include “Bandit Signs”.
- M. Discuss amending Chapter 4, “Business Regulations,” Article 4.05, “Garage Sales”.
- N. Discuss the class action lawsuit against Dupont, Chemours, Corteva, and 3M.

11. CONSENT AGENDA

All consent agenda items are routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests, in which the item will be removed from the Consent Agenda and voted on separately.

- A. Approve the council meeting minutes for October 17, 2023.
- B. Ratify the October 2023 expense report.

12. CONSENT AGENDA ITEMS MOVED FOR DISCUSSION

13. ADJOURNMENT

I certify that this is a true and correct copy of the Blue Mound City Council Meeting Agenda and that this notice was posted on the designated bulletin board at Blue Mound City Hall, 301 S Blue Mound Rd. Blue Mound, Texas 76131; a place convenient and readily accessible to the public at all times, and said notice was posted on Friday, November 17, 2023, by 5:00p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Amber Smith, City Secretary

In compliance with the American Disabilities Act, the City of Blue Mound will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodation or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 817-232-0663 or email citysecretary@bluemoundtexas.us

SEAL

Monthly Report

Department
Finance

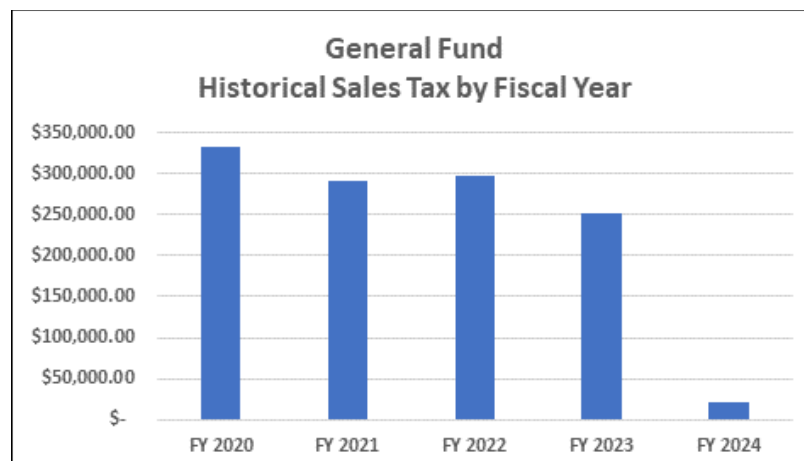
Month
September

Revenue

The table below shows a five-year historical comparison and decreases from the previous year are shown in orange. Other analysis indicates:

- Sales tax receipts received in October for sales in August increased by 17.8% over the same period last year.
- Three consecutive months of increases over the prior year. Similar to years 2020 & 2021.
- Fiscal years 2020 and 2021 are skewed because of the Co-Vid Pandemic and should not be used to project sales tax.

General Fund Historical Sales Tax					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
October	\$ 19,261.00	\$ 20,644.00	\$ 27,008.00	\$ 17,187.64	\$ 20,242.00
November	\$ 30,115.00	\$ 22,446.00	\$ 30,931.00	\$ 24,370.00	
December	\$ 28,472.00	\$ 19,133.00	\$ 26,343.00	\$ 13,491.00	
January	\$ 27,598.00	\$ 22,824.00	\$ 25,647.00	\$ 13,822.00	
February	\$ 36,356.00	\$ 29,903.00	\$ 26,022.00	\$ 23,204.00	
March	\$ 31,580.00	\$ 19,665.00	\$ 23,531.00	\$ 12,755.00	
April	\$ 30,697.00	\$ 19,415.00	\$ 20,398.00	\$ 14,747.00	
May	\$ 31,994.00	\$ 26,307.00	\$ 29,459.00	\$ 20,306.00	
June	\$ 31,192.00	\$ 26,486.00	\$ 32,457.00	\$ 19,262.00	
July	\$ 27,446.00	\$ 25,949.00	\$ 24,574.00	\$ 18,097.00	
August	\$ 19,038.00	\$ 33,618.00	\$ 15,764.00	\$ 54,703.00	
September	\$ 19,305.00	\$ 24,526.00	\$ 15,943.00	\$ 19,677.00	
	\$ 333,054.00	\$ 290,916.00	\$ 298,077.00	\$ 251,621.64	\$ 20,242.00



Monthly Report

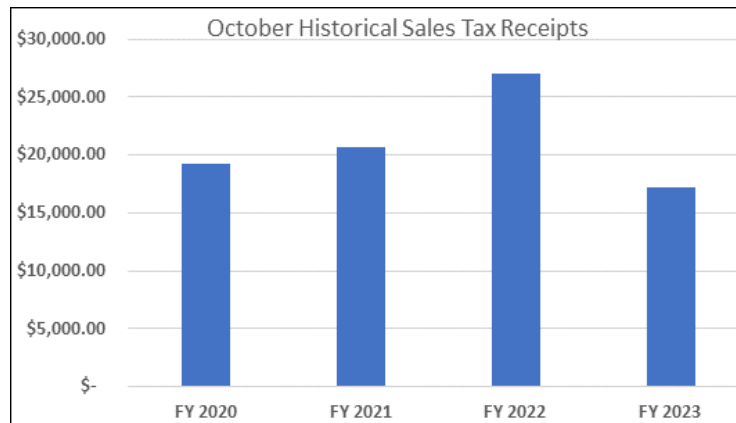
Department

Month

This table and chart compare sales tax received in October from 2020 to 2024.

- 2022 was the lowest sales tax receipts in October in five years.
- This October receipts are more closely mimicking FY 2020 and 2021. FY 2022 receipts are likely a spillover of the Co-Vid effects.

October Historical Sales Tax Receipts					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
October	\$ 19,261.00	\$ 20,644.00	\$ 27,008.00	\$ 17,187.64	\$ 20,242.00



Crime Control Prevention District (CCPD)

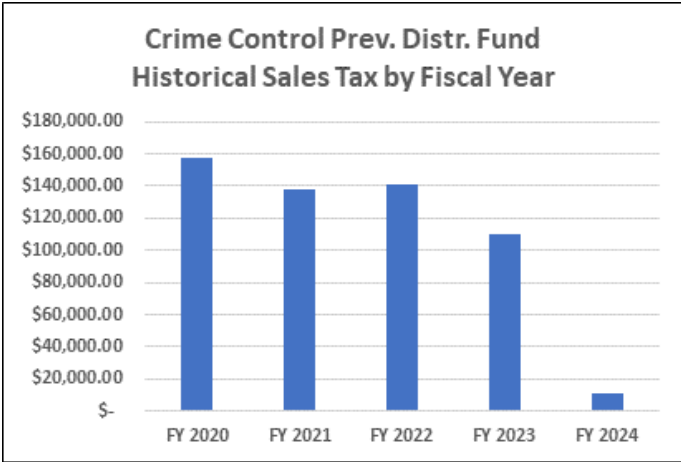
CCPD sales tax receipts are following the same trend as the general fund. Decreases from the previous year are shown in orange in the table below.

Crime Control Prevention District Fund Historical Sales Tax					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
October	\$ 9,123.00	\$ 9,969.00	\$ 12,986.00	\$ 8,430.00	\$ 10,512.00
November	\$ 13,591.00	\$ 9,799.00	\$ 13,777.00	\$ 10,595.00	
December	\$ 13,731.00	\$ 9,320.00	\$ 12,895.00	\$ 6,571.00	
January	\$ 13,423.00	\$ 10,968.00	\$ 12,542.00	\$ 7,045.00	
February	\$ 16,998.00	\$ 13,957.00	\$ 11,860.00	\$ 10,837.00	
March	\$ 15,376.00	\$ 9,528.00	\$ 11,426.00	\$ 6,643.00	
April	\$ 14,963.00	\$ 9,418.00	\$ 9,902.00	\$ 7,380.00	
May	\$ 14,773.00	\$ 11,951.00	\$ 13,351.00	\$ 9,135.00	
June	\$ 14,806.00	\$ 12,980.00	\$ 15,960.00	\$ 9,248.00	
July	\$ 13,372.00	\$ 12,419.00	\$ 11,987.00	\$ 9,211.80	
August	\$ 8,381.00	\$ 15,898.00	\$ 6,748.00	\$ 15,799.00	
September	\$ 9,266.00	\$ 11,781.00	\$ 7,616.00	\$ 9,295.00	
	\$ 157,803.00	\$ 137,988.00	\$ 141,050.00	\$ 110,189.80	\$ 10,512.00



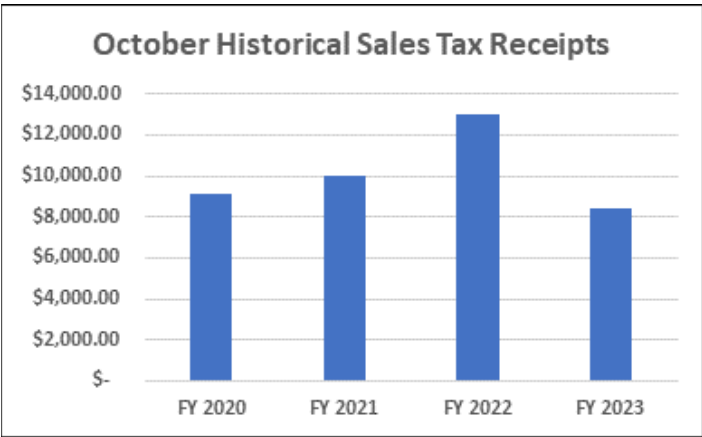
Monthly Report
Month

Department



The table and chart below show the comparison of historical sales tax receipts for October from 2020 to 2024. October 2024 is more in line with fiscal years 2020 and 2021.

October Historical Sales Tax Receipts					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
October H	\$ 9,123.00	\$ 9,969.00	\$ 12,986.00	\$ 8,430.00	\$ 10,512.00





Monthly Report

Department

Month

The report below is a summary of revenue and expenses for all funds/departments for October. The primary source of revenue for the general fund is property tax collections. Taxes are assessed in October and deemed late as of February 1. As of October, the City had not received any large deposits, which explains the cash flow deficit (revenue being less than expenses). Fund 200 requires a journal entry to record the expenses due to a change in personnel filling the detective role in the police department.

Monthly Budget Report				
Department	October Activity	YTD Activity	Total Budget	Percent Used
Fund: 100 - General Fund				
Revenue				
300 - City Hall - General Fund	\$61,878.97	\$61,878.97	\$2,195,738.85	2.82%
500 - Fire Dept	\$0.00	\$0.00	\$8,000.00	0.00%
700 - Muni Court	\$4,928.62	\$4,928.62	\$142,596.00	3.46%
800 - Police Dept	\$2,615.00	\$2,615.00	\$0.00	
820 - Community Center	\$194.00	\$194.00	\$15,000.00	1.29%
830 - Parks	\$1.00	\$1.00	\$0.00	
Total Revenue:	\$69,617.59	\$69,617.59	\$2,361,334.85	2.95%
Expense				
200 - City Council - General Fund	\$3,050.70	\$3,050.70	\$46,045.00	6.63%
300 - City Hall - General Fund	\$28,073.82	\$28,073.82	\$423,812.50	6.62%
500 - Fire Dept	\$10,919.45	\$10,919.45	\$182,066.00	6.00%
700 - Muni Court	\$7,309.78	\$7,309.78	\$99,746.00	7.33%
790 - Code Enforcement	\$1,473.62	\$1,473.62	\$40,423.00	3.65%
800 - Police Dept	\$52,838.52	\$52,838.52	\$908,681.00	5.81%
820 - Community Center	\$557.00	\$557.00	\$7,100.00	7.85%
830 - Parks	\$199.03	\$199.03	\$5,783.00	3.44%
840 - Streets	\$545.00	\$545.00	\$141,710.00	0.38%
850 - Food Pantry	\$422.00	\$422.00	\$3,747.00	
860 - Public Works	\$5,001.54	\$5,001.54	\$176,594.00	2.83%
Total Expense:	\$110,390.46	\$110,390.46	\$2,035,707.50	5.42%
Revenue Less Expenses	-\$40,772.87	-\$40,772.87		
Fund: 200 - Crime District				
Revenue				
810 - Crime District	\$10,512.79	\$10,512.79	\$97,000.00	10.84%
Total Revenue:	\$ 10,512.79	\$10,512.79	\$97,000.00	10.84%
Expense				
810 - Crime District	\$0.00	\$0.00	\$97,308.00	0.00%
Total Expense:	\$ -	\$0.00	\$97,308.00	0.00%
Revenue Less Expenses	\$ 10,512.79	\$10,512.79	-\$1,222.14	
Fund: 300 - Court Restricted				
Revenue				
100 - Court Restricted	\$283.80	\$283.80	\$5,900.00	4.81%
Total Revenue:	\$ 283.80	\$283.80	\$5,900.00	4.81%
Expense				
100 - Court Restricted	\$0.00	\$0.00	\$3,250.00	0.00%
Total Expense:	\$ -	\$0.00	\$3,250.00	0.00%
Revenue Less Expenses	\$ 283.80	\$283.80	\$2,650.00	



Monthly Report

Department

Month

Fund 600 won't have expenses until December when debt notes are due.

Monthly Budget Report Continued					
Department		October Activity	YTD Activity	Total Budget	Percent Used
Fund: 400 - American Cares					
Revenue					
100 - America Cares		\$ -	\$0.00	\$0.00	
Total Revenue:		\$ -	\$0.00	\$0.00	
Expense					
100 - America Cares		\$ -	\$0.00	\$0.00	
Total Expense:		\$ -	\$0.00	\$0.00	
Revenue Less Expenses		\$ -	\$0.00	\$0.00	
Fund: 600 - Debt Service					
Revenue					
100 - Debt Service		\$1,834.49	\$1,834.49	\$641,388.00	0.29%
Total Revenue:		\$ 1,834.49	\$1,834.49	\$641,388.00	0.29%
Expense					
100 - Debt Service		\$0.00	\$0.00	\$589,664.00	0.00%
Total Expense:		\$ -	\$76,594.37	\$589,664.00	12.99%
Revenue Less Expenses		\$ 1,834.49	-\$74,759.88	\$51,724.00	
Fund: 900 - Utility Fund					
Revenue					
900 - Water Dept - Different Fund		\$120,545.00	\$120,545.00	\$1,394,160.00	8.65%
Total Revenue:		\$ 120,545.00	\$120,545.00	\$1,394,160.00	8.65%
Expense					
900 - Water Dept - Different Fund		\$20,822.90	\$20,822.90	\$1,383,287.00	1.51%
*915 - Utility Billing		\$6,346.56	\$6,346.56	\$77,015.52	8.24%
Total Expense:		\$ 27,169.46	\$27,169.46	\$1,460,302.52	1.86%
Revenue Less Expenses		\$ 93,375.54	\$93,375.54	-\$48,164.68	
Fund: 910 - Utility Drainage Fund					
Revenue					
910 - Utility Drainage		\$4,468.00	\$4,468.00	\$52,800.00	8.46%
Total Revenue:		\$ 4,468.00	\$4,468.00	\$52,800.00	8.46%
Expense					
*910 - Utility Drainage		\$419.08	\$419.08	\$81,224.00	0.52%
Total Expense:		\$ 419.08	\$419.08	\$99,081.41	0.42%
Revenue Less Expenses		\$ 4,048.92	\$4,048.92	-\$46,281.41	

Monthly Report

Department

Month

Bank Balances

The table below shows the bank balances as of October 31, 2023. On October 30th, staff transferred funds to TexSTAR and LOGIC (local government "Pool" accounts). The Pool accounts are higher interest-bearing accounts with a small analysis charge that comes from those earnings. The only accounts authorized to transfer TO/FROM Simmons and TexSTAR and LOGIC are the General Fund and Water Department Fund. To move funds from the Utility Note, which is no longer needed, and the Money Market Savings accounts funds must be first transferred from those accounts to the Water Department and General Fund accounts, respectively, and then to TexSTAR and LOGIC. Transfer Records are available upon request and to meet segregation of duties procedures, all transfers are done with authorization from two additional staff who are separate from the staff member requesting/conducting the transfer.

The Simmons bank accounts vary between interest bearing and non-interest bearing; many of them have account analysis charges, which is why the Utility Note account had a negative balance as of October 31. Simmons is refunding this charge. Staff are working with Simmons to change all accounts to interest bearing, with minimal to no account analysis fees. There are currently no balances in the TexSTAR and LOGIC accounts as the transfers from Simmons to those accounts did not occur until November.

Simmons Bank Balances		
Simmons bank		
	Oct. 1 Beginning Balance	Oct. 31 Ending Balance
Checking	\$ 48,857.67	\$ 48,783.47
America Recovery Funds	\$ 326,266.39	\$ 326,279.88
Money Market Savings	\$ 649,736.72	\$ 49,762.55
Utility Note	\$ 191,094.35	\$ (8.48)
PD Asset Forfeiture	\$ 5,516.50	\$ 8,131.50
Water Department	\$ 468,621.91	\$ 750,576.07
Utility Reserve	\$ 11,891.65	\$ 11,873.24
General Funds	\$ 413,766.09	\$ 847,681.40

Permits

There were three permits pulled for the month of October: 2 sign and one electrical for the Smoke Shop.

Monthly Report

Department

Month

Municipal Court

The table below shows collections for the month of October. Court activity includes \$8,332 in payments, down \$917 from September. There was no bond activity.

Municipal Court		
	Sep-23	Oct-23
Court Payments	\$9,250.05	\$8,332.90
Bonds Applied	-\$10.00	\$0.00
Bonds Forfeited	\$0.00	\$0.00
Refunds	\$0.00	\$0.00
Disbursements	\$0.00	\$0.00
Bonds Posted	\$0.00	\$0.00
Bonds Applied	\$0.00	\$0.00
Bonds Forfeited	\$0.00	\$0.00
Bonds Credit Reversal	\$10.00	\$0.00
Bonds Refunded	\$10.00	\$0.00
Net Bond Activity	\$0.00	\$0.00

Submitted by: Jennifer Calvert, Finance Director

Monthly Report

Department

Month

Public Records Requests

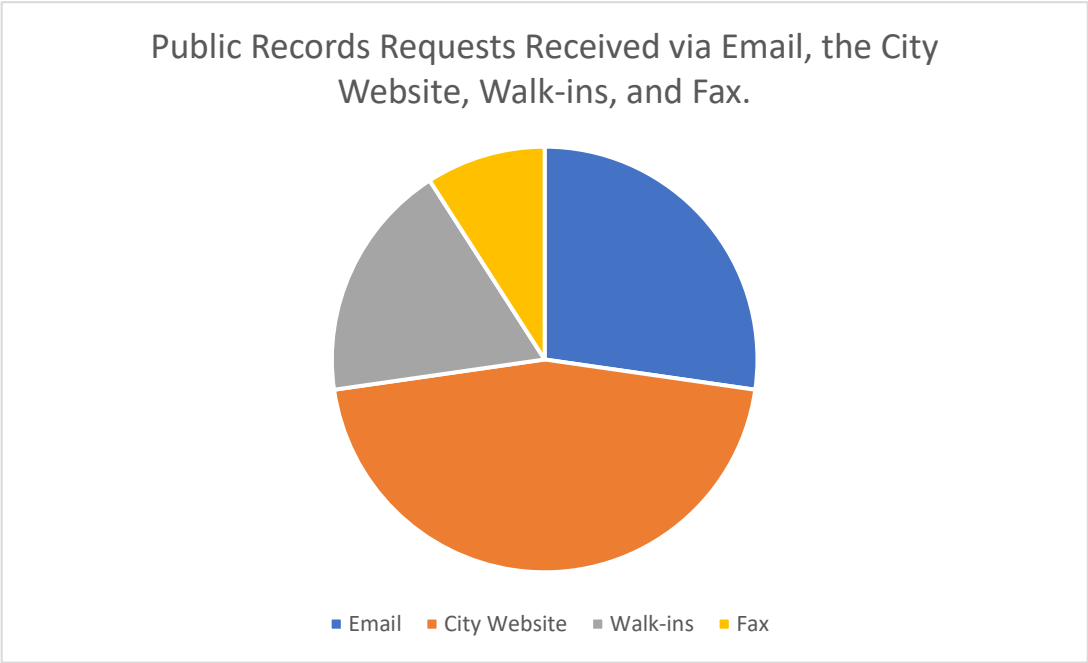
The Public Information Act (PIA) provides a mechanism for citizens to inspect or copy government records known as a public records request. It also provides that governmental bodies may withhold government records from the public in specific instances.

The table below shows a total of 11 public records requests that were received for the month of October 2023.

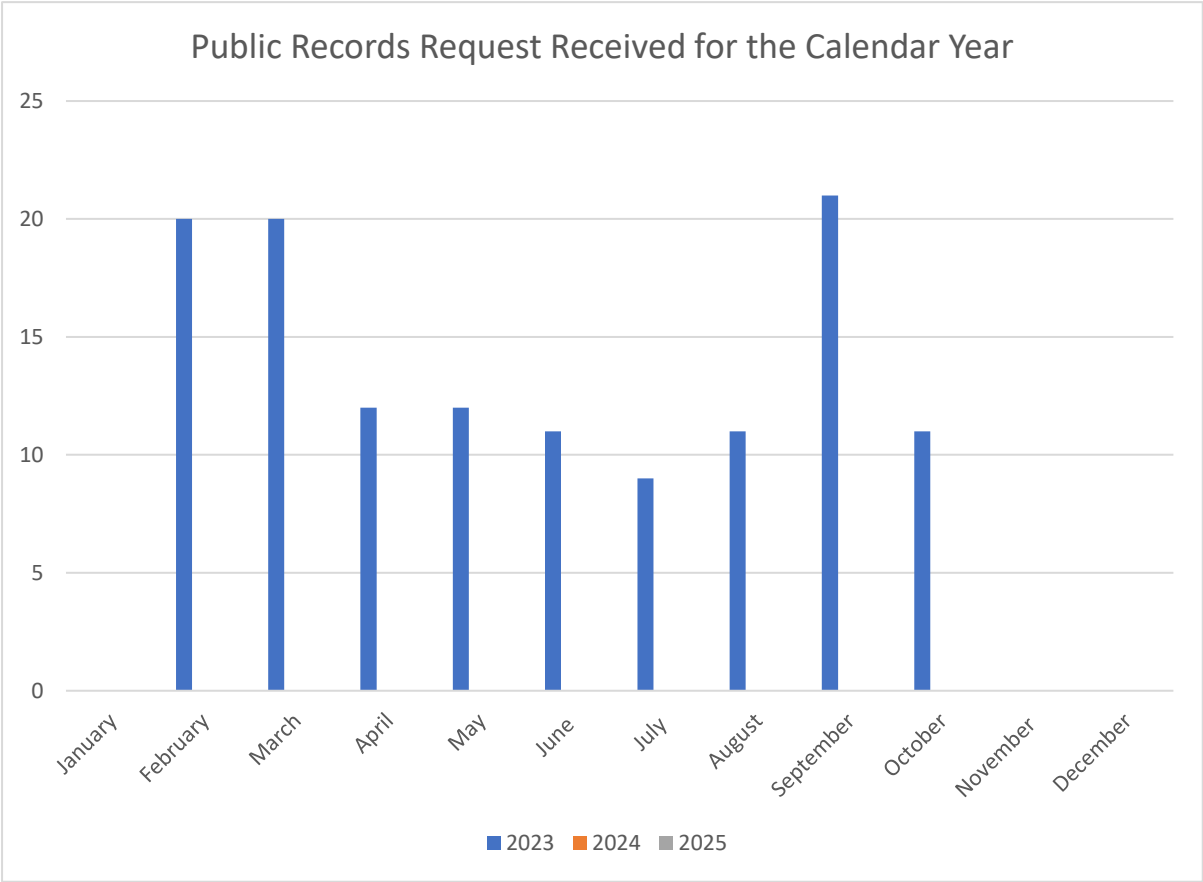
#	Requestor	Date Received	Due by	Complete Date	Description
2397	Reddtow Properties	10.02.23	10.16.23	10.03.23	FD Records
2398	Sally Farrand	10.03.23	10.17.23	10.06.23	PD/Court Records
2399	Texas Farm Bureau	09.25.23	10.09.23	10.06.23	PD Records
2400	Raquel Jackson	10.03.23	10.17.23	10.09.23	PD Records
2401	Luca	10.09.23	10.23.23	10.24.23	Code Records
2402	Justin Sanchez	10.10.23	10.24.23	10.24.23	PD Records
2403	Anonimous Audits	10.10.23	10.24.23	10.24.23	HR Records
2404	Michael Contreras	10.10.23	10.24.23	attorney	PD Records
2405	Michael Tretter	10.19.23	11.16.23	attorney	PD Records
2406	Lincoln Matheny	10.20.23	11.03.23	11.03.23	PD Records
2407	Campbell Hotchkiss	10.31.23	11.15.23	11.02.23	Environmental Records



The graph below shows the number of public records requests received for the month of October 2023 via email, the city website and walk-ins.



The chart below shows the number of public records requests for the current calendar year. We started collecting data in February 2023.



Monthly Report

Department
Police

Month
October

The Blue Mound Police Department responds to a variety of incidents in any given month. The graph below shows the volume and types of incidents we responded to this past month. The graph shows that officers conducted over 80 traffic stops within the City. Meet Complaints were the second highest call volume and are incidents where someone has called and requested to speak to an officer regarding a general topic. It may or may not turn into a report. City Ordinance violations were the third highest response for officers.



Updates

- Admin Coordinator is taking on court duties
- We purchased bags with dual Individual First Aid Kit (IFAK) for patrol
- We tested new Glocks with red dot sights and have chosen a new gun for our department since most of our guns are older (gen 3,4)

Community Engagement

- Sergeant Hawkins and Chief Segura drove around and met with the residents on October 3, 2023 for National Night Out. They also handed out stickers to the children.
- Officer Balderrama handed out candy with the Fire Department on Halloween

Maintenance

- The new AC unit stopped working, but it was repaired under warranty

Training

- Sergeant Hawkins and Chief Segura completed Week two of the Texas Police Chief's Association (TPCA) Developing Leaders Course.
- Officer Viera, Chief Segura completed Legal Update 3188.
- Officer Avendano attended a 4-hour firearms course.

Monthly Report

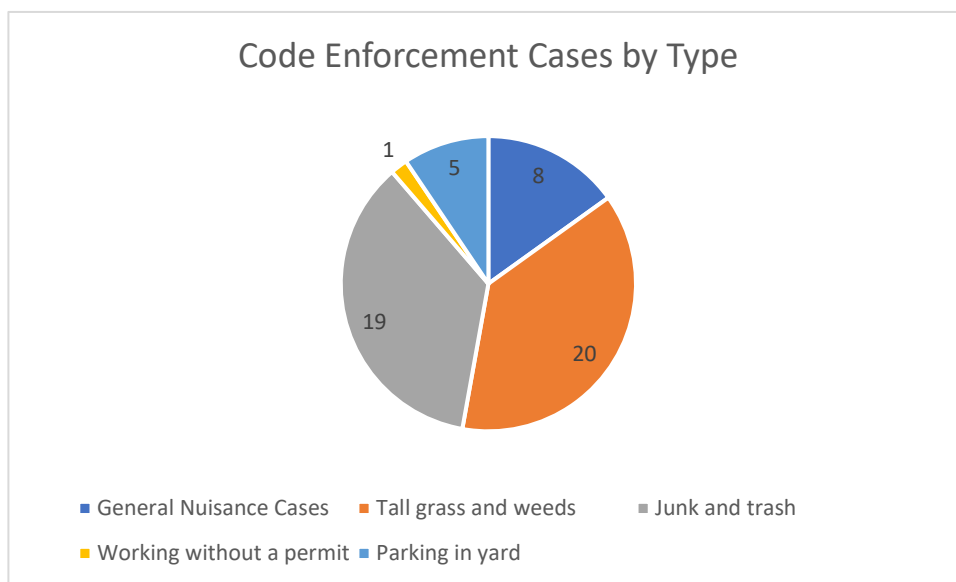
Department

Month

Code Enforcement

October

Our Code Enforcement Department is responsible for responding to nuisance and property standard violations to help maintain a safe and healthy environment for the community. The pie chart shows the types of cases worked by Code Enforcement during the last month. Code Enforcement responded to 53 cases in October. Of the 53, 20 were related to tall grass and weeds and 19 were junk and trash cases.



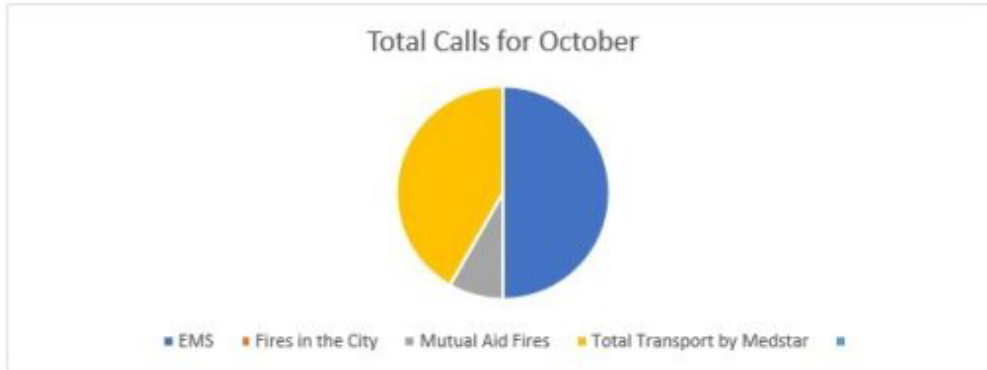
ANIMAL CONTROL MONTHLY REPORT FOR OCTOBER 2023

	BLUE MOUND	SAGINAW		
	CURRENT	CURRENT	YEAR	LAST YEAR
	MONTH	MONTH	TO DATE	TO DATE
<u>DESCRIPTION</u>	<u>TOTALS</u>	<u>TOTALS</u>	<u>TOTALS</u>	<u>TOTALS</u>
SHELTER ACTIVITIES				
Impounded Dogs	4	34	38	36
Impounded Cats	3	21	24	25
Impounded Other	1	11	12	14
Animals Euthanized		16	16	9
Animals Returned To Owner		13	13	6
Animals Registered			0	99
Animals Adopted	3	16	19	30
Quarantine			0	1
Surrendered by Owner		13	13	14
Animals Transferred to Rescue Group/ Shelter		7	7	6
Animals Micro Chipped		14	14	6
TNVR	5		5	14
FIELD ACTIVITIES				
Animals At Large	5	49	54	0
Barking Dog		8	8	49
Dead Animals	4	11	15	0
Injured Animal		5	5	9
Spay/Neuter follow-up		3	3	3
PD Assist and Call Out	1	15	16	0
Animal Cruelty Invest.	1	4	5	9
Trapped Animals	5	6	11	0
Vicious Animals	2	6	8	15
Animal Bite Report			0	1
Animals RTO in Field	2	6	8	4
COMPLIANCE ACTIVITIES				
Citations Issued	1	32	33	0
Lost and Found Animals		18	18	16
REVENUES, DONATIONS, VOLUNTEERS				
Pound Fees Collected		\$2,545.00	\$2,545.00	\$1,921.69
Donations			\$1,912.57	\$186.25
Volunteer Hours		212	212	186
	Spay & Neuter Previous Balance			16,147.74
	Spay & Neuter Collection			\$585.00
	Spay & Neuter Payment			\$1,085.00
	Spay & Neuter Total			\$15,647.74
	Donation Previous Balance			32,974.56
	Donations			\$1,912.57
	Expenditures			\$1,998.00
	Account Total			\$32,889.13



**Monthly Report
October**

Department Fire



EMS Calls	18
Structure Fires within Blue Mound	0
Structure Fires response for Mutual Aid	3
Total Calls for August	21
Total Training Hours by Members	215
Total Volunteer hours by members in October 2023	444

FY 2022 / 2023 Volunteer hours:

Month	Hours
October 2022	562
November 2022	581
December 2022	576
January 2023	938
February 2023	600
March 2023	343
April 2023	553
May 2023	711
June 2023	240
July 2023	307
August 2023	621
September 2023	504
Total Volunteer Hours for FY22/23	6536

CITY OF BLUE MOUND



Monthly Report

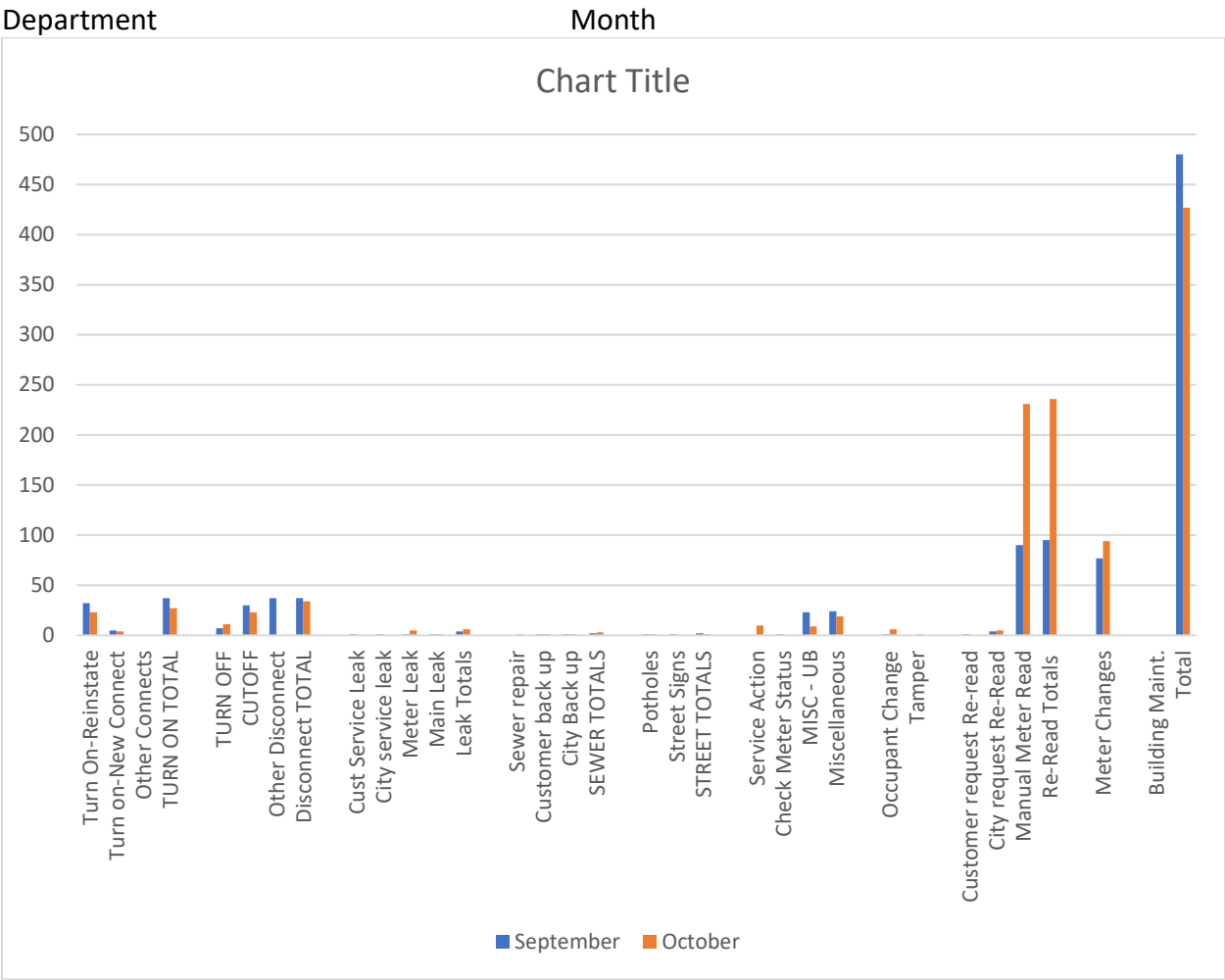
Department
Public Works

Month
October 2023

Row Labels	September	October
Turn On-Reinstate	32	23
Turn on-New Connect	5	4
Other Connects	0	0
TURN ON TOTAL	37	27
TURN OFF	7	11
CUTOFF	30	23
Other Disconnect	37	0
Disconnect TOTAL	37	34
Cust Service Leak	1	0
City service leak	1	0
Meter Leak	1	5
Main Leak	1	1
Leak Totals	4	6
Sewer repair		1
Customer back up	1	1
City Back up	1	1
SEWER TOTALS	2	3
Potholes	1	1
Street Signs	1	0
STREET TOTALS	2	1
Service Action		10
Check Meter Status	1	0
MISC - UB	23	9
Miscellaneous	24	19
Occupant Change	1	6
Tamper	0	1
Customer request Re-read	1	0
City request Re-Read	4	5
Manual Meter Read	90	231
Re-Read Totals	95	236
Meter Changes	77	94
Building Maint.	0	0
Total	480	427



Monthly Report



Water and Sewer Report

- Monthly Bacteriological Water Samples Passed
- Completed Monthly Dead-End Flushing
- Monitored and Maintained Chlorine Levels
- Meter replacement project- Badger meters in ground/reporting -606
- 1601 Corrin- 6" Main break
- 820 Ironsides- Replace 4" sewer tap
- Glenn Water line Project: Contractor to start in November. Construction end date 1-30-24
- Installed new basketball goal at the park

RESOLUTION NO. 23-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE MOUND, TEXAS CANVASSING RETURNS AND DECLARING RESULTS OF THE SPECIAL ELECTION HELD ON NOVEMBER 7TH, 2023 FOR THE PURPOSE OF ELECTING CITY COUNCIL PLACES 2 AND 4.

WHEREAS, a special election was duly held in the City of Blue Mound on the 7th day of November, 2023, to elect City Councilmembers Places 2 and 4; and

WHEREAS, the City Council has met and canvassed the votes cast in such election; and,

WHEREAS, such canvass shows the following results:

<u>Place 2</u>	<u>Number of Votes</u>
Fred Smith	78

<u>Place 4</u>	<u>Number of Votes</u>
Edgar Valencia	44
Don Shotwell	54

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLUE MOUND, TEXAS, THAT:

SECTION 1: Said election was duly called; that notice of said election was given in accordance with the laws of the State of Texas; and that the canvass of the votes cast in said election and returns thereof were made in accordance with the State law.

SECTION 2: THAT the following be, and the same are hereby declared to have been elected to the offices of City Council Places 2, and 4 to serve a term as detailed below:

Vacant, Place 2, once filled to serve until May 2025

Vacant, Place 4, once filled to serve until May 2024

SECTION 3. The City Secretary of the City of Blue Mound, having posted written notice of the date, place, and subject of this meeting on the bulletin board located at City Hall, a place convenient and readily accessible to the general public, and said notice having been so posted and remaining posted continuously for at least 72 hours preceding the scheduled time of said meeting. A copy of the returns of said posting shall be attached to the minutes of this meeting and shall be made as part hereof for all intents and purposes.

SECTION 4. Should the unofficial results contained herein be different than results received and certified as official by the Canvassing Board after approval of this resolution, the Official Early Voting Returns and the Official Election Day Returns shall be attached hereto as an amendment to the

resolution and shall be made a part thereof.

Passed by the City Council of Blue Mound, Texas this 20th day of November, 2023.

CITY OF BLUE MOUND

By: _____
Darlene Copeland, Mayor

ATTEST:

Amber Smith, City Secretary

City of Blue Mound
Cumulative

Official

Run Time 1:38 PM

Run Date 11/14/2023

Tarrant County

Constitutional Joint Elections

11/7/2023

Page 1

Official Results

Registered Voters

115 of 1258 = 9.14%

City Council, Place 2 (Unexpired Term)

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Fred Smith		1	100.00%	29	100.00%	48	100.00%	78	100.00%
	Cast Votes:	1	100.00%	29	100.00%	48	100.00%	78	100.00%
	Undervotes:	0		10		27		37	
	Overvotes:	0		0		0		0	

City Council, Place 4 (Unexpired Term)

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Edgar Valencia		0	0.00%	12	33.33%	32	52.46%	44	44.90%
Don Shotwell		1	100.00%	24	66.67%	29	47.54%	54	55.10%
	Cast Votes:	1	100.00%	36	100.00%	61	100.00%	98	100.00%
	Undervotes:	0		3		14		17	
	Overvotes:	0		0		0		0	

*** End of report ***



Agenda Commentary

Meeting Date: November 20, 2023

Department:

Contact: Mayor

Agenda Item: Cast Blue Mound's 1 allocated vote for election of members to the TAD Board of Directors

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
 ☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

The current two-year terms of the five voting members of the Tarrant Appraisal District Board of Directors will expire on December 31, 2023. The City Council has the opportunity to cast the City of Blue Mound's one (1) allocated vote to appoint a new member for the TAD Board of Directors.

Supporting Documents Attached:

Calculation of Taxing Entity Votes in 2023 for Appointment to Board of Directors

Resolution authorizing the casting of Blue Mounds allocated votes for appointment on the TAD BOD.

Tarrant Appraisal District Board of Directors Candidate Bios.

Recommendation:

Mayor recommends Council cast their vote.

TARRANT APPRAISAL DISTRICT
Calculation of Taxing Entity Votes in 2023 for Appointment to
Board of Directors
Per Section 6.03(d) of Texas Property Tax Code

	Votes
School Districts:	
Aledo ISD	5
Arlington ISD	453
Azle ISD	25
Birdville ISD	162
Burleson ISD	29
Carroll ISD	125
Castleberry ISD	16
Crowley ISD	134
Eagle Mountain/Saginaw ISD	189
Everman ISD	25
Fort Worth ISD	597
Godley ISD	1
Grapevine/Colleyville ISD	194
Hurst/Euless/Bedford ISD	196
Keller ISD	280
Kennedale ISD	22
Lake Worth ISD	18
Lewisville ISD	5
Mansfield ISD	221
Northwest ISD	155
White Settlement ISD	40
Total Schools Cities:	2,895
City of Arlington	194
City of Azle	6
City of Bedford	25
City of Benbrook	15
City of Blue Mound	1
City of Burleson	6
City of Colleyville	17
City of Crowley	9
City of Dalworthington Gardens	2
Edgecliff Village	1

City of Euless	25
City of Everman	3
City of Flower Mound	2
City of Forest Hill	7
City of Fort Worth	623
City of Grand Prairie	59
City of Grapevine	28
City of Haltom City	19
City of Haslet	4
City of Hurst	21
City of Keller	23
City of Kennedale	7
Town of Lakeside	1
City of Lake Worth	3
City of Mansfield	53
City of N. Richland Hills	37
Town of Pantego	2
City of Pelican Bay	1
City of Reno	0
City of Richland Hills	4
City of River Oaks	3
City of Roanoke	0
City of Saginaw	13
City of Sansom Park	2
City of Southlake	32
Town of Trophy Club	1
City of Watauga	10
Town of Westlake	3
City of Westover Hills	3
Westworth Village	2
City of White Settlement	9
Total Cities Other:	<hr/> 1,272
Tarrant County	526
Tarrant County College	307
Total Other	<hr/> 833
Total All	5,000



William Durham
Executive Director
Interim Chief Appraiser

September 22, 2023

«Name»
«Title»
«Entity»
«Address»
«City», «State» «Zip»

RE: Nomination and Appointment to TAD Board of Directors

Dear «Salutation»:

The current two-year terms of the five voting members of the Tarrant Appraisal District Board of Directors will expire on December 31, 2023. The first step in appointing voting members for the term beginning January 1, 2023 is calculating the number of votes to which the taxing units are entitled. As required by Section 6.03 of the Property Tax Code, I have calculated and provide in the enclosed list the number of votes for each school district, city, and county entity that is entitled to participate in the appointment process. The **next step** is nomination of candidates. Taxing units are not required to submit any nominations but, if they choose to do so, the **nominations may be made only by a resolution adopted by the governing body and the presiding officer of the governing body must submit the names of the nominees to me before October 15, 2023.**

To be eligible to serve as a voting member of the Board of Directors, an individual must have resided in Tarrant County for at least the two years immediately preceding January 1, 2024. An individual who is otherwise eligible is not ineligible because he or she is a member of the government body of a taxing unit. Texas law restricts eligibility and conduct of members of governmental bodies such as appraisal districts' board of directors. In consultation with your attorneys, please review the Property Tax Code and other applicable laws carefully for the details of those restrictions, including definitions of "substantial interest", "business entity", "deferred", "abated", and other terms used below and for the potential criminal consequences of violating certain restrictions. In summary, the Property Tax Code provides that the following are ineligible to serve as voting members of the Board of Directors:

- An individual who has been an employee of the Tarrant Appraisal District at any time during the preceding three years;
- An individual who has served as a voting member of the Board of Directors for all or part of five terms since January 1, 2022;
- An individual who is an employee of a taxing unit that participates in Tarrant Appraisal District unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the District;

- An individual who, directly or through a business entity in which he or she has a substantial interest, is a party to a contract with Tarrant Appraisal District or a taxing unit that participates in the District, if the contract relates to the performance of any activity governed by the Property Tax Code;
- An individual who has engaged in the business of appraising property for compensation for use in proceedings under the Property Tax Code at any time during the preceding three years;
- An individual who has engaged in the business of representing property owners for compensation in proceedings under the Property Tax Code in Tarrant County at any time during the preceding three years;
- An individual who is related by blood or marriage to an individual who is engaged in the business of appraising property for compensation for use in proceedings under the Property Tax Code or of representing property owners for compensation in proceedings under the Property Tax Code in Tarrant County, if the relationship is within the 1st or 2nd degrees on the following chart;

Degrees of Consanguinity and Affinity

1 st DEGREE	2 nd DEGREE	3 rd DEGREE
By Consanguinity <ul style="list-style-type: none"> • Parents • Children By Affinity <ul style="list-style-type: none"> • Spouses of relatives listed under first degree consanguinity • Spouse • Spouse's parents • Spouse's children • Stepparents • Stepchildren 	By Consanguinity <ul style="list-style-type: none"> • Grandparents • Grandchildren • Brothers & sisters By Affinity <ul style="list-style-type: none"> • Spouses of relatives listed by second degree consanguinity • Spouse's grandparents • Spouse's grandchildren • Spouse's brothers & sisters 	By Consanguinity <ul style="list-style-type: none"> • Great grandparents • Great grandchildren • Nieces & nephews • Aunts & uncles By Affinity <ul style="list-style-type: none"> • No prohibitions

- an individual who owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless the delinquent taxes, penalty, and interest are being paid under an installment plan or a suit to collect the delinquent taxes is deferred or abated.

When submitting nominations, please include not only the full name of each candidate, but also his or her complete residence address and a current resume.



Letter to Taxing Units
Appointments to Board of Directors
September 22, 2023

From timely submitted nominations, I will prepare and distribute before October 30th a ballot to each taxing unit entitled to participate in the appointment process.

The appointment process and schedule set out in Section 6.03 of the Property Tax Code may be summarized as follows:

before October 01, 2023	Chief Appraiser calculates numbers of votes and notifies taxing units
before October 15, 2023	Governing bodies of taxing units nominate candidates by resolution and send names to Chief Appraiser
before October 30, 2023	Chief Appraiser prepares ballot and sends it to taxing units
before December 15, 2023 for most taxing units but see the different requirements in section 6.03(k-1) that applies only to “each taxing unit entitled to cast at least five percent of the total votes”, which in this appointment cycle means 250 or more votes on the enclosed list	Governing bodies of taxing units determine their votes by resolution and send submit votes to Chief Appraiser
before December 31, 2023	Chief Appraiser counts votes, determines which candidates received the most votes, and submits results to taxing units
January 01, 2024	new term begins

If you have any questions, please do not hesitate to call.

Sincerely,

William Durham
Executive Director
Interim Chief Appraiser

WD:jw
Enclosure
CC: «CC1»
«CC2»





Alan Blaylock

4801 Cargill Circle, Fort Worth, TX 76244

Personal - Cell: 817-727-3720, Email: ajblaylock@gmail.com

City - Cell: 817-233-2940, Email: Alan.Blaylock@fortworthtexas.gov

City of Fort Worth Councilmember Alan Blaylock is a dedicated community leader who has significantly contributed to his hometown, Fort Worth, Texas. In his short time as council member, he has achieved significant victories that have positively impacted the lives of families and businesses in the area. With an unwavering commitment to serving the public, Alan has personally addressed constituent concerns and continues to be a staunch advocate for the needs and well-being of those he serves.

A strong advocate for public safety, Alan has taken decisive actions to strengthen the Police and Fire departments. Alan voted to fund new positions and provide essential training to ensure the community's safety. Under his leadership, the number of unfilled public safety positions significantly decreased, contributing to a safer environment for residents. The Fort Worth Police Officers Association and the Fort Worth Professional Firefighters Association recognize Alan and endorse his initiatives.

Recognizing the burden of property taxes on Fort Worth taxpayers, Alan emerged as the leading proponent of responsible fiscal policies. As a council member, he has supported the "no new revenue rate," a crucial measure to prevent taxes from rising with appraisal values. His commitment to preserving and improving neighborhoods and infrastructure was evident in his efforts to revise Transportation Impact Fees, secure the establishment of the first H-E-B Grocery in Fort Worth, and pass the Short-Term Rental Ordinance to safeguard the community's residential areas. Alan continues to play an active role in Zoning. He diligently strives to maintain harmony between development projects and neighborhood interests.

Homelessness and city management are equally critical areas of focus for Alan. He secured substantial funding to enhance the city's capabilities and staff in addressing homelessness and its associated challenges, including panhandling. His efforts to implement measures, such as "no panhandling" signs, the Shopping Cart Ordinance, and the purchase of street sweepers, reflect his commitment to maintaining a clean and safe city.

Before being elected into office, Alan served as Senior Product Manager at Nokia for several years, previously holding Lead Software Developer and Project Manager positions at Owen Oil Tools.

As a family man deeply connected to Fort Worth, Alan's love for the city is evident in his actions and decisions as a city council member. He prioritizes delivering tangible results rather than engaging in political grandstanding. His business insight enables him to cut wasteful spending and identify efficiencies, ensuring taxpayer money is utilized effectively without compromising essential city services. Alan is committed to improving the quality of life for his constituents, focusing on infrastructure and roads, public safety, and lowering taxes.

Alan and his wife, Mindy, are proud parents of two daughters and active supporters of The Children's Miracle Network and The Leukemia & Lymphoma Society.

Alan has a record of community service, participating in the following:

- Heritage Homeowners Association Board
- Crime Control and Prevention District Advisory Committee
- Public Improvement District Advisory Committee
- Arts Council of Fort Worth Advisory Committee
- Eagle Ridge Elementary Parent Teacher Board (PTA)
- Foundation of a Regional Youth Swim Team

Currently, he holds positions on several vital committees and boards within the City of Fort Worth:

- CFW – Audit: Chair
- CFW – Mobility: Infrastructure & Transportation: Member
- RTC – Regional Transportation Council: Member
- CFW – Research & Innovation Local Government Corp.: Board of Directors
- CFW – Fort Worth Local Development Corporation: Board of Directors, Vice President
- CFW – Central City Local Government Corporation: Board of Trustees
- CFW – Lone Star Local Government Corporation: Board of Directors, Vice President
- CFW – Fort Worth Housing Finance Corporation: Board of Directors, Director
- CFW – Crime Control & Prevention Board: Board of Directors

Furthermore, Alan is actively involved in several Tax Increment Financing Districts (TIFs) and continues to lead Public Improvement Districts (PIDs), holding the following positions:

- TIF 2 (The Speedway): Chair
- TIF 10 (Lonestar): Vice Chair
- PID 7 (Heritage): Currently, ex officio member (Advisory Board President) serving in the role in overseeing and supporting the functions of the PID for the benefit of the community.

As a fiscally responsible and community-oriented leader, Councilmember Blaylock leads oversight responsibilities for financial matters, while remaining dedicated to ensuring Fort Worth's improvement and its residents' overall well-being.

RICHARD W. DEOTTE, P.E., CFM

420 Johnson Road; Suite 303
Keller, Texas 76248
Office: 817-337-8899 ~ Cell: 817-946-6088
richdeotte@deotte.com



EDUCATION:

- Texas A&M University, 1985; Bachelor of Science in Civil Engineering

LICENSES:

- Registered Professional Engineer, Texas No. 74232
- Nationally Accredited Certified Floodplain Manager #1586-09N

"As I have in all my public service, I will seek to provide Fairness, Transparency, Service and Quality as a Director on the Board of the Tarrant Appraisal District."

Personal

- Native Texan having lived in Tarrant County for 27 years and in Southlake for the last 14 years.
- Married for 34 years to Yvette.
- Three Children
- 1985 graduate of Texas A&M

Professional

- A Civil Engineer and land development consultant for 34 years.
- Majority owner in DeOtte, Inc. from 2000 to present, a civil engineering and development consulting firm in Keller, Texas serving governmental and private clients on a range of diverse projects but especially providing cost effective and innovative solutions to large scale drainage and erosion control projects, municipal infrastructure and exceptional residential developments in northeast Tarrant county.
- Expert consultant and expert witness on engineering related court cases over the last 20 years.
- Developed familiarity with TAD's operations and services and how those affect land development and infrastructure re-development.

Volunteer

- Served two years as the chairman of the Tarrant County Sheriff's Department Civil Service Commission. Initiated and led a much needed major re-write of the civil service rules which passed and were implemented.
- A regular public speaker on various issues including training on engineering ethics focusing on the aspect of personal happiness and how to achieve responsible professional standards.
- Served as an adult leader in Boy Scouts as Den Leader, Assistant Scout Master and as Scout Master.
- Taught physics for a year on a voluntary basis.
- Ham radio operator, Technician License, KG5FYB.
- Active in church throughout adult life chairing building committees, teaching Sunday school, preaching, leading worship, serving as a deacon, and chairing a deacon board.

I have a professional record solving technically complicated problems with large groups of people with diverse interests and engaging and assisting parties to work together to resolve issues. Throughout my personal, professional and volunteer life, my proficiency in bringing people together to find common ground to collaborate to find the right solution has been crucial.

Gary M. Losada

Southlake, Texas

214-405-1416
glosada@sbcglobal.net

EXPERIENCE:

- Testified before Texas Senate Property Tax Reform Committee Hearing April 27, 2016
- Tarrant County Appraisal Review Board
- President of Office Liquidation Center and Aztec Glass
- Served on Blue Chip Review Committees for Arlington Independent School District
- Director of Human Resources, LTV Kentron International
- Assistant to Superintendent, Santa Rosa City Schools, Santa Rosa, California
- Assistant to City Manager Palo Alto, California

EDUCATION:

- M.A. Degree Education /Organization Administration, Stanford University 1974
- B.A. Degree Sociology/ Business Minor, University of San Francisco 1973

Residences:

- Southlake, Tx 2013 – Present
- Arlington, Tx 1990 – 2013

Tarrant Appraisal District – Board of Directors

2020-2021

Governing body for Central Appraisal District

Tarrant Co. Appraisal Review Board

2009 - 2015

Served as hearings committee chair all six years. Responsible for conducting hearings between Tarrant Appraisal District and taxpayers. Included residential, commercial and personal property taxes. Opined on various exemptions and valuations of real estate.

President – GMPL Corporation

Purchased raw land for development. Presented various planned developments to city government/council and planning and zoning.

President – Office Liquidation Center/Aztec Glass Company

Purchased and sold new and used office furniture. Purchased and distributed wholesale glass imported from Mexico to florists and grocery chains.

Director of Administration – Dallas Area Rapid Transit

Hired in second year of operation in order to organize and establish various departments such as human resources, purchasing, data processing, building and office management as well as policy development.

Director of Human Resources – LTV Kentron International/Oil States Ind.

Chief Labor negotiator, responsible for corporate wide staffing and training.

Assistant to Superintendent – Santa Rosa City Schools, Santa Rosa, California

Responsible for pupil transportation, data processing, Board policy implementation and labor relations.

Assistant to City Manager – Palo Alto, California

Responsible for budget preparation, policy implementation public relations, special assignments by City Manager.

CURRICULUM VITAE

JERALD MILLER

P.O. Box 164
Fort Worth, 76102

Education	1992-1994	New School For Social Research	New York, NY
	Jazz Performance Major <ul style="list-style-type: none">▪ Studied full music, music business and Liberal arts curriculum.		
	1990-1992	University of New Orleans	New Orleans, LA
	Jazz Performance Major <ul style="list-style-type: none">▪ Studied music under Harold Batiste, and Ellis Marsalis, and the basic liberal arts curriculum.		
Teaching/ Consultancy Experience	<ul style="list-style-type: none">▪ 2004 International Association of Jazz Educators (IAJE) New Media Panel▪ 2005 – 2007 Consultant for Dr. Billy Taylor, Artistic Director - Kennedy Center▪ 2007 – 2010 Consultant for various entertainment companies on launching New Media Initiatives▪ 2008 International Association of Jazz Educators (IAJE) New Media Panel▪ 2008 – 2010 Consultant, Jazz at Lincoln Center▪ 2009 Jazzweek Radio Panel – Digital Initiatives Panel▪ 2010 Conducted New Media Workshop at the New School For Social Research for group of 20-25 students▪ 2012 Digital Music Conference Panel Creator & Moderator (How To Develop Jazz, Classical, and Non-Popular Music for Digital Distribution in the 21st Century)▪ 2012 Chamber Music of America Panelist – Digital Initiatives (US)▪ 2012 Future of Music Coalition – Featured Speaker (US)▪ 2013 MIDEM featured Speaker in Classical Music Village (France)▪ 2013 APAP (International Arts Presenters)- Featured Speaker (US)▪ 2013 Digital Music Forum – Featured Speaker (US)▪ 2014 MIDEM featured Speaker in Jazz, Classical World (France)▪ 2014 JazzAhead featured Speaker (Germany)▪ 2014 Digital Entertainment World featured Speaker (US)▪ 2015 DEW featured panelist (US)▪ 2015 JazzAhead Keynote Speaker (Germany)		

- **2016 Jazz Education Network (JEN) Featured Speaker (US)**
- **2016 Chamber Music America (CMA) Featured Speaker (US)**
- **2016 2014 JazzAhead featured Speaker (Germany)**
- **2017 JazzAhead Keynote Speaker (Germany)**
- **2018 CD Baby DIY Music Conference – Speaker (US)**
- **2018 JazzAhead Keynote Speaker (Germany)**
- **2019 DEW featured panelist (US)**
- **2020 DEW Guest Speaker series (Streamed Worldwide)**
- **2021 JazzAhead Independent Artists' Workshop Leader & Speaker (Germany)**
- **2022 JazzAhead Independent Artists' Breakout Session Leader (Germany)**
- **2023 Arlington Music Industry Conference Keynote Speaker**

**Professional
Recognition &
Affiliations**

- **1997, 1998 Nominee A&R of the Year by Gavin (Jazz)**
- **National Academy of Recording Arts & Sciences - Voting Member.**
- **2000 Nominee Independent Promoter of the Year by Gavin (Jazz)**
- **2008 Certificate of Recognition National Academy of Recording Arts & Sciences (NARAS) for Education**

Employment

September 2019 – Present

Brooklyn Sci-Fi Film Festival (P/T)

Brooklyn, NY

Managing Producer

- Responsible for overall creation and development of a one-week on-line Science Fiction Film Festival with international submissions from a variety of age groups and categories culmination in an awards ceremony in Brooklyn, NY

December 2018 – Present

National Black Symphony

New York, NY

Executive Director/Executive Producer/Artistic Director

- Responsible for overall Artistic Planning, Artistic Administration, Artist & Orchestra Relations, Board Relations, Finance, Marketing & Promotions, Concert Production, External Relations & Development, Orchestra Operations.

March 2019 – December 2020

Ori-Gen Music Festival

New York, NY

Managing Producer/Curatorial Board Member

- Responsible for Conceiving, Developing, and managing all activities for international multi-day pan-Latino music festival to launch in 2021 in partnership with the Afro Latin Jazz Alliance and Latin Academy of the Recording Arts & Sciences.

February 2019 – June 2019

Japanese Jazz Festival

New York, NY

Consulting Producer

- Responsible for strategic planning, marketing, and negotiation strategies for multi-day international jazz festival featuring Japanese artists living in the U.S. in partnership with the Japanese consulate and Japanese ambassador.

2016 – February 2020 **Ellis Marsalis International Jazz Piano Competition** West Virginia

Executive Director/Creator/Executive Producer/Artistic Director

- Developed a strategic partnership between Marshall University in Huntington, West Virginia and NEA Jazz Masters Ellis & Jason Marsalis for a “first of kind” international jazz piano competition with over \$200,000 in cash and prizes to launch in 2018.
- Responsible for creating, developing, and implementing strategies to strengthen and increase audience growth, earned income, and creating subscribers to programs while exceeding goals.
- Develop and foster relationships between potential patrons and sponsors for the triennial international jazz piano competition with a budget of over \$300,000; responsible for identifying governmental and private grant opportunities and managing the application & reporting processes, as well as stewardship and securing individual and corporate donors.
- Fostered and created partnerships between large scale arts organizations and local community organizations, including but not limited to special events for children and senior citizens.
- Provided consultation and development guidance to state university in support of development of fundraising goals.
- Conceive, develop, implement operational plan & marketing plan for (2) day international jazz piano competition.
- Hire and manage festival staff across (4) states and supervise day-to-day operations, and for all board relations.
- Responsible for developing and maintaining labor relations between various labor partners while leading various efforts including but not limited to contract management, grievance processes, and negotiation process.
- Responsible for financial oversight including creation of budgets, financial reports, auditing, cash flow, accounts payable and receivable, collection and input of data into financial systems, generation of reports, and oversight of all financial controls and procedures for costs, revenues, incomers and inventories.
- Responsible for oversight. Management, and compliance with licenses and agreements with local city and state licensing agencies and governmental and music organizations.
- Curation of art and photo exhibits for month long presentations in public exhibitions.

2016 – December 2020 **Huntington International Jazz Festival**

West Virginia

Executive Director/Creator/Executive Producer/Artistic Director

- Developed strategic partnership with the City of Huntington, West Virginia, Marshall University, and NEA Jazz Masters Ellis & Jason Marsalis for the creation of the first International Jazz Festival in the state of West Virginia.
- Responsible for creating, developing, and implementing strategies to strengthen and increase audience growth, earned income, and creating subscribers to programs while exceeding goals .
- Execute the community interests and developed varied community activities to engage a wide variety of interests with educational and entertainment activities in a fiscally responsible manner and successful manner while highlighting the unique offerings of the festival and distinguishing it from other neighboring events.

- Vigorously represented the festival to the region and state's artistic, political, business, university, and social communities; develop and maintain active community based constituencies in support of the festival.
- Balance a highly complex set of duties and relationships that blends aggressive entrepreneurship, artistic leadership, community relations and strong financial management.
- Conceive and develop artistic & educational programming while overseeing the planning, , negotiating, and managing of an ambitious schedule of events that attracts a broad level of public interest and support while working to assure programming that is necessary to financially support the costs of operating the festival.
- Lead and motivate a staff of individuals who are responsible for the day-to-day operations of the festival including fundraising, marketing, programming, education. Facility operations, finance, ticketing, community relations, legal and short and long range planning.
- Provide support to the Advisory Committee and Board of the organization in the fulfillment of their duties including but not limited to scheduling meetings; setting agendas; preparing and presenting reports; developing infrastructure and reporting systems; and fostering and ensuring effective communications between divisions of the organization.
- Conceive, developed, and implemented marketing and communications strategies including developing system for inter-partnership communications; d relationships and partnerships with a wide variety of community organizations and higher lev; developing materials for partnership development, marketing, and publicity use; creating and overseeing social media and web strategy; conceiving, developing, and implementing digital & traditional media campaigns across traditional and non-traditional print, digital, radio, and television outlets both domestically and internationally.
- Conceive, development, and implement operational budget fo over \$500,000 per year for the annual festival and related events; booking and programming of the festival in a manner that appealed to broad coalition of the community.
- Responsible for financial oversight including creation of budgets, financial reports, auditing, cash flow, accounts payable and receivable, collection and input of data into financial systems, generation of reports, and oversight of all financial controls and procedures for costs, revenues, incomers and inventories.
- Responsible for oversight. Management, and compliance with licenses and agreements with local city and state licensing agencies and governmental and music organizations.

2010-Present

Nu Jazz Agency

New York, NY

Managing Director

- Provided marketing, management and business support to numerous Grammy nominated and award-winning artists across a wide range of genres including Classical and Jazz for both U.S based and International performing arts organizations.
- Provided support in creating, developing, and implementing strategies to strengthen and increase audience growth, earned income, and to retain subscribers to arts programs while exceeding goals.
- Provided assistance in developing patronage and fostering relationships between potential patrons and arts organizations senior staff.
- Fostered and created partnerships between large scale arts organizations and local community organizations, including but not limited to special events for children and senior citizens.
- Provided consultation and development guidance and support of business initiatives to Classical and Jazz large scale arts presenters on the development of assets for commercial exploitation.
- Developed reputation as leading international expert on the development and exploitation of digital assets for commercial distribution in the genres of Classical music and Jazz music as recognized by Chamber Music America, APAP, MIDEM, and the Digital Music Forum.
- Worked with various Boards of arts organization to harness their strengths to achieve goals set forth by senior executives and to further achieve success in their missions.

- Responsible for programming of concerts, negotiating terms, drafting contracts, arranging artist services, planning travel, and acting as artist services liaison for series of international and domestic musical festivals and international and domestic venues and supervising support staffs.

2008-Present

Nu Jazz Entertainment

New York, NY

President/CEO

- Created the first worldwide virtual jazz label that owned 100% of its assets in both audio and video digital formats for all recordings.
- Launched the first jazz label to secure full digital distribution via major label network, without seed money from a major.
- Pioneered and solidified position of Nu Jazz Records/Nu Jazz Video as first jazz record label to release every recording on iTunes with bonus video content.
- Solidified the position of Nu Jazz Records as an industry leader by having every jazz released featured on the genre homepage of iTunes, and enabling Nu Jazz Records to become the first jazz record label to have an album featured on the iTunes Jazz genre homepage for (6) six months.
- Developed with iTunes the first jazz recording in the new iTunes format, **Ellis Marsalis – *An Open Letter To Thelonious (Platinum Edition)*, with 2011 NEA Jazz Master, Ellis Marsalis.** This album created a completely interactive jazz product merging, for the first time - audio, video, photographic, and literary content into a unique product for commercial release.
- Launched the first jazz record label which allowed their artists to sell recordings at concerts via unique branded "Pre-Paid" digital download cards. Enabling artists, for the first time, to sell digital assets in audio, video, and photographic formats at the gigs via a medium that did not require physical product.
- Created partnerships with Amazon, Rhapsody, eMusic, Napster, and over 340 digital download services world-wide to successfully promote Nu Jazz releases.

1996-2010

V.I.E.W. Video/Arkadia Records

New York, NY

Senior Vice President

Marketing/New Media

- Planned, executed, and product managed multi-phase marketing campaigns for line of Video/Audio products including creating early setup and artist development campaigns for new artist. & major jazz, classical, and contemporary recording artists including Dr. Billy Taylor, Benny Golson, David Liebman, Joanne Brackeen, Herbie Hancock, Dizzy Gillespie, Lara Downes, and countless others.
- Managed co-op budgets and set up advertising budgets.
- Crafted and implemented new marketing initiatives to increase digital revenue across all digital distribution outlets and storefronts.
- Managed all marketing headquarters and field staff including but not limited to marketing & promotions consultants hired on individual project basis including their budgeting and promotion.
- Created alternative cost efficient retail & consumer advertising and promotions for both traditional retail and online environments.
- Cultivated new relationships and maintain existing relationships with prospective and existing marketing partners, including lifestyle marketing companies and in-store play services
- Conceived, developed, and created internal artist DVD production and work closely with production and video departments.
- Researched and updated internal song database with, among other things, historical performance data and product usage.
- Conceived, developed, and implemented marketing promotional materials and mailings for traditional retail accounts, online retail accounts, and all media.
- Developed relationship with print partners to develop sheet music and personality folios and create, develop, and produce other merchandising initiatives.

- Generated copy for sales sheets, P.O.P. materials, album blurbs and liaison with creative services on marketing materials.
- Created both branding and direct marketing campaign, campaign maintenance, developed and implemented multi-industry strategic sales plan, established and maintained relationships with key customer contacts, regularly monitored field activity and field sales activity, monitored return activity for titles and develop strategies to minimize returns.
- Worked with 3rd Party partners to leverage artists and content for positioning on their sites.
- Worked with Urban, Pop, Classical, Gospel, Jazz based website, blogs, publications as well as lifestyle outlets to increase artist/release awareness, increase artist database community, and increase both physical and digital sales.
- Discovered, created, and developed new business opportunities to create and work with new strategic partners.
- Analyzed and researched the marketing initiatives of our competitors, and researching the newest technological advances for new opportunities in marketing.
- Worked directly with artists and managers to encourage active participation in their website and their marketing initiatives in 3rd party sites.
- Developed and maintained advertising budgets, travel to present presentations to key retailers/wholesalers, provide input to production personnel, provide agenda items and attended sales meetings in order to provide both updates and input on sales activity, developed budgets and project timelines.
- Conducted regular weekly calls and meetings with 3rd clients, and weekly reports on marketing campaign effectiveness, along with follow up and completion on contest/giveaway initiatives.
- Secured placement in digital media and publicity outlets (Muze, Gracenote, AMG, etc) as well as digital publications & magazine (album reviews, artist reviews, artist features and tour promotions).

Sales

- Researched and created new music and video sales opportunities with focus on label/artist priorities and client/brand needs.
- Conceived, created, and developed promotional offers that include gift with purchase, mail-in, custom branded CD's & DVD's, digital downloads, MP3 players.
- Pursued and researched new sales outlets for entire roster of artists and products maintained current account base, while aggressively pursuing new business in all business/consumer sectors.
- Worked closely with all personnel to fully utilize all of the companies capabilities including CD/DVD inserts, digital media advertising, sponsorship, and special sales incentives.
- Prepared monthly sales forecast and summaries, and met sales goals.
- Solicited major and independent physical retailers, both domestic and international, on new titles and catalog titles across jazz, classical, world, art, educational, opera, dance, and pbs style documentaries for both audio and video titles.

A&R

- Sought out new songwriters, singers, groups, and publishers in an attempt to enter into exclusive contracts with label for exploitation of product by company.
- Reviewed new songs, critiqued musical selections, provided creative guidance towards the development and/or refinement of new material while working with contemporary music artists in the genres of Classical, Jazz and acoustic based music.
- Acted as a catalyst and coordinator of new recording activities including conceiving, developing, and implementing recording projects of company owned songs and music.
- Conceived, developed, and implemented new recording projects and other special projects utilizing company owned materials and back catalog to generate maximum return on company's investments
- Actively sought out and solicited musical writers, lyricists, producers, and artists for musical production and deals.

A&R Administration

- Prepared detailed artist evaluations, pre-emptive marketing outlines & plans, product status reports, and recording & marketing budget creation/reconciliation, prepared recording project cost summaries and forecasts, supervised label copy preparation, educated all company staff on the nature, goals, and status of new projects.
- Acted as liaison to Business Affairs, Creative Services, Sales, Promotions, and Publicity for contractual payments and other services to ensure unified "team effort" to fulfillment of goals.
- Developed and monitored recording budgets for recordings involving individual, group, small group, and orchestral recordings in the genres of Jazz, Classical, Pop, Rap, R&B, and Children's music and video combined with reconciliation during the recording process.
- Prepared recording project proposals and video production budgets; prepared project cost summaries, along with prepared recording project forecast for multiple genres, and making tour support payments.
- Provided support to Business Affairs department to ensure the prompt and timely payment & processing of AFM contract agreements; completion of all recording session paperwork and tax forms.
- Logged and tracked recording masters; maintain lists of session personnel, songs, song sequencing, gaining sample clearances, monitoring & logging of tour support.
- Negotiated recording artist, sideman, recording studio, engineer, producer, and mastering studio rates and ensuring timely payments for services.
- Met and conferred with Executive staff and all other departments to develop goals, brief on objectives on proposed and current projects, and educate all departments & staff on materials & projects.

Licensing

- Administered, processed, and negotiated incoming license request for use of audio & video master recordings in television, film, radio, and advertising.
- Completed song searches, and analysis for pitching to appropriate clients for usage in television, film, radio, and advertising campaigns.
- Facilitated and followed up on product/press kit requests from clients.
- Marketed Arkadia/VIEW audio and video titles to advertising agencies and corporate brands via showcases, ticket solicitations and mailings.
- Determined rights and restrictions of use for licensing initiatives via research and with consultation from business affairs.
- Acted as liaison with artist management, and studio to create special mixes for licensing activities, as well as interacted with clients, artist management and labels to ensure effective communication.
- Managed constantly shifting music and priorities between product development staff.

National Promotions

- Promoted and tracked assigned records and artists to chart and non-chart reporting stations in assigned formats with goal of securing commitments from radio programmers and music directors.
- Developed and maintained relationships with Music and program directors on national and international stations.
- Created and implemented, and assisted with planning of traditional and internet radio promotions which included: On-Air promotions, giveaway campaigns, radio contest, artist phone-in interviews, radio station appearances, radio station special performance showcases, and artist promotional tours/tour awareness support.
- Tracked and monitored budgets and expenditures of radio promotion endeavors, managed outside radio promoters, and provided input on selection of radio singles.
- Traveled to industry related trade shows to build rapport and strengthened relationships with radio personnel including program directors, music directors, and station managers.

Publicity

- Conceived, developed, and wrote press releases, biographies, and other press materials in relationship to multiple genres of artists and DVD's in Classical, Dance, Jazz, World Music, Health & Fitness, Children's Educational, Pop, and Nostalgia product.
- Solicited reviews and product/artist coverage through a wide range of national and international periodicals and digital media outlets in both trade and consumer publications.
- Scheduled and coordinated artist interviews and product reviews across multi-genre platforms in trade and consumer periodicals for print and digital media.
- Tracked and monitored budgets and expenditures of outside press endeavors, manage outside press agents/representatives, and provided input on press initiatives.

Tour Support

- Worked closely with artists, artist managers, and tour promoters to secure ticket buys for internationally touring recording artists.
- Arranged supplemental ticket buys with promoters for radio/press/retail personnel.
- Arranged for supplemental ticket buys for retail/radio contest winners in areas of artist touring at both national and international venues.
- Provided promoter information, ticket prices, and payment info to business affairs department and obtain approval for all ticket buys.
- Ensured release of tickets from promoters upon payment and those tickets are forwarded on a timely basis.
- Followed up with Regional Staff to ensure all tickets are received, properly distributed, and in sufficient quantities.
- Actively sought out and solicited musical writers, lyricists, producers, and artists for musical production and deals.
- Reconciled monthly payment statements with purchase numbers, and prepare manual payment requests when required.

1995-1998

Refugee Project

New York, NY

Founding Board Member

- Worked with multi-grammy award-winning artist Lauryn Hill to establish, and develop non-profit organization to provide services for disadvantage youth. This non-profit was subsequently funded in part through proceeds from Ms. Hill's grammy winning album "The Miseducation of Lauryn Hill".
- Spearheaded and planned fundraising efforts grossing over \$1,000,000.00 in corporate and private donations.

1995-1996

RCA Records

New York, NY

Independent Marketing/Promotions Consultant

- Hired by black music department to develop marketing, sales, and promotional campaigns for newly signed artists.

1995

Forty Acres & A Mule Productions

Brooklyn, NY

Producer's Assistant

- Hired by Monty Ross & Jon Kilik to act as an on shoot assistant in fulfillment of their activities as major motion picture film producers.

Additional Professional Highlights

- Production Supervisor – David Liebman, New Vista
- Producer – Billy Taylor, Music Keeps Us Young
- Producer – Billy Taylor, Ten Fingers One Voice
- Producer – Jimmy Greene, The Overcomer's Suite
- Video Director – Jimmy Greene in Concert, The Overcomer's Suite
- Video Editor – Jimmy Greene in Concert, The Overcomer's Suite

- Producer – Wessell “Warmdaddy” Anderson, Warm It Up , Warmdaddy
- Video Director – Wessell “Warmdaddy” Anderson, Warm It Up , Warmdaddy
- Video Editor – Wessell “Warmdaddy” Anderson, Warm It Up , Warmdaddy
- Executive Producer – Ellis Marsalis, An Open Letter To Thelonious (Platinum & Gold Edition)
- Producer – Ellis Marsalis, An Open Letter To Thelonious (Platinum & Gold Edition)
- Video Director – Ellis Marsalis, An Open Letter To Thelonious (Platinum & Gold Edition)
- Video Editor – Ellis Marsalis, An Open Letter To Thelonious (Platinum & Gold Edition)
- Producer – Ellis Marsalis, An 80th Birthday Celebration (180g German Vinyl) – 2 Disc set)
- Executive Producer – The Huntington International Jazz Festival presents THE WINNERS of the ELLIS MARSALIS International Jazz Piano Competition (Platinum & Gold Edition)
- Artistic Director – The Huntington International Jazz Festival
- Producer – Arturo O’Farrill, Legacies (Blue Note Records)

Referenced Articles

- Nu Jazz Records and Video to Enter High Definition Market Place, ***JazzTimes***
- Nu Jazz Entertainment issues pianist’s An Open Letter to Thelonious, the first jazz LP on iTunes, ***JazzTimes***
- The Nu Jazz Virtual Label, ***Jazz Note SDP***
- Nu Labels for Nu Jazz Entertainment, ***Jazzed Magazine***
- Nu Jazz Launches New Methods of Music Distribution, ***Downbeat***
- iTunes Makes Room for Jazz albums from Nu Jazz Entertainment, ***Downbeat***
- Professionals of the Year: Top 30 Influencers in the Performing Arts Industry, ***Musical America Worldwide***

MUSICAL AMERICA MAGAZINE

Professionals of the year

MA 30

The

Influencers

16 ma

For this year's Musical America Professionals of the Year, we asked our readers to nominate "key influencers." These are the folks who are making a difference in our business, either by virtue of their position, their creativity, and/or their dedication—people about whom you could say, "When they speak, we listen."

JERALD MILLER

Managing Director
Nu Jazz Agency



"Classical, jazz, and world music are perennially behind the times in everything," argues Jerald Miller, founder and managing director of Nu Jazz, a digital and traditional music marketing and distribution company for independent artists and labels. From progressive new artists like Jimmy Greene to legendary icons like Duke Ellington, Nu Jazz discovers new music and refashions classics, connecting the best of both to today's consumers using contemporary recording and distribution tools. Since its inaugural release in 2004, Nu Jazz has become the recording industry's leading digital jazz label with an impressive list of firsts, such as launching the first jazz iTunes "LP" and making all recordings available on pre-paid digital download cards.

Miller says he's helped many organizations transfer catalog material to the digital medium. But it's not been easy to move clients out of their comfort zones and into more contemporary business strategies. One example, Miller said, is that most people who want to bring their music before the public don't have Tumblr or Snapchat accounts. Nor do they make their social media posts in any language other than English.

Miller is also trying to help his clients make better use of music streaming services. He is especially excited about the global possibilities of marketing music and encourages his customers to see that "we really are a global market place." There's no reason, he argues, why a small chamber orchestra in Nevada shouldn't connect with fans in Russia, or a homegrown jazz group in Oregon can't sell albums in Turkey. —Rick Schultz



Key Regions: International; U.S.

February 11, 2015

Los Angeles Times

Independent music labels project promising industry future

By Tre'vell Anderson

Beyonce's surprise digital album got plenty of attention a year ago, as did Taylor Swift's recent decision to pull her entire discography from streaming service Spotify. Both show how the music industry is changing quickly.

And panelists at the Digital Entertainment World Expo on Wednesday believe the future of digital music is bright as more and more artists adapt to it.

"The music business is going to grow and it's going to grow rapidly," said Terry McBride, CEO of Nettwerk Music Group.

John Boyle of Insomniac Events, Jared Gutstadt of Jingle Punks and *Jerald Miller of Nu Jazz Management and Consulting* joined McBride on the panel, moderated by Jeff Pollack of Pollack Music and Media Group, as they focused on the rise of independent artists and labels.

In stark contrast to the behemoth companies of years past, major record labels no longer spend time developing a large roster of artists, Pollack said. But as social media and outlets like iTunes have developed, countless others have the resources to strike it big – and independent labels are going to be the key to independent artist success, McBride said.

Boyle agreed.

"The Internet and all these new technologies were supposed to empower the whole 'do it yourself' movement," he said. "But what it's done is disseminated that. There's now too much product out there and not really enough marketing."

Despite the ubiquity of artists trying to make it, if the artist has talent, success will come, said Miller, who used to manage Lauryn Hill during her career with rap group The Fugees.

"If you have great music, the cream always rises to the top," he said, especially with the advent of the "non genre-specific music lover."

"Now you see people crossing [genre] boundaries and buying things because it's a good song or just good music," Miller said.

Because "there's no such thing as niche," anymore, McBride said, "independent labels today have to run marathons" finding the market, even if only internationally, where their artists' music will thrive.

"Every country is different in its regulatory structure and its culture so every country is a new opportunity for artists," he said.

Conversation may be swirling about the massive shakeups in the music industry, but Miller isn't worried.

"The future just looks good for everybody who loves great music," he said. "There will people to buy everything, people to love everything."

September 2023

A. Gloria Peña

5102 Oak Gate Ct.
Arlington, TX 76016
817-501-9354

Experience:

Retired with 37 years of service, US Army Corps of Engineers, Southwestern Division, 2012.
Began as Student Aide at 16 years of age working at White Sands Missile Range, NM Training & Doctrine Command until 1983, with a 2-year federal break working at the University of Texas at El Paso's Contracts & Grants Office.
Employed with the US Army Corps of Engineers in 1983 in various programs, which include:
Program Analyst, Military and Environmental Programs
Program Analyst, Civil Works Program
Budget Analyst, Resource Management
Financial Analyst, Construction and Operations
Program Specialist, Operations, Water Supply Business Line Manager

Education:

Northwood University, BBA, Management (Magna Cum Laude)

Community Involvement (past):

Secretary, Society of American Military Engineers (Dallas)
President, Vice President, Secretary of Arlington Independent School District Board of Trustees
Director, Texas Association of School Boards
Secretary, Mexican American School Board Association of Texas
Founding and Charter Member, Arlington Hispanic Chamber of Commerce
Charter Member, Arlington Classics Academy
Founder & President, IMAGE de Arlington
Charter Member, MPAC of Arlington
Vice President, United Hispanic Council of Tarrant County
Treasurer, Child Protective Services of Tarrant County Board
Chairman, City of Arlington Youth and Families Board
Vice President, Girls, Inc. of Arlington Board
Member, Boys & Girls Club of Arlington Board
Member, Latino Peace Officers Association
Youth Services Director, Rotary Club of Arlington
Education Chair, Community Relations Commission for the City of Arlington
Arlington Chamber of Commerce, Scholarship Sub-committee & Partners In Education Committee
President, Rotary Club of Arlington Foundation
... and many more

(current):

Rotary Club of Arlington, Webb Scholarship Sub-committee
Director, Water From The Rock
Member, St Vincent de Paul Women's Guild



Vince E. Puente, Sr.

Owner & President – Sales & Marketing

SOS Plaza • PO Box 612248 • D/FW, TX 75261-2248

(817) 255-8624 • vincepuente@sostexas.com



SOUTHWEST OFFICE SYSTEMS, INC.

Your Texas-Class Document Technology Company

Bio – September 2023

Vince Puente is a proud native and resident of Fort Worth, Texas. He is a small business owner, who understands the balance of creating value for his clients, teammates and the community. He understands the importance of making payrolls, timely payments to his vendors and a respectable bottom-line to invest in the future. More importantly he believes the Lord and family come first and foremost.

Mr. Puente received his formal education via the Fort Worth ISD and the University of Texas at Arlington. Early in his career, Mr. Puente immersed himself in education related to his skill set and industry field. It soon became apparent that this pursuit of education would be one of his ongoing, lifetime passions. As he took on additional responsibilities within **SOS**, he pursued personal education in each area. One prime example is that of marketing and advertising. With no formal education in these areas, it is safe to say Mr. Puente has built the **SOS** “brand”, resulting in **SOS** being one of the most recognizable companies in North Texas. In addition, **SOS** has received national recognition within its industry and the business community.

Mr. Puente is one who believes in active participation within his community. Currently he serves on five (5) boards and advisory councils. Those include the **Finance Commission of Texas** (Governor Abbott appointee), **YMCA of Metropolitan Dallas**, **Texas Values**, **Tarrant Appraisal District** (TAD) and **Congresswoman Kay Granger’s** Hispanic Advisory Council. Mr. Puente has been previously named as Businessman of the Year for the Texas Association of Mexican American Chambers of Commerce, an Aflac Civic Leader, an Honoree for The Father of the Year Awards and State of Texas Small Business Champion.

When asked what accomplishments he feels represent his vision for excellence, one he will cite is **SOS Plaza**. This is the home of his companies, Southwest Office Systems, Inc. and Puente Brothers Investments. It is a 39,000 sq. ft., Class A facility on 2.5 acres across from the American Airlines World HQ. The document technology industry considers **SOS Plaza** to be one of the best in the nation. But what is truly amazing is that his companies and **SOS Plaza** are entirely debt-free.

However, Vince is not all business. He will tell you it is his **wife, Mona, and his kids, Vincent, Jr. and Lindsay, of which he is most proud.** His family is far more important to him than any business accomplishment he could ever desire. Vince and Mona are active members of Christ Chapel Bible Church and engaged in multiple organizations that touch our community throughout Tarrant County and the Great State of Texas!

Please see the following page

Principal Owner of:

- ☐ Southwest Office Systems, Inc. ☐ Puente Brothers Investments, LLC ☐ Harvison / Puente ETAL

Current Areas of Service:

- ☐ Finance Commission of Texas – *Commissioner, Governor Abbott Appointee*
- ☐ Tarrant Appraisal District (TAD) – *Board of Directors*
- ☐ YMCA of Metropolitan Dallas – *Executive Board of Directors*
- ☐ Texas Values – *Board of Directors*
- ☐ Congresswoman Kay Granger - *Hispanic Advisory Council*

Prior Areas of Service:

- ☐ Dallas Regional Chamber – *Director/Executive Committee; Chair Small Business Initiative*
- ☐ Greater Irving Chamber of Commerce - *Director/Executive Committee, Chair Education Committee*
- ☐ North Dallas Chamber of Commerce – *Board of Directors*
- ☐ Big Brothers Big Sisters Lone Star – *Executive Board of Directors*
- ☐ Tarrant County Christian Prayer Breakfast - *Board of Directors, Secretary*
- ☐ Fort Worth Chamber – *Director/Executive Committee, Chair Local Business Development Committee*
- ☐ Texas Christian University – *Chancellor's Advisory Council*
- ☐ Casa Mañana Theatre – *Board of Directors*
- ☐ Camp Thurman – *Board of Directors and Immediate Past-President*
- ☐ Mercy Med-Flight – *Board of Directors*
- ☐ Congressman Joe Barton – *Hispanic Advisory Council*
- ☐ Fort Worth Hispanic Chamber of Commerce – *Board of Directors and Past Chairman*
- ☐ Greater Dallas Hispanic Chamber of Commerce – *Chair, Entrepreneur Investor Partner Committee*
- ☐ Texas Association of Mexican American Chamber of Commerce (TAMACC) – *Delegate*
- ☐ North Texas Commission – *Board of Directors*

Personal Recognition:

- ☐ Father of the Year Awards - *Honoree*
- ☐ Aflac Civic Leaders Award
- ☐ Texas Association of Mexican American Chambers of Commerce - *"Business Man of the Year"*
- ☐ Jewish Council for Public Affairs – *Israel Institute for Hispanic American Leaders*
- ☐ ESCR Bosslift – *Military Base Tours*

Company Recognition:

- ☐ Plains Capitol - *Well Managed Family Business of the Year Award*
- ☐ US Small Business Administration - *"Director's Choice" Award*
- ☐ Greater Dallas Hispanic Chamber of Commerce - *"Q & E Entrepreneur of the Year" Award* (large company)
- ☐ Fort Worth Chamber of Commerce - *"Small Business of the Year" Award* (large company)
- ☐ North Dallas Chamber of Commerce - *"Small Business of the Year" Award*
- ☐ NCTRCA – *"MBE Business of the Year" Award* (Gold Level)
- ☐ Sharp Electronics - *"Hyakuman Kai Elite" Award* – Received four (4) times
- ☐ OfficeDEALER - *"Elite Dealer" Award* – Received two (2) times
- ☐ TXU/Vistra Energy - *"Gold Star Supplier" Award*

Jake Wurman

Jacob Wurman has lived in Fort Worth since 2007, but is a native Texan. After moving to Fort Worth, Jacob and his wife, Lauren, started up their family. Jacob currently lives in the area commonly referred to as “Far North Fort Worth”. Fort Worth was definitely the right choice for the family to flourish. Once the prospect of a young family became reality, Jacob took to volunteering his time and effort to improve safety for school children walking to their neighborhood schools.

Jacob served on the Saratoga HOA for seven years and was president for five years. During that time, Jacob worked with Fort Worth city staff and Tarrant County officials to improve safety for pedestrians. During his time as HOA president, the community experienced severe hardships due to unpaid assessments and poor vendor performance.

Jacob worked with the other members of the HOA Board of Directors to improve communication and establish methods to help homeowners overcome their unpaid/overdue assessments. Jacob also directly oversaw all vendors and their contracts. After two years of significant changes, the neighborhood was able to operate on a leaner budget with higher performing vendors. Jacob engaged any and all questions about the neighborhood and the HOA board on public forums to ensure transparency.

At the urging of city staff, Jacob joined the North Fort Worth Alliance, which is the largest neighborhood alliance in all of Tarrant County. After serving as NFWA Chairman of Parks and Recreation, Jacob was asked to serve as NFWA Chairman of Transportation. It was during these years that Jacob discovered his love of public service and just how much was really possible when the community comes together to achieve their goals.

Jacob was as appointed to the City of Fort Worth Zoning Commission and Alliance Airport Zoning Commission by District 7 Councilman Leonard Firestone in 2021. Following the results of the 2020 US Census, Jacob was asked by Councilman Alan Blaylock to serve as the zoning commissioner for the newly created District 10. Jacob has made it his mission to promote communication and transparency at all levels of government — from the HOAs to the school boards to city councils, our citizens deserve to know what happening with their tax dollars.

Jacob is a licensed Texas real estate agent with Compass RE, Texas LLC and has been licensed since 2011. Jacob has helped thousands of homeowners reduce their property tax values over the last 10 years.

Saratoga HOA Board

- Director at Large: 2015-2016, 2021-22
- President - 2016-2021

Northwest Independent School District

- Northwest ISD Leadership 2016
- Attendance Boundary Committee 2017-18
- Long Range Planning Committee 2018-present

City of Fort Worth

- District 7 Zoning Commissioner 2021-2023
- District 10 Zoning Commissioner 2023-present



Agenda Commentary

Meeting Date: November 20, 2023

Department:

Contact: Mayor

Agenda Item: Resolution supporting Israel

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

Thanks to the wonderful work and suggestion of Mayor Art Minor from Watauga, a resolution was sent to us from the Tarrant County Mayors' Council. Israel has been subjected to horrible acts of terrorism and we want them to know that we stand with them by approving this resolution.

Supporting Documents Attached:

Resolution supporting Israel

Recommendation:

Recommending approving the resolution supporting Israel

RESOLUTION #23-16

WHEREAS, On Saturday, October 7th, during the 2nd day of the sacred Jewish holiday of Shemini Atzeret, Israel suffered a massive and unprecedented attack by the terrorist organization Hamas.

WHEREAS, This coordinated and unprovoked barbaric attack on the Israeli people has resulted in the slaughter of hundreds of innocent civilians, including an estimated 27 American citizens, with over 1,000 others wounded.

WHEREAS, Over 4,500 rockets have been launched into Israel's major population centers.

WHEREAS, Israel, as any other sovereign nation, has the right to defend its citizens.

WHEREAS, In an effort to defend itself and its citizens, Israeli Prime Minister Benjamin Netanyahu declared war on Hamas.

NOW, THEREFORE, BE IT RESOLVED BY THE TARRANT COUNTY MAYORS COUNCIL THAT:

I

The Mayors Council, unequivocally and without reservation, condemns Hamas for the heinous, despicable, and indefensible attack on the State of Israel and the Jewish people.

II

The Mayors Council stands with Israel in its fight against any terrorist organizations.

III

BE IT FURTHER RESOLVED that the Tarrant County Mayors Council prays for all who have lost loved ones, calls for the return of all hostages, and our sincere hopes for a quick and lasting resolution.

PASSED AND ADOPTED by the Tarrant County Mayors Council on this 20th day of November 2023.

CITY OF BLUE MOUND, TEXAS

APPROVED:

Darlene Copeland, Mayor

ATTEST:

Amber Smith, City Secretary



Agenda Commentary

Meeting Date: November 20, 2023

Department: Admin

Contact:

Agenda Item: C. Resolution scheduling regular Council meetings per the Texas Local Government Code

Type of Item: ☐ Ordinance ☒ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

Per the Texas Local Government Code Section 22.038, the governing body of the municipality shall meet at the time and place determined by a resolution adopted by the governing body.

It is required that cities adopt a regular council meeting schedule by resolution. This resolution not only sets a time and place to meet but also opts to only have 11 meetings a year with the option to hold a meeting in December. This option was added to the resolution because in the past, every year city council has voted to opt out of having a meeting in December due to the holidays.

Supporting Documents Attached:

Resolution #23-17

Recommendation:

Move to approve this resolution as required by law.

RESOLUTION NO. 23-18

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLUE MOUND, TEXAS, DESIGNATING REGULAR CITY
COUNCIL MEETINGS; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Blue Mound, Texas is a Type A general-law municipality located in Tarrant County, created in accordance with the provisions of Chapter 22 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, Section 22.038 of the Local Government Code provides that the City Council of a Type A municipality shall meet at a time and place determined by a resolution adopted by the governing body of the municipality; and

WHEREAS, the City Council of the City of Blue Mound desires to hold Regular City Council Meetings on the 3rd Tuesday at 6:30pm of every month to be held at the City Council Chambers; and

WHEREAS, the City shall endeavor to hold a regular meeting during each of the first eleven (11) months of the calendar year and the City reserves the option to hold a meeting in December as needed; and

WHEREAS, the City shall have the authority to call special or emergency meetings as necessary to comply with any required legal processes; and

WHEREAS, the City Council of the City of Blue Mound has determined that this designation should remain in effect unless and until such designation is rescinded by resolution of the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF BLUE MOUND, TEXAS, THAT:**

SECTION 1: All the above premises are true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified, and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2: That this resolution shall take effect from and after the date of its passage.

Passed by the City Council of Blue Mound, Texas this 20th day of November, 2023.

CITY OF BLUE MOUND, TEXAS

By: _____
Darlene Copeland, Mayor

ATTEST:

Amber Smith, City Secretary



Agenda Commentary

Meeting Date: November 20, 2023

Department: Admin

Contact: Amber Smith

Agenda Item: Resolution authorizing staff to enter into an agreement with Mission Square Retirement.

Type of Item: ☐ **Ordinance** ☒ **Resolution** ☐ **Contract/Agreement** ☐ **Public Hearing**
 ☐ **Plat** ☐ **Discussion & Direction** ☐ **Other**

Summary-Background:

On September 12, 2023, Council approved a 457(b) plan as an added employment benefit and authorized the City to be the custodian of the presented retirement plan.

The City researched available plans and reached out to other cities regarding roth retirement plans, and found that Mission Square Retirement would be the best option for our employees. This is an employee contribution plan only. The City does not contribute any funds.

Supporting Documents Attached:

none

Recommendation:

Staff recommends Council approve the resolution authorizing Mission Square Retirement as the vendor for the 457(b) plan.



Agenda Commentary

Meeting Date: November 20, 2023

Department: Public Works

Contact: Sean Densmore

Agenda Item: Approve Ordinance #589 amending Chapter 13, Utilities, repealing and replacing Article 13.01 and Article 13.02.

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

The city currently has no policy, procedure, or process in place that governs the public utility system. In an effort to be proactive, city staff have developed the proposed regulations that would be added to Chapter 13 of the Code of Ordinances.

Chapter 13. Utilities

ARTICLE 13.01 GENERAL PROVISIONS.

- § 13.01.001. Authority.
- § 13.01.002. Purpose.
- § 13.01.003. Director of the Public Works Department.
- § 13.01.004. Definitions.

ARTICLE 13.02. WELLHEAD PROTECTION MEASURES.

- § 13.02.001 Prohibited activities.

ARTICLE 13.03 WATER SERVICE.

- § 13.03.001. Application for service.
- § 13.03.002. Discontinuance of service.
- § 13.03.003. Reporting of leaks, waste of water, and violations.
- § 13.03.004. Meters.
- § 13.03.005. Separate connection required for each residence; charges when securing water from others.
- § 13.03.006. Water Deposit, rates, and other fees.

- § 13.03.007. Damaging meter or other equipment.
- § 13.02.008. Right of entry.
- § 13.03.009. Tapping charges.
- § 13.03.010. Right of city to shut off water in mains.
- § 13.03.011. Multiple units served by one meter.
- § 13.03.012. Customer service agreement.
- § 13.03.013. Connection policies.
- § 13.03.014. Easements.
- § 13.03.015. Customer shut off.
- § 13.03.016. Responsibility for water leakage.
- § 13.03.017. Termination of water service.

Funding Expected:	Revenue	Expenditure	x	N/A
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Budgeted Item:	Yes	No	x	N/A
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GL Account: _____ **Amount:** _____

Legal Review Required: ☒ Yes ☐ No **Date Completed:**

Engineering Review: _____ FD Review: _____ PD Review: _____ PW Review: _____

Supporting Documents Attached: Yes

Ord. #589 - Policy and process for the public utility system

Recommendation:

Move to approve to repeal and replace Article 13.01, “General Provisions”, and Article 13.02, “Water and Sewer Service” of Chapter 13, “Utilities”, and adopt Ordinance #589 to establish policies and process for the public utility system by amending Chapter 13 Utilities by adding Articles that are presented.



Agenda Commentary

Meeting Date: November 20, 2023

Department: Public Works

Contact: Sean Densmore

Agenda Item: Approve Ordinance #590, repealing and replacing Appendix A Fee Schedule Article A8.000, Utility Rates and Charges.

Type of Item: ☒ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

Staff performed a fee study to evaluate the following:

- Current fee structure
- Evaluate tiers and propose adjustments, if necessary
- Provide for depreciation of infrastructure
- Evaluate cost increases

Proposed Changes to fee structure includes the following:

- (a) Metered Lines: (new)
1. Automatic sprinklers/other fire lines (monthly fee).
 2. All meters will be set up as an account and charged at the commercial rate.
- (b) Unmetered lines: (new)
1. Unmetered/automatic sprinklers/other fire lines will be setup as an account and charged (monthly fee):
4" and under: \$50.00
6" and above: \$75.00
- (c) Miscellaneous fees:
- Deposit: each water and/or sewer customer shall put up a deposit which will be applied to the final bill.
- The following deposits shall be made, per meter or account:
- Commercial: Owner responsible for payment of \$250.00 (Previous \$150.00)
- (d) Meter testing fees:
- Cost (includes deposit) + 15% administrative fees (fee is waived if meter is defective).
- | Size | Deposit |
|-------------|----------|
| 1" or less | \$75.00 |
| 1-1/2" - 2" | \$150.00 |
| > 2" | \$200.00 |
- (Previous: flat fee per meter size)

-
- (e) Man hours:
\$35.00 per hour. Minimum of one (1) hour. (Previous \$30.00)
- (f) Meter tamper fee:
\$75.00, includes transmitter and register. (add to include transmitter and register)
- (g) Broken stop fee:
\$135.00 + man hours. (Previous \$75.00 only)
- (h) Replacement/damaged meter:
Cost + \$50.00; includes cellular endpoint and encoder. (Previous \$225.00 + Man Hours)
- (i) Meter removal/reinstall due to disconnection for nonpayment:
\$70.00 each + man hours. (Previous \$50.00 + Man Hours)
- (j) Jumper removal fee:
\$150.00 + cost to repair damages + estimated consumption based on last 12-month average (per occurrence; police report for theft required). (Previous \$35.00 + Man Hours)
- (k) Temporary leasing of meter:
\$1,500.00; \$1,000.00 refundable - \$500.00 non-refundable + consumption will be charged at the commercial rate. (Previous \$1000.00 + consumption only - Didn't not specify if \$1000 was a deposit or base charge)
- (l) Return check fee:
\$35.00. Any form of payment returned unpaid by bank or processing entity. (Previous \$30.00)
- (m) Late fees:
10% of the delinquent amount or \$20.00, whichever is greater. (Previous 10% of the delinquent amount or \$6.00, whichever is greater)
- (n) Four-hour (4) water service for inspection purposes:
\$75.00 + consumption; 8:00am to 12:00pm or 12:00pm to 4:00pm only. (New)
- (o) Tapping Fees:
1. Tapping charges include meter fees, Fort Worth impact fee, Blue Mound connection fee.
 2. Tapping charges if done by the City include an inspection fee.
 3. All fees must be paid before service is activated. All taps are at the discretion of the city water utilities.
 4. The rates for tapping charges for connections with the city water mains and laterals shall be as follows:

<u>Residential – In City Limits</u>	
Water taps	Cost + 15% administrative fees
Sewer taps up to 4"	Cost + 15% administrative fees
<u>Residential – Outside City Limits</u>	
Water taps	Cost + 25% administrative fees
Sewer taps up to 4"	Cost + 25% administrative fees
- (Previous:
3/4-inch connection - includes meter and box \$1,550.00 + \$150.00 connection fee
1-inch connection - includes meter and box \$1,550.00 + \$150.00 connection fee
1.5-inch connection - includes meter and box \$1,900.00 + \$150.00 connection fee
2-inch connection - includes meter and box \$1,900.00 + \$150.00 connection fee

2-inch connection domestic meter and box \$1,900.00 + \$150.00 connection fee
2-inch connection compound meter and box \$2,010.00 + \$150.00 connection fee)

- (p) Commercial/development projects (2 or more houses) must do their own water/wastewater taps by a licensed and bonded contractor. A connection more than 54' is considered an extension project. If taps are done under an extension project, the project must be designed by a licensed engineer, and must be installed by a qualified licensed and bonded contractor. Extension projects will be subject to engineer review fees. Please contact City Hall for further assistance. (New)
- (q) Meter fee:
Badger meter with cellular transmitter will be at cost + 15% administrative fee + 10-year cellular fee. (New)
- (r) Tap inspection fee:
\$75.00 – cost is based on each individual water and sewer tap. Failed inspection will result in additional inspection fees. (New)
- (s) Fort Worth impact fee:
All water and sewer connections are subject to Fort Worth impact fees. Fees will be based on Fort Worth's impact fee schedule. (New)
- (t) Blue Mound system connection fee:
\$1,000.00 for any connection to Blue Mound's water or sewer system, including fire lines (this charge is separate from the tap cost). (New)
- (u) Utility service inspection fee:
\$75.00 per hour, one (1) hour minimum. (New)
- (v) Engineer review fees: (New)
A \$5,000.00 deposit will be placed in an escrow account. If the engineer fees exceed the amount in the escrow account, the developer will be charged cost + 20% administrative fees per billing cycle.
- (w) Tap relocation/abandoned/upsized fee (Property owner/contractor installed):
Difference in Fort Worth impact fee + Utility inspection fee. (New)
- (x) Tap relocation/abandoned/upsized fee (City installed):
Difference in Fort Worth impact fee + cost + 15% administrative fees. (New)

Funding Expected:	<input type="checkbox"/>	Revenue	<input type="checkbox"/>	Expenditure	<input checked="" type="checkbox"/>	N/A
Budgeted Item:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A
GL Account:	<input type="text"/>			Amount:	<input type="text"/>	
Legal Review Required:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Date Completed:	<input type="text"/>
Engineering Review:	<input type="checkbox"/>	FD Review:	<input type="checkbox"/>	PD Review:	<input type="checkbox"/>	PW Review: <input type="checkbox"/>

Supporting Documents Attached: Yes

Ordinance #590

Recommendation:

Move to approve Ordinance #590, repealing and replacing the Blue Mound Fee Schedule



Agenda Commentary

Meeting Date: November 20, 2023

Department: Public Works

Contact: Sean Densmore

Agenda Item: Approve Ordinance #591 amending Chapter 8, Offenses and Nuisances, to include Mosquito Control.

Type of Item: ☒ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

The intent of this article is to protect the residents of Blue Mound from diseases that mosquitoes carry. The goal of this ordinance is to control and reduce the mosquito population by removing, draining, treating, altering, or otherwise eliminating breeding sources for mosquitoes.

Also, to establish an effective program of mosquito control through such things as the elimination or treatment of breeding sources for mosquitoes, elimination of identified mosquito populations, and alleviation of all other such conditions found to be conducive to the reproduction or continued existence of mosquitoes.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A
Budgeted Item: ☐ Yes ☐ No ☒ N/A
GL Account: _____ Amount: _____
Legal Review Required: ☐ Yes ☐ No Date Completed: _____
Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☒

Supporting Documents Attached:

1. Ordinance #591 MOSQUITO CONTROL

Recommendation:

Approve Ordinance #591 MOSQUITO CONTROL

ARTICLE MOSQUITO CONTROL*

Sec. Purpose

It is the intent of this article to control and reduce the mosquito population by removing, draining, treating, altering, or otherwise eliminating breeding sources for mosquitoes. The goal is to establish an effective program of mosquito control through such things as the elimination or treatment of breeding sources for mosquitoes, elimination of identified mosquito populations, and alleviation of all other such conditions found to be conducive to the reproduction or continued existence of mosquitoes.

Sec. Definitions

Artificial container. Any bucket, barrel, tire, bottle, tub, tank, gutter, birdbath, swimming pool, ornamental pond, flower pot, jar or any other such man-made items capable of collecting water.

Breeding source. Any condition capable of sustaining the reproduction of mosquitoes. This shall include both artificial containers and natural conditions or containers.

Enforcement officer. Any code enforcement officer of the city.

EPA. The U.S. Environmental Protection Agency.

Evidence of mosquito breeding. The natural presence of mosquito larva, pupae, or their remains.

Insecticide. A chemical agent which kills or prevents the reproduction of insects.

Larva. The immature, fully aquatic stage of mosquito development in which the insect appears as a small, wingless, worm-like form.

Larvicide. A chemical agent which kills or prevents the reproduction of mosquito larvae.

Mosquito. A small, long-legged, two-winged insect of the family Culicidae, in which the female of the species is distinguished by a long proboscis for sucking blood.

Occupant. The person who has the use of or occupies any building or any part thereof or who has the use or possession, actual or constructive, of the premises, whether the owner or tenant. In the case of vacant buildings or vacant portions of a building, or in case of occupancy in whole or in part by the owner, the owner of the building shall be deemed to be, and shall have the responsibility of, an occupant of such building.

Owner. The person owning the building or premises.

Natural body of water. Any spring, stream, pond, lake, or wetland that was historically present in a natural state but may have been physically altered over time. A pond built in an area where there was no surface water or wetland present is not a natural body of water.

Person. Any individual, proprietorship, corporation, firm, association, or other legal entity.

Premises. A parcel of real property, including all buildings and structures located thereon.

Pupa. The immature, fully aquatic stage of mosquito development immediately following the larval stage and preceding the adult form in which the insect appears as a small, wingless, worm-like shape with a greatly enlarged head.

Stock tank. A man-made pond or artificial container used to provide drinking water for livestock such as cattle or horses.

Sec. General provisions

(a) All premises within the city shall be maintained in such a manner as to prevent the breeding of mosquitoes on the premises. Artificial containers, ditches, streams, and all other such sources of standing water or other liquid that serve as breeding sources must be removed, drained, treated, altered, maintained, or otherwise eliminated by the person occupying the premises or, in the

absence of an occupant, by the owner, in such a manner as to prevent the breeding of mosquitoes.

(b) Where there is evidence of mosquito breeding, effective methods of eliminating and treating mosquito breeding sources shall be instigated by the person occupying the premises, or in the absence of an occupant, by the owner, after discovering or being informed of the evidence of mosquito breeding on the premises.

(c) The owner or occupant of premises with a natural body of water shall not be responsible for maintaining such natural body of water to eliminate mosquito breeding, but shall cooperate with the city in eliminating the breeding source if the natural body of water is suspected of or has been determined to be a breeding source.

(d) The owner or occupant of premises with a stock tank shall manage the stock tank to minimize breeding of mosquitoes without using any substance that will impair the use of the water for livestock.

Sec. Methods of eliminating and treating mosquito breeding sources

Breeding sources for mosquitoes shall be treated by one or more of the following methods to eliminate the breeding source:

(1) Filling, draining, removing, or otherwise eliminating the breeding source.

(2) Completely emptying the breeding source of all water at least every five calendar days. Where an artificial container is a water basin (such as a swimming pool, pond, birdbath, etc.) designed for the purpose of holding water, such containers shall be maintained or altered to prevent mosquito breeding or be removed.

(3) Treating the breeding source with an effective insecticide and/or larvicide in accordance with the label and/or directions established with the EPA.

(4) Completely emptying artificial containers of all liquid and storing in such a manner as to prevent the permanent collection of liquid in said containers.

(5) Proper disposal, by removal or destruction, of cans, boxes, broken or empty bottles, discarded vehicle tires, and similar objects likely to hold water.

(6) Maintain all natural or man-made storm or surface water drain ways in a manner to prevent the ponding of water sufficient to provide breeding for mosquitoes.

(7) Other methods proven to be effective in controlling mosquitoes as approved by the enforcement officer.

Sec. Right of entry; correction of conditions

(a) Right of entry. The enforcement officer shall have the right of entry upon any premises where entry is necessary to carry out the provisions of this article. If consent for entry is not given or obtained, an administrative search and inspection warrant shall be obtained.

(b) Notice to correct conditions; failure to comply. The natural presence of mosquito larvae in standing or running water shall be evidence that mosquitoes are breeding therein, and failure to prevent such breeding within three calendar days after notice by the enforcement officer shall be deemed a violation of this article.

(c) Correction by city. Should the occupant, owner, or other person responsible for conditions giving rise to the breeding of mosquitoes fail or refuse to take necessary measures to prevent the same within three days after due notice has been given to him or her, the enforcement officer is hereby authorized to do so, and all necessary cost incurred by him for this purpose shall be charged against the occupant, owner, or other person offending, as the case may be.

Sec. Service of notice

Whenever this article provides for notice to be given to a person, that notice may be given by delivering a written notice to the person or by mailing a written notice to the person.

Sec. Penalty

In addition to any other remedy provided by this article or other law, Any person, firm or corporation violating any provision of this section shall be deemed guilty of a misdemeanor and upon final conviction thereof fined in accordance with the general penalty provided in section 1.01.009 of this code. Each day any such violation shall be allowed to continue shall constitute a separate violation and punishable hereunder.



Agenda Commentary

Meeting Date: November 21, 2023

Department: Police

Contact: Antonio Segura

Agenda Item: Approve the Interlocal Agreement for Dispatch and Warrant Services with the City of Everman

Type of Item: ☐ Ordinance ☐ Resolution ☒ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

The City entered into a temporary dispatch agreement with the City of Lake Worth in April after the City of Sansom Park could no longer provide dispatch services. We are grateful to the City of Lake Worth for helping us on short notice, the last few months have allowed us more time to assess additional options for dispatch services. After further evaluation, we determined that the City of Everman is a better fit for our Police Department.

The cost will be less than we were paying the City of Lake Worth, and Everman will provide computer-aided dispatch (CAD) software at no additional costs. Having the same CAD system as our dispatch service provider will allow dispatchers to send calls directly to our in-car computers. A direct connection to dispatch is essential because it will reduce the probability of errors by enabling the officer to see the call locations and verify the call details instead of relying on their memories. It will improve accuracy by allowing them to add their call notes and enhance efficiency by giving them the ability to generate reports, check license plates, check driver's licenses, and self-initiate calls from the patrol unit. Being fully integrated with our dispatch lets dispatchers know the vehicle's location in real-time, aiding in officer safety and accountability. Additionally, Everman is already dispatching our fire department. Having police and fire on the same channel will allow our police officers to hear what calls the fire department is responding to and the firefighters to hear what calls the police department is responding to. This information benefits both departments by allowing them to prepare to head to calls before they are even dispatched, resulting in quicker response times.

Regarding warrants, the City of Everman is willing to confirm our Class C warrants once they have access to the court software. We do not currently have this service with the City of Lake Worth.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☒ Yes ☐ No ☒ N/A

Legal Review Required: ☐ Yes ☐ No **Date Completed:** _____

Supporting Documents Attached:

Recommendation: Staff recommends Council approve the Interlocal Agreement for Dispatch and Warrant Services with the City of Everman



Agenda Commentary

Meeting Date: November 20, 2023

Department: Finance

Contact: Jennifer Calvert

Agenda Item: Authorization to create Fund/Rename Fund and change the bank account name

Type of Item: ☐ Ordinance ☒ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

Fund 400, named the America Cares Act Fund, was created in the system, but staff has not found any documented proof that Council authorized this fund. This resolution is to officially authorize the creation of the fund and to name it the Grant Fund. As it is currently named, it indicates a use restricted for ACA funds. If it is renamed to the Grant Fund, the City can track all grant proceeds and expenses within this fund. Each grant can be represented individually through general ledger accounts.

The bank account associated with this fund also needs to be renamed "grants account".

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: _____ **Amount:** _____

Legal Review Required: ☐ Yes ☒ No **Date Completed:** _____

Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

Supporting Documents Attached:

Recommendation:

Staff recommends the Council approve the resolution authorizing the creation of Fund 400, named the Grant Fund and rename the ACA bank account the "grants account".



Agenda Commentary

Meeting Date: November 20, 2023

Department: Finance

Contact: Jennifer Calvert

Agenda Item: Close bank account: Utility Note account

Type of Item: ☐ Ordinance ☒ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

The utility note bank account with Simmons Bank was opened as a transfer account from water/sewer to hold funds to pay debt service payments that are due semi-annually. This is an unnecessary bank account as there is already a debt service bank account that serves the same function.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: _____ **Amount:** _____

Legal Review Required: ☐ Yes ☒ No **Date Completed:** _____

Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

Supporting Documents Attached:

Recommendation:

Staff recommends the Council approve the resolution closing the utility note account ending in 3879.



Agenda Commentary

Meeting Date: November 21, 2023

Department: Police

Contact: Antonio Segura

Agenda Item: Approve employee agreement for Jacob Lawton

Type of Item: ☐ Ordinance ☐ Resolution ☒ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

The personnel manual requires that Council authorize the City to enter into employee agreements. Mr. Lawton currently serves as a code enforcement officer and public works technician. He also seeks to pursue a career in law enforcement and hopes to join the Blue Mound Police Department (BMPD). Mr. Lawton has requested financial assistance from the City of Blue Mound to help him pay the costs of attending the Weatherford College Law Enforcement Academy while he continues to work in code enforcement and public works.

Mr. Lawton would attend the academy in the evenings after work and has agreed to pay back half of the academy costs through payroll deductions upon graduation. Mr. Lawton would serve as a reserve officer with BMPD. This agreement will help the BMPD and the residents by having another certified officer on staff if additional officers are required at an incident. Once certified and trained, Mr. Lawton could also cover shifts. In the event of a vacancy, Mr. Lawton could be potential applicant who is already familiar with the city, culture, and standard practices of the department. This agreement does not guarantee Mr. Lawton employment as an officer.

Funding Expected: ☐ Revenue ☒ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☒ No ☐ N/A

Legal Review Required: ☒ Yes ☐ No **Date Completed:** _____

Supporting Documents Attached:

Recommendation: Staff recommends Council authorize staff to enter into an Employee Agreement with Jacob Lawton.

PROPOSED TEMPORARY SIGNS AND PORTABLE SIGNS

Purpose: The sign regulations of this chapter are established for the purpose of promoting the health, safety, morals and general welfare of the city by facilitating easy and pleasant communication between people and their environment. These regulations contain standards intended to avoid visual clutter, which is potentially harmful to traffic, and pedestrian safety, property values, business opportunities, and community appearance. These regulations govern the use, size, location, construction and maintenance of signs. It is the purpose of the regulations of this chapter to protect property values within the city, to enhance the beauty of the city, to protect the general public from damage and injury, which may be caused by the unregulated construction of signs, and to comply with the federal Highway Beautification Act of 1965 where applicable. Pursuant to these purposes, it is the intent of this chapter to authorize the use of signs, which are:

- (1) Compatible with their surroundings;
- (2) Appropriate to the activity that displays them;
- (3) Expressive of the identity of individual activities and the community as a whole;
- (4) Legible in the circumstances in which they are seen;
- (5) Compliant with the Highway Beautification Act of 1965.

General provisions:

- (a) No person may erect a temporary sign or portable sign without a permit obtained from the permit clerk. Further, no temporary or portable sign may be used to advertise any trade, business or event other than that engaged in by the applicant. Permits are not transferable.
- (b) No temporary sign or portable sign shall be erected or placed to advertise a business, industry or pursuit except on the premises where the business, industry or pursuit is conducted.
- (c) No temporary sign or portable sign shall be erected or placed on any public property or right-of-way, utility pole, light pole, or traffic-control sign or pole.
- (d) No temporary sign or portable sign may be displayed for more than 30 days per permit received and approved. No permit shall be issued to an individual, business, or organization for a temporary sign or portable sign until 30 days have passed since the expiration of any previous temporary sign or portable sign permit issued to that same individual, business or organization. However, when street or roadway construction or renovation has impacted ingress and/or egress to a business premises, the city administrator may authorize that a permit be issued without the necessity of requisite fees allowing the display of a temporary sign, portable sign or banner announcing alternative ingress and egress and/or other issues relating to or resulting from the construction or renovation of the street or roadway for any number of days specified by the city administrator. The city administrator may also direct that a temporary sign permit be issued regardless of the number of days that have elapsed since the expiration of any previous temporary sign permit held by the individual, business or organization seeking the new permit.

-
- (e) A maximum of six temporary or portable sign permits per year (with a minimum 30-day period between applications) may be issued to any one individual business or organization. Exception: Additional temporary signs may be granted to a business by the city administrator when construction initiated by a governmental entity limits or reduces the access or visibility of the business for more than 60 days. The time allowed for the display of a temporary or portable sign may be extended to the full duration of the limited or reduced access or visibility. Such signs shall be exempt from a permit fee.
 - (f) Temporary signs and portable signs shall not exceed 70 square feet in area.
 - (g) No temporary sign or portable sign shall be erected or placed within 20 feet of the curb or street except for those which may be mounted on the wall of a building which is closer than 20 feet to the curb or street. In no case shall a temporary sign be erected within 100 street frontage feet of a previously authorized temporary sign.
 - (h) No temporary sign or portable sign may be created or placed in any location wherein the location of the sign could constitute a potential safety or traffic hazard.
 - (i) No wheeled sign or portable sign shall be displayed that is not operable or has broken exterior parts.
 - (j) All applications for portable sign permits presented to the City Secretary must include the following information: Name, address, phone number of the owner of the property, the renter of the sign, and the owner of the sign; the proposed dates the sign would be located on the property; the signature of the sign owner responsible for removal of the portable sign; and accurately showing the proposed location of the portable sign. The owner of any portable sign shall be responsible for obtaining the permit required herein and shall be responsible for any violations of this ordinance whether the sign is leased or rented to another or not. Upon obtaining a building permit, the owner of said sign shall sign a statement indemnifying and holding the City harmless for any damages which may result from the placement of said sign.
 - (k) Portable signs, when permitted, may not be relocated to any other location on the property or to other property without prior authorization from the permit clerk. Any approved relocation of a permitted portable sign does not extend the authorized time period of the sign.
 - (l) Portable signs shall be required to meet all applicable building and electrical codes and shall be maintained in good state of repair and shall not be allowed to become dilapidated, unsightly or deteriorated.

PROPOSED GARAGE SALE ORDINANCE

DEFINITIONS

The following terms used in this article shall be defined as follows:

Garage sale.

An occasional sale or retail, exchange, or barter to the general public, within a single-family zoning district, for the purpose of disposing of surplus personal property. The term includes, but is not limited to, all sales entitled “garage,” “lawn,” “yard,” “room,” “estate,” “backyard,” “patio,” and “rummage.”

Right-of-way.

The area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easement in which the city has an interest. The term does not include the airwaves above a right-of-way with regard to wireless communications.

Single-family residential zoning district.

A property that is shown on the city zoning map as single-family residential.

Signs.

Signs shall only include those signs issued by the city for purposes of advertising a garage sale.

PERMIT REQUIRED

No person, firm, or corporation shall advertise, operate, or participate in a garage sale within the city limits without first obtaining a garage sale permit. The fee for a garage sale permit shall be as set forth in the fee schedule in appendix A of this code.

CONDITIONS OF PERMIT; CONDUCT OF SALE

The following regulations apply when obtaining [a permit] and conducting a garage sale:

1. Garage sale permits must be obtained in person at city hall, located at 301 S Blue Mound Road, Blue Mound Texas 76131.
2. Garage sale permits will be issued by the permit clerk or his/her designee(s).
3. A valid picture ID will be required to obtain a garage sale permit.
4. Garage sale permits are issued by property address, not applicant name.
5. Garage sale permits shall only be issued for properties that are in a single-family residential zoning district or properties that are being used for single-family detached dwellings regardless of the zoning on the property.
6. Garage sale permits may be obtained no more than two (2) times per calendar year on the same premises.
7. Garage sale permits must be obtained at least one (1) business day before the first day of the sale is to occur.
8. A garage sale permit shall be valid for up to three (3) consecutive days.
9. The garage sale permit must be posted on the property where sale is to be conducted and must be displayed in a conspicuous location.
10. No more than three (3) persons may combine their property for sale at a single garage sale.
11. No new personal property, property that is acquired or consigned for the purpose of resale, or any inventory or stock of goods in trade may be displayed, offered for sale, exchange, or barter, or sold, exchanged or bartered.
12. Garage sale items may be displayed for sale in the following areas:

(a) residential yard including:

- (i) the front or back yard,
- (ii) garage,
- (iii) patio area,
- (iv) under a carport covering,
- (v) driveway,
- (vi) or inside a residence in the case of a sale to dispose of a deceased individual's personal belongings.

13. Garage sale items must be placed at least fifteen (15) feet from the back of the curb and at least five (5) feet from each side property line.
14. Garage sale items, including but not limited to items for sale, displays, tables, racks, tarps, and boxes, must be removed from the sale area by 8:00 a.m. the day following the last day of the sale. Items are strictly prohibited from remaining in the sale area or located in the yard of the property.
15. Permits shall be issued to charitable, religious, educational, fraternal, governmental, or nonprofit organizations where the property does not meet the qualifications in subsection 6, only if the following conditions are met:
 - (a) A maximum of two (2) garage sale permits per year will be issued per nonprofit organization;
 - (b) A maximum of two (2) garage sale permits per year will be issued at the same non-single-family residential location; and
 - (c) The display area for the garage sale shall not exceed 2,000 square feet.

SIGNS

The following regulations shall pertain to signage allowed when a garage sale permit has been issued:

1. The city will issue three (3) signs for a “garage sale,” one yard sign to be posted on the property in a conspicuous location, and two (2) directional signs to aid the public in locating the sale. All other signage is strictly prohibited.
2. Signs are strictly prohibited from being placed in city rights-of-way or on utility poles.
3. The two (2) directional signs may be placed on private property with permission from the property owner, to aid the public in locating the sale. The permission of the property owner must be indicated by the property owner’s signature on the back of the sign.
4. All signage must be posted using a wood or metal stake. All other posting methods are strictly prohibited.
5. All signs may be posted no sooner than twelve (12) hours prior to the first day of the sale.
6. All signs must be removed by 8:00 a.m. on the day following the last day of the sale.

VIOLATIONS

It shall be unlawful to conduct any garage sale, as herein defined, within the city without a permit therefor, or in violation of any of the provisions of this article.

PENALTY

A violation of any provision of this article shall be a misdemeanor punishable upon conviction by a fine in accordance with the general penalty provided in section **1.01.009** of this code. Each day that a violation hereof continues shall constitute a separate violation punishable hereunder.



Agenda Commentary

Meeting Date: November 20, 2023

Department: Finance

Contact: Jennifer Calvert

Agenda Item: Polyfluoroalkyl substance (PFAS) Settlement

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background:

A class action lawsuit has been filed against DuPont, Chemours, Corteva, and 3M related to polyfluoroalkyl substances or "PFAS". These chemicals have been used since 1947 and may be found in drinking water. PFAS are referred to as "forever chemicals" because they never break down. These chemicals have been linked to cancer which has resulted in consumer personal injury claims. A class action lawsuit was filed by South Carolina, and settlements offered by the companies. All cities have been automatically opted in and to be excluded from the settlement, we must intentionally opt out. Our City attorneys are advising us **not** to opt out.

There are two proposed settlements:

The DuPont, Chemours, and Corteva Settlement has an opt out due date of December 4, 2023.

The 3M Settlement has an opt out due date of December 11, 2023.

In order to receive any of the settlement funds, the City will have to provide test results for water samples that indicate PFAS were found in the drinking water. Compensation has not been earmarked for anything specific, however, it is likely the Environmental Protection Agency (EPA) will lower the amounts of PFAS allowable in public water systems. This may result in additional expenses for the City if measures must be taken to reduce the amount of PFAS in our water system.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☐ N/A

GL Account: _____ **Amount:** _____

Legal Review Required: ☐ Yes ☐ No **Date Completed:** _____

Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

Supporting Documents Attached:

Recommendation:

**City Council Minutes of Blue Mound
September 12, 2023, at 6:30PM**

1. CALL TO ORDER

Mayor Copeland Called the Meeting to Order at 6:30pm.

2. ROLL CALL AND CERTIFICATION OF A QUORUM

Mayor Copeland Certified a Quorum with the Following Members Present:

Mayor, Darlene Copeland
Council Member 1, Dave King
Council Member 2, Fred Smith
Council Member 3, Clara Henderson
Council Member 5, Monica Macchietto

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Copeland Gave the Invocation and Led the Pledge of Allegiance.

4. MAYOR/CITY ADMIN ANNOUNCEMENTS-MONTHLY REPORTS

Mayor Copeland spoke on the city food pantry and how we are now helping 300 families each month. She also gave special thanks to our food pantry volunteers. Mayor spoke on a new program through Tarrant Area Food Bank called Senior Boxes and how one can qualify and apply for this program. She gave a reminder of our annual Halloween Bash, Thanksgiving Dinner donations, and our annual Tree Lighting event. Council did not have any questions on the monthly reports.

5. PUBLIC COMMENTS

Daniel Joe Bennett spoke on the TAD Election and how Blue Mound has one (1) vote and that the city will receive the ballot by 10.30.23.

6. INDIVIDUAL CONSIDERATION

- A. Discuss, consider, and possibly act upon adopting Ordinance #587 amending Ordinance #585 adopted on September 12, 2023, to correct the allocation between the maintenance and operation rate and the interest and sinking rate as shown on Ordinance #585.

*Jennifer Calvert explained how the debt rate was typed incorreccted and where two (2) numbers where swapped by accident and this was just to correct that typo. She also said that the tax rate itself was not affected by this typo.

COUNCIL ACTION- PASSED

Councilmember, Dave King made a motion to adopt Ordinance #587 amending Ordinance 585. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- B. Discuss, consider, and possibly act upon approving the revised purchasing policy.

*Jennifer Calvert explained how in March 2023, the Council approved the creation of the City Administrator position and that the purchasing policy included revisions to specify authority of staff to enter into contracts/agreements, include the City Administrator in the purchasing approval process; and to update the requirements for specific purchasing thresholds, such as the state law requiring cities to contact at least two (2) historically underutilized businesses to make an expenditure between \$3,000 to \$49,000. Dave King asked what the limit that the City Admin had. He was directed back to the chart available in the purchasing policy by Mayor Copeland.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith made a motion to approve the revised purchasing policy. Councilmember, Clara Henderson seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- C. Discuss, consider, and act upon assigning the detective position the rank of sergeant and revising the organization chart.

*Chief Segura explained that by assigning the detective position the rank of sergeant, gives the detective supervisory authority.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith made a motion to amend the title of the Detective position and approve the organization chart reflecting such. Councilmember, Monica Machietto seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- D. Discuss, consider, and act upon revising the personnel policy to include on-call stipulations, to include compensation.

*Sean Densmore explained how we have employees on-call every week day and weekend. On-call employees cannot be over 30 minutes away from the city and their personal lives are placed on hold so that they can serve the city as needed. He said that an employee who is on-call would receive \$80.00 a week (prior to TMRS and taxes). If the week included a city holiday, then that employee would receive \$120.00 for that week.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith made a motion to revise the personnel policy to include on-call stipulations, to include compensation. Councilmember, Monica Machietto seconded the motion. For: Unanimous. Against: One. The motion carried a vote of 3-1. Dave King voted against the motion.

- E. Discuss, consider, and act upon adopting Ordinance #588 amending Chapter 12, "Traffic and Vehicles," Article 12.04, "Parking," Section 12.04.006, "Parking on Unapproved Surfaces," by not allowing parking in the front yard of any residential property.

*Jacob Lawton explained how this amendment will make it unlawful for a vehicle to be parked in the front yard of a property, unless parked upon a legal hard all-weather surface. This will help reduce the number of vehicles parked on the grass of a property. He also explained how this amendment was approved by Council in June 2022, but it was not adopted correctly.

COUNCIL ACTION- PASSED

Councilmember, Clara Henderson made a motion to adopt Ordinance #588 as presented. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- F. Discuss, consider, and act upon adopting Resolution #23-13 accepting the Motor Vehicle Crime Prevention Authority Auxiliary Grant Program.

*Jennifer Calvert explained that in late 2021 the city desired to utilize license plate readers to facilitate crime prevention and to assist with crime investigations. The Motor Vehicle Crime Prevention Authority (MVCPA) offers 80/20 match grants for license plate readers for the first year. The city applied for the grant and in May of 2022, entered into an agreement with Flock Safety for the lease of license plate readers. A resolution was required per the terms of the agreement with MVCPA, which was not done. In order to receive the matching funds, the Council would need to approve the resolution.

COUNCIL ACTION- PASSED

Councilmember, Monica Machietto made a motion to adopt Resolution #23-13 as presented. Councilmember, Clara Henderson seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- G. Discuss, consider, and act upon adopting the Public Funds Investment Policy.

*Jennifer Calvert explained that Chapter 2256 of the Government Code, ‘Public Funds Investment’, requires that: The governing body of an investing entity shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control.

Jennifer explained that the policy presented meets the requirements of the legislation by focusing on safety, liquidity, and yield, setting guidelines for investing, designating an investment officer, etc. The policy also allows for investing in local pools such as TexPool, TexStar, LOGIC, etc. These pools are regulated and generally allow for greater interest earnings than the local bank.

COUNCIL ACTION- PASSED

Councilmember, Fred Smith made a motion to adopt the Public Funds Investment Policy. Councilmember, Clara Henderson seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- H. Discuss, consider, and act upon moving the City Council Meeting for November to November 28th, 2023.

*Jennifer Calvert explained that the normal November meeting falls within the same week as Thanksgiving. Moving the November meeting to November 28th will allow additional time for the city to receive the final election votes from Tarrant County Elections and will be able to swear in the new council members.

COUNCIL ACTION- PASSED

Councilmember, Dave King made a motion to approve moving the City Council Meeting for November to November 28th, 2023. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

7. CONSENT AGENDA

All consent agenda items are routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember request so, in which event the item will be removed from the Consent Agenda and voted on separately.

- A. Approve the council meeting minutes for September 12, 2023.
- B. Ratify the September 2023 expense report.
- C. Approve the Quarterly Investment report.

COUNCIL ACTION- PASSED

Councilmember Clara Henderson made a motion to approve the Consent Agenda as presented. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

8. CONSENT AGENDA ITEMS MOVED FOR DISCUSSION

There were no consent agenda items moved.

9. ADJOURNMENT

Mayor Copeland Adjourned the Meeting at 7:05pm.

APPROVED

ATTEST

Darlene Copeland, Mayor

Amber Smith, City Secretary

CERTIFICATION

I, THE UNDERSIGNED, AMBER SMITH, DO HEREBY CERTIFY THE ABOVE
IS TRUE AND THE CORRECT COPY OF MINUTES OF OCTOBER 17, 2023.
ADOPTED BY THE CITY OF BLUE MOUND CITY COUNCIL AT A REGULAR
MEETING DULY CONVENED ON NOVEMBER 20, 2023.

SEAL



City of Blue Mound, Texas

Expense Approval Report

By Fund

Payable Dates 10/1/2023 - 10/31/2023

Payment Dates 10/1/2023 - 10/31/2023

Payment Date	Vendor Name	Description (Item)	Amount
Fund: 100 - General Fund			
10/05/2023	STREAM	PARK LIGHTS ELECTRIC	\$ 81.03
10/05/2023	YAQUISHA WASHINGTON	CC DOR 09/09/23 DEP RFND MINUS ADDTL HR & LOST KEY	\$ 15.00
10/05/2023	ESMERALDA FLORES	CC DOR 09/02/23 DEP RFND	\$ 50.00
10/05/2023	MAYRA GONZALEZ	CC DOR 09/30/23 DEP RFND	\$ 50.00
10/05/2023	MARCO GURROLA CARDENAS	CC DOR 09/08/23 DEP RFND	\$ 50.00
10/05/2023	SONIA RODRIGUEZ	CC DOR 09/15/23 DEP RFND+CR DUE TO RR OUT OF ORDER	\$ 100.00
10/05/2023	OMNIBASE SERVICES OF TEXAS, LP	3Q FTA OMNI (JULY-SEPT)	\$ 302.81
10/05/2023	JAMES S BASS	COURT OCTOBER	\$ 900.00
10/05/2023	BONNIE WOLF	COURT OCTOBER	\$ 900.00
10/05/2023	STATE COMPTROLLER	LINE 2 - 3Q STATE CRIMINAL COSTS & FEES	\$ 250.53
10/05/2023	STATE COMPTROLLER	LINE 1 - 3Q STATE CRIMINAL COSTS & FEES	\$ 7,375.91
10/05/2023	STATE COMPTROLLER	LINE 6 IDF - 3Q STATE CRIMINAL COSTS & FEES	\$ 12.49
10/05/2023	STATE COMPTROLLER	LINE 6 JS (JSF-S) - 3Q STATE CRIMINAL COSTS & FEES	\$ 33.79
10/05/2023	STATE COMPTROLLER	LINE 7 - 3Q STATE CRIMINAL COSTS & FEES	\$ 0.41
10/05/2023	STATE COMPTROLLER	LINE 9 - 3Q STATE CRIMINAL COSTS & FEES	\$ 119.18
10/05/2023	STATE COMPTROLLER	LINE 6 JRF (SJF) - 3Q STATE CRIMINAL COSTS & FEES	\$ 25.06
10/05/2023	STATE COMPTROLLER	LINE 4 - 3Q STATE CRIMINAL COSTS & FEES	\$ 3,773.31
10/05/2023	STATE COMPTROLLER	LINE 5 - 3Q STATE CRIMINAL COSTS & FEES	\$ 10.69
10/05/2023	STATE COMPTROLLER	LINE 8 - 3Q STATE CRIMINAL COSTS & FEES	\$ 10.00
10/06/2023	TX MUN. RETIREMENT SYSTEM - TMRS	Employee Retirement	\$ 4,786.39
10/06/2023	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 275.08
10/06/2023	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 194.77
10/06/2023	TX TWC	Unemployment	\$ 0.94
10/06/2023	INTERNAL REVENUE SERVICE - IRS	Fed W/H	\$ 2,339.88
10/06/2023	INTERNAL REVENUE SERVICE - IRS	SS	\$ 4,329.06
10/06/2023	INTERNAL REVENUE SERVICE - IRS	Medicare	\$ 1,012.42
10/12/2023	SECURE SHREDDING & RECYCLING	1 BX- ADMIN	\$ 5.00
10/12/2023	SECURE SHREDDING & RECYCLING	24 BX- CRT	\$ 120.00
10/12/2023	TX MUN LGE INT. RISK POOL	LIABILITY 2023-2024 CR/ PRE PYMT DISCOUNT	\$ (1,351.96)
10/12/2023	TX MUN LGE INT. RISK POOL	ADMIN- AUTO LIABILITY	\$ 296.00
10/12/2023	TX MUN LGE INT. RISK POOL	ADMIN & CH- RL & PERSONAL PROP LIABILITY	\$ 3,705.00
10/12/2023	TX MUN LGE INT. RISK POOL	ADMIN- GENERAL LIABILITY	\$ 1,009.00
10/12/2023	TX MUN LGE INT. RISK POOL	ADMIN- ERRORS & OMISSIONS LIABILITY	\$ 1,766.00
10/12/2023	TX MUN LGE INT. RISK POOL	ADMIN- WORKERS' COMP	\$ 874.00
10/12/2023	TX MUN LGE INT. RISK POOL	ADMIN- CYBER LIABILITY	\$ 175.00
10/12/2023	TX MUN LGE INT. RISK POOL	FIRE- AUTO LIABILITY & PHYSICAL DAMAGE	\$ 6,039.00
10/12/2023	TX MUN LGE INT. RISK POOL	EMTS- GENERAL LIABILITY	\$ 1.00
10/12/2023	TX MUN LGE INT. RISK POOL	EMTS- ERRORS & OMISSIONS LIABILITY	\$ 2.00
10/12/2023	TX MUN LGE INT. RISK POOL	FIRE- WORKERS' COMP	\$ 2,733.00
10/12/2023	TX MUN LGE INT. RISK POOL	PD- LAW ENFORCEMENT LIABILITY	\$ 6,262.00
10/12/2023	TX MUN LGE INT. RISK POOL	PD- AUTO & AUTO PHYSICAL DAMAGE LIABILITY	\$ 9,692.00
10/12/2023	TX MUN LGE INT. RISK POOL	PD- REAL & PERSONAL PROPERTY	\$ 34.00
10/12/2023	TX MUN LGE INT. RISK POOL	PD- WORKERS' COMP	\$ 15,936.00
10/12/2023	TX MUN LGE INT. RISK POOL	CC- REAL & PERSONAL PROPERTY	\$ 457.00
10/12/2023	TX MUN LGE INT. RISK POOL	PARKS- REAL & PERSONAL PROPERTY	\$ 118.00
10/12/2023	TX MUN LGE INT. RISK POOL	STREET- GENERAL LIABILITY	\$ 198.00
10/12/2023	TX MUN LGE INT. RISK POOL	STREET- ERRORS & OMISSIONS LIABILITY	\$ 347.00



City of Blue Mound, Texas

Expense Approval Report

By Fund

Payable Dates 10/1/2023 - 10/31/2023

Payment Dates 10/1/2023 - 10/31/2023

Payment Date	Vendor Name	Description (Item)	Amount
10/12/2023	TX MUN LGE INT. RISK POOL	FP- REAL & PERSONAL PROPERTY	\$ 397.00
10/12/2023	TX MUN LGE INT. RISK POOL	PW/ BLDG OP/MAINT/SHP/PORT/EQUIP- AUTO/PHYS DAM	\$ 877.00
10/12/2023	TX MUN LGE INT. RISK POOL	PW/ BLDG OP/MAINT/SHP/PORT/EQUIP-RL&PERS PROP	\$ 2,134.00
10/12/2023	TX MUN LGE INT. RISK POOL	PW/ BLDG OP/MAINT/SHP/PORT/EQUIP-MOBILE EQUIP	\$ 329.00
10/12/2023	TX MUN LGE INT. RISK POOL	PW/ BLDG OP/MAINT/SHP/PORT/EQUIP-WORKERS' COMP	\$ 653.00
10/19/2023	ALL THAT AND MORE, LLC	EVENT SERVICES- HALLOWEEN BASH 2023	\$ 2,200.00
10/19/2023	SPECTRUM BUSINESS	FIBER INTERNET	\$ 903.72
10/19/2023	SPECTRUM BUSINESS	CH VOICE	\$ 39.99
10/19/2023	SPECTRUM BUSINESS	FD VOICE	\$ 39.99
10/19/2023	SPECTRUM BUSINESS	CRT VOICE	\$ 39.99
10/19/2023	SPECTRUM BUSINESS	PD VOICE	\$ 239.94
10/19/2023	QUICKTRIP	ADMIN- LATE FEE	\$ 71.36
10/19/2023	QUICKTRIP	FD- FUEL USAGE	\$ 63.37
10/19/2023	QUICKTRIP	CE- FUEL USAGE	\$ 240.87
10/19/2023	QUICKTRIP	PD- FUEL USAGE	\$ 851.05
10/19/2023	JULIAN MIRAMONTEZ	DJ SERVICES- HALLOWEEN BASH 2023	\$ 250.00
10/19/2023	WILD WILD BOUNCE	BOUNCE HOUSE- HALLOWEEN BASH 2023	\$ 450.00
10/20/2023	BARBARA MOORE	COMMUNITY CENTER CLEANING 10-23-23	\$ 100.00
10/20/2023	TX MUN. RETIREMENT SYSTEM - TMRS	Employee Retirement	\$ 4,630.89
10/20/2023	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 275.08
10/20/2023	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 194.77
10/20/2023	TX TWC	Unemployment	\$ 0.94
10/20/2023	INTERNAL REVENUE SERVICE - IRS	Fed W/H	\$ 2,193.94
10/20/2023	INTERNAL REVENUE SERVICE - IRS	SS	\$ 4,184.72
10/20/2023	INTERNAL REVENUE SERVICE - IRS	Medicare	\$ 978.68
10/27/2023	MUTUAL OF OMAHA	LIFE- NOVEMBER	\$ 572.03
10/27/2023	AMAZON CAPITAL SERVICES, INC	CR MEMO- ADMIN SHREDDER	\$ (64.95)
10/27/2023	AMAZON CAPITAL SERVICES, INC	ADMIN SHREDDER/ ALL STATE PROTECTION PLAN	\$ 368.98
10/27/2023	ATMOS ENERGY	FD GAS	\$ 77.43
10/27/2023	BLUE CROSS & BLUE SHIELD OF TX SMALL	MEDICAL- NOVEMBER	\$ 8,346.44
10/30/2023	GULF STATES DISTRIBUTORS, INC.	PD GEAR- SUPER- SOCK BEAN BAG	\$ 420.00
10/30/2023	RIVER OAKS CAR CARE	VEH MAINT- PD	\$ 58.02
10/30/2023	TML TEXAS MUNICIPAL LEAGUE	RENEWAL NOTICE 1/1/24-12/31/24	\$ 913.00
10/30/2023	MOBILE WIRELESS	NET MOTION COMPLETE 12/19/23-12/18/24	\$ 600.00
10/30/2023	GLOBE LIFE LIBERTY NATIONAL DIVISION	LIFE- OCTOBER	\$ 147.88
10/30/2023	AMERITAS LIFE INSURANCE CORP.	DENTAL- NOVEMBER	\$ 598.27

Fund 100 - General Fund Total: \$ 109,792.19

Fund: 900 - Utility Fund

10/12/2023	SECURE SHREDDING & RECYCLING	10BX- UB	\$ 100.00
10/12/2023	TX MUN LGE INT. RISK POOL	WATER/UTILITY- AUTO & PHYSICAL DAMAGE LIABILITY	\$ 4,027.00
10/12/2023	TX MUN LGE INT. RISK POOL	WATER/UTILITY- REAL & PERSONAL PROPERTY	\$ 599.00
10/12/2023	TX MUN LGE INT. RISK POOL	WATER/MISC- MOBILE EQUIPMENT	\$ 598.00
10/12/2023	TX MUN LGE INT. RISK POOL	WATER- GENERAL LIABILITY	\$ 809.00
10/12/2023	TX MUN LGE INT. RISK POOL	WATER- ERRORS & OMISSIONS LIABILITY	\$ 1,416.00
10/12/2023	TX MUN LGE INT. RISK POOL	WATER- WORKERS' COMP	\$ 4,165.00
10/19/2023	SPECTRUM BUSINESS	UB VOICE	\$ 39.99
10/19/2023	DAVID CAMPOS	SERVICE CALL/PRESSURE RELIEF VALVE	\$ 789.00
10/19/2023	QUICKTRIP	PW FUEL USAGE	\$ 17.20



City of Blue Mound, Texas

Expense Approval Report

By Fund

Payable Dates 10/1/2023 - 10/31/2023

Payment Dates 10/1/2023 - 10/31/2023

Payment Date Vendor Name		Description (Item)	Amount	
10/27/2023	SPECTRUM BUSINESS	PW INTERNET	\$	160.82
10/27/2023	SPECTRUM BUSINESS	PW VOICE	\$	39.99
10/30/2023	DPC INDUSTRIES, INC.	CHEMICALS	\$	402.79
10/30/2023	DPC INDUSTRIES, INC.	CHEMICALS	\$	379.56
Fund 900 - Utility Fund Total:			\$	13,543.35
Grand Total:			\$	123,335.54