



Regular City Council Meeting
Tuesday October 17, 2023, at 6:30PM
Council Chambers
301 S Blue Mound Rd.
Blue Mound, TX 76131

Darlene Copeland
Mayor

Amber Smith
City Secretary

Dave King
Place 1

Fred Smith
Place 2

Clara Henderson
Place 3

Vacant
Place 4

Monica Macchietto
Place 5

Notice is hereby given of a meeting of the City Council of the City of Blue Mound, Tarrant County, State of Texas, to be held on Tuesday, October 17, 2023, at the City Council Chambers for the purpose of considering the following items. The City Council reserves the right to adjourn into Executive Session at any time during this meeting to discuss any of the matters listed below, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.074 (Personal Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

1. CALL TO ORDER

2. ROLL CALL AND CERTIFICATION OF A QUORUM

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. MAYOR/CITY ADMIN ANNOUNCEMENTS – MONTHLY REPORTS

5. PUBLIC COMMENTS

6. INDIVIDUAL CONSIDERATION

- A. Discuss, consider, and possibly act upon adopting Ordinance #587 amending Ordinance #585 adopted on September 12, 2023, to correct the allocation between the maintenance and operation rate and the interest and sinking rate as shown on Ordinance #585.
- B. Discuss, consider, and possibly act upon approving the revised purchasing policy.
- C. Discuss, consider, and act upon assigning the detective position the rank of sergeant and revising the organization chart.
- D. Discuss, consider, and act upon revising the personnel policy to include on-call stipulations, to include compensation.
- E. Discuss, consider, and act upon adopting Ordinance #588 amending Chapter 12, "Traffic and Vehicles," Article 12.04, "Parking," Section 12.04.006, "Parking on Unapproved Surfaces," by not allowing parking in the front yard of any residential property.
- F. Discuss, consider, and act upon adopting Resolution #23-13 accepting the Motor Vehicle Crime Prevention Authority Auxiliary Grant Program.
- G. Discuss, consider, and act upon adopting the Public Funds Investment Policy

- H. Discuss, consider, and act upon moving the City Council Meeting for November to November 28th, 2023.

7. CONSENT AGENDA

All consent agenda items are routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests, in which the item will be removed from the Consent Agenda and voted on separately.

- A. Approve the council meeting minutes for September 12, 2023.
- B. Ratify the September 2023 expense report.
- C. Approve the Quarterly Investment report.

8. CONSENT AGENDA ITEMS MOVED FOR DISCUSSION

9. ADJOURNMENT

I certify that this is a true and correct copy of the Blue Mound City Council Meeting Agenda and that this notice was posted on the designated bulletin board at Blue Mound City Hall, 301 S Blue Mound Rd. Blue Mound, Texas 76131; a place convenient and readily accessible to the public at all times, and said notice was posted on Friday, October 13, 2023, by 5:00p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Amber Smith, City Secretary

In compliance with the American Disabilities Act, the City of Blue Mound will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodation or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 817-232-0663 or email citysecretary@bluemoundtexas.us

SEAL



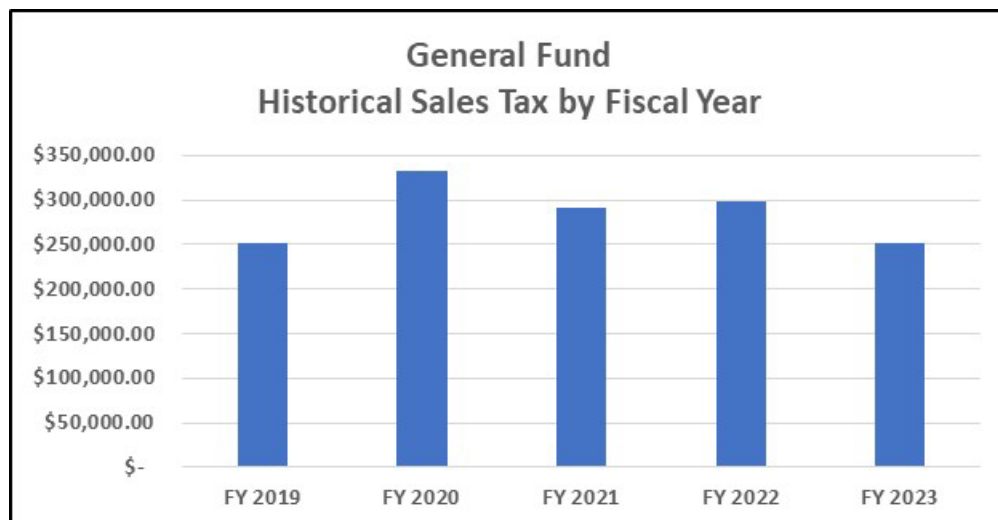
Finance Department Monthly Report

September 2023

Revenue

Sales tax receipts received in September for sales made in July increased by 23.4% over the same period last year. The table below shows a five-year historical comparison and decreases from the previous year are shown in orange. Fiscal years 2020 and 2021 are skewed because of the Co-Vid Pandemic and should not be used to project sales tax.

General Fund Historical Sales Tax					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
October	\$ 20,943.00	\$ 19,261.00	\$ 20,644.00	\$ 27,008.00	\$ 17,187.64
November	\$ 23,013.00	\$ 30,115.00	\$ 22,446.00	\$ 30,931.00	\$ 24,370.00
December	\$ 21,329.00	\$ 28,472.00	\$ 19,133.00	\$ 26,343.00	\$ 13,491.00
January	\$ 18,474.00	\$ 27,598.00	\$ 22,824.00	\$ 25,647.00	\$ 13,822.00
February	\$ 27,055.00	\$ 36,356.00	\$ 29,903.00	\$ 26,022.00	\$ 23,204.00
March	\$ 21,538.00	\$ 31,580.00	\$ 19,665.00	\$ 23,531.00	\$ 12,755.00
April	\$ 10,290.00	\$ 30,697.00	\$ 19,415.00	\$ 20,398.00	\$ 14,747.00
May	\$ 27,210.00	\$ 31,994.00	\$ 26,307.00	\$ 29,459.00	\$ 20,306.00
June	\$ 19,004.00	\$ 31,192.00	\$ 26,486.00	\$ 32,457.00	\$ 19,262.00
July	\$ 16,640.00	\$ 27,446.00	\$ 25,949.00	\$ 24,574.00	\$ 18,097.00
August	\$ 26,118.00	\$ 19,038.00	\$ 33,618.00	\$ 15,764.00	\$ 54,703.00
September	\$ 19,931.00	\$ 19,305.00	\$ 24,526.00	\$ 15,943.00	\$ 19,677.00
	\$ 251,545.00	\$ 333,054.00	\$ 290,916.00	\$ 298,077.00	\$ 251,621.64

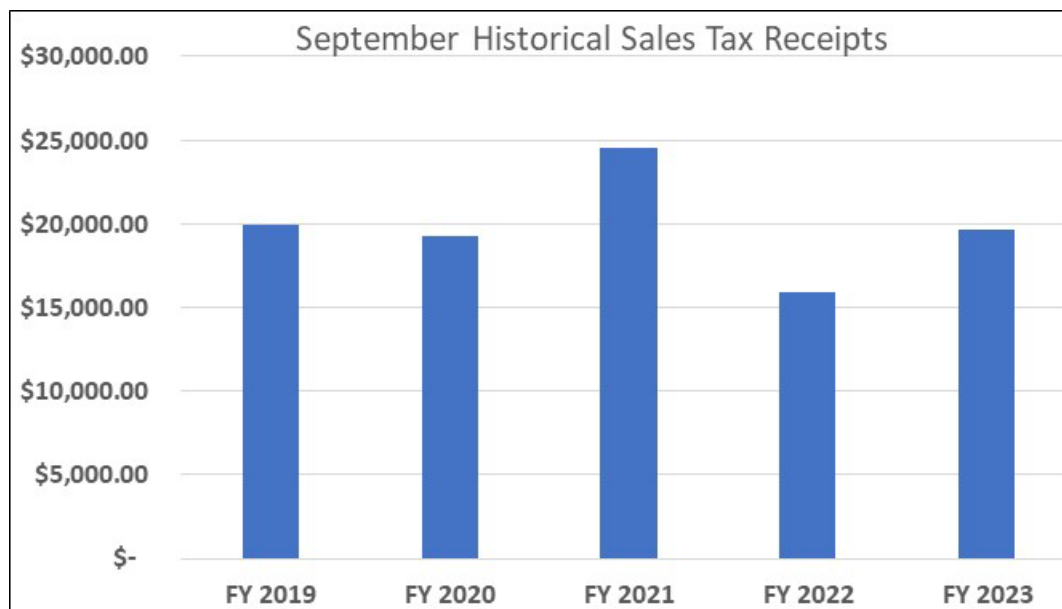


The original annual budgeted amount for sales tax is \$315,000; based on year-to-date receipts, the City is \$46,000 behind FY 2022 receipts for the same period. The table below shows how historical sales tax receipts compare for October through September.

Comparison of Historical Sales Tax Receipts for Oct. - Sept.				
FY 2019 Total	FY 2020 Total	FY 2021 Total	FY 2022 Total	FY 2023 Total
\$ 251,545.00	\$ 333,054.00	\$ 290,916.00	\$ 298,077.00	\$ 251,621.64

This table and chart compare sales tax received in September from 2019 to 2023.

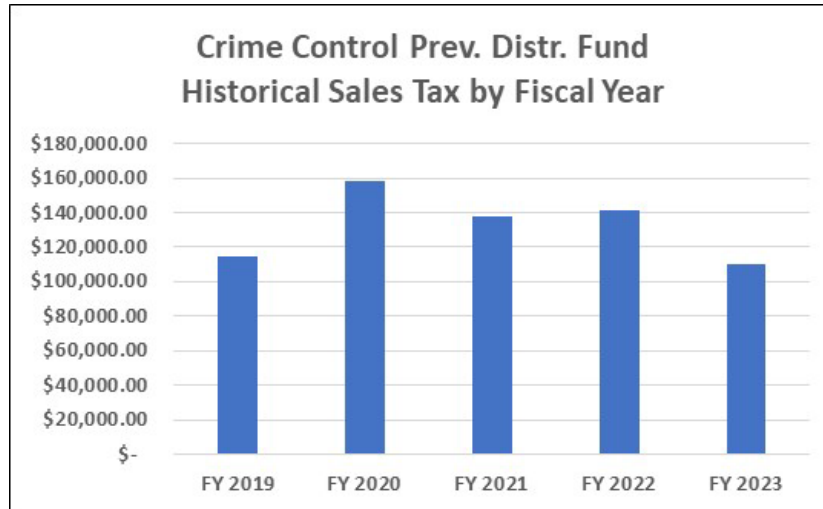
September Historical Sales Tax Receipts					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
September	\$ 19,931.00	\$ 19,305.00	\$ 24,526.00	\$ 15,943.00	\$ 19,677.00



Crime Control Prevention District

The Crime Control Prevention District sales tax receipts are following the same trend as the general fund. Decreases from the previous year are shown in orange in the table below. Sales tax receipts are primarily from online sales; sales tax from online purchases go to the entity where the goods are shipped.

Crime Control Prevention District Fund Historical Sales Tax					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
October	\$ 9,722.00	\$ 9,123.00	\$ 9,969.00	\$ 12,986.00	\$ 8,430.00
November	\$ 9,325.00	\$ 13,591.00	\$ 9,799.00	\$ 13,777.00	\$ 10,595.00
December	\$ 9,903.00	\$ 13,731.00	\$ 9,320.00	\$ 12,895.00	\$ 6,571.00
January	\$ 8,758.00	\$ 13,423.00	\$ 10,968.00	\$ 12,542.00	\$ 7,045.00
February	\$ 12,210.00	\$ 16,998.00	\$ 13,957.00	\$ 11,860.00	\$ 10,837.00
March	\$ 10,076.00	\$ 15,376.00	\$ 9,528.00	\$ 11,426.00	\$ 6,643.00
April	\$ 4,505.00	\$ 14,963.00	\$ 9,418.00	\$ 9,902.00	\$ 7,380.00
May	\$ 12,256.00	\$ 14,773.00	\$ 11,951.00	\$ 13,351.00	\$ 9,135.00
June	\$ 8,976.00	\$ 14,806.00	\$ 12,980.00	\$ 15,960.00	\$ 9,248.00
July	\$ 7,728.00	\$ 13,372.00	\$ 12,419.00	\$ 11,987.00	\$ 9,211.80
August	\$ 11,801.00	\$ 8,381.00	\$ 15,898.00	\$ 6,748.00	\$ 15,799.00
September	\$ 9,295.00	\$ 9,266.00	\$ 11,781.00	\$ 7,616.00	\$ 9,295.00
	\$ 114,555.00	\$ 157,803.00	\$ 137,988.00	\$ 141,050.00	\$ 110,189.80

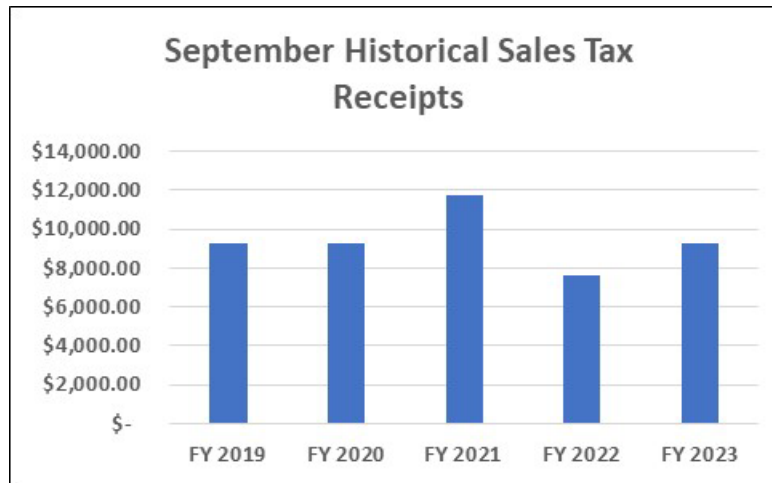


The original annual budgeted amount for sales tax is \$142,000; based on year-to-date receipts, the City is \$30,860 behind FY 2022 receipts for the same period. The table and graph below show how historical sales tax receipts compare for October through September.

Comparison of Historical Sales Tax Receipts for Oct. - September				
FY 2019 Total	FY 2020 Total	FY 2021 Total	FY 2022 Total	FY 2023 Total
\$ 114,555.00	\$ 157,803.00	\$ 137,988.00	\$ 141,050.00	\$ 110,189.80

The table and chart below show the comparison of historical sales tax receipts for September from 2019 to 2023.

September Historical Sales Tax Receipts					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
September	\$ 9,295.00	\$ 9,266.00	\$ 11,781.00	\$ 7,616.00	\$ 9,295.00



The monthly budget report, as shown below, does not represent final numbers. Invoices for services/goods received in September will continue to be submitted through most of October. Year-end transfers and journal entries still need to be done as well.

Monthly Budget Report					
Department	September Activity	YTD Activity	Total Budget	Percent Used	
Fund: 100 - General Fund					
Revenue					
300 - City Hall - General Fund	\$ 65,874.65	\$ 1,648,702.00	\$ 1,615,551.16	102%	
500 - Fire Dept	\$ -	\$ 12,478.35	\$ 8,000.00	156%	
700 - Muni Court	\$ 5,943.02	\$ 129,371.93	\$ 265,900.00	49%	
800 - Police Dept	\$ -	\$ -	\$ 1,200.00		
820 - Community Center	\$ 3,098.00	\$ 13,199.00	\$ 12,000.00	110%	
830 - Parks	\$ 1.00	\$ 82.00	\$ -		
Total Revenue:	\$ 74,916.67	\$ 1,803,833.28	\$ 1,902,651.16	95%	
Expense					
200 - City Council - General Fund	\$ 9,211.98	\$ 33,506.05	\$ 27,403.04	122%	
300 - City Hall - General Fund	\$ 38,172.39	\$ 455,363.52	\$ 386,221.04	118%	
500 - Fire Dept	\$ 9,625.86	\$ 108,786.96	\$ 114,173.29	95%	
700 - Muni Court	\$ 5,246.65	\$ 104,872.19	\$ 108,426.80	97%	
*790 - Code Enforcement	\$ 3,190.47	\$ 46,782.05	\$ 44,319.74	106%	
800 - Police Dept	\$ 70,094.63	\$ 860,054.92	\$ 915,226.22	94%	
820 - Community Center	\$ 4,153.10	\$ 9,251.04	\$ 5,576.00	166%	
830 - Parks	\$ 90.51	\$ 3,406.52	\$ 3,683.00	92%	
840 - Streets	\$ 55,517.19	\$ 69,154.05	\$ 115,707.00	60%	
850 - Food Pantry	\$ 2,471.10	\$ 5,586.07	\$ -		
860 - Public Works	\$ 14,356.92	\$ 157,603.69	\$ 140,151.88	112%	
Total Expense:	\$ 212,130.80	\$ 1,854,367.06	\$ 1,860,888.01	100%	
Revenue Less Expenses	\$ (137,214.13)	\$ (50,533.78)			

Department		September Activity	YTD Activity	Total Budget	Percent Used
Fund: 200 - Crime District					
Revenue					
810 - Crime District		\$ 9,509.11	\$ 110,588.34	\$ 142,000.00	78%
Total Revenue:		\$ 9,509.11	\$ 110,588.34	\$ 142,000.00	78%
Expense					
810 - Crime District		\$ 13,495.10	\$ 130,887.05	\$ 143,222.14	91%
Total Expense:		\$ 13,495.10	\$ 130,887.05	\$ 143,222.14	91%
Revenue Less Expenses		\$ (3,985.99)	\$ (20,298.71)	\$ (1,222.14)	
Fund: 300 - Court Restricted					
Revenue					
100 - Court Restricted		\$ 288.27	\$ 6,542.25	\$ 14,552.00	45%
Total Revenue:		\$ 288.27	\$ 6,542.25	\$ 14,552.00	45%
Expense					
100 - Court Restricted		\$ -	\$ 1,291.70	\$ 1,860.00	69%
Total Expense:		\$ -	\$ 1,263.55	\$ 1,860.00	68%
Revenue Less Expenses		\$ 288.27	\$ 5,278.70	\$ 12,692.00	
Fund: 400 - American Cares					
Revenue					
100 - America Cares		\$ -	\$ 303,539.98	\$ -	
Total Revenue:		\$ -	\$ 303,539.98	\$ -	
Expense					
100 - America Cares		\$ 10,200.00	\$ 80,110.21	\$ -	
Total Expense:		\$ 10,200.00	\$ 80,110.21	\$ -	
Revenue Less Expenses		\$ (10,200.00)	\$ 223,429.77	\$ -	
Fund: 600 - Debt Service					
Revenue					
100 - Debt Service		\$ 139.48	\$ 81,010.76	\$ 594,640.77	14%
Total Revenue:		\$ 139.48	\$ 81,010.76	\$ 594,640.77	14%
Expense					
100 - Debt Service		\$ -	\$ 76,594.37	\$ 594,470.79	13%
Total Expense:		\$ -	\$ 76,594.37	\$ 594,470.79	13%
Revenue Less Expenses		\$ 139.48	\$ 4,416.39	\$ 169.98	
Fund: 900 - Utility Fund					
Revenue					
900 - Water Dept - Different Fund		\$ 131,962.48	\$ 1,444,436.79	\$ 1,402,800.00	103%
Total Revenue:		\$ 131,962.48	\$ 1,444,436.79	\$ 1,402,800.00	103%
Expense					
900 - Water Dept - Different Fund		\$ 183,982.64	\$ 871,561.11	\$ 1,394,498.52	62%
*915 - Utility Billing		\$ 1,893.67	\$ 41,028.52	\$ 56,466.16	73%
Total Expense:		\$ 185,876.31	\$ 912,589.63	\$ 1,450,964.68	63%
Revenue Less Expenses		\$ (53,913.83)	\$ 531,847.16	\$ (48,164.68)	
Fund: 910 - Utility Drainage Fund					
Revenue					
910 - Utility Drainage		\$ 4,472.00	\$ 53,852.00	\$ 54,000.00	100%
Total Revenue:		\$ 4,472.00	\$ 53,852.00	\$ 54,000.00	100%
Expense					
*910 - Utility Drainage		\$ 23,248.62	\$ 36,989.45	\$ 99,081.41	37%
Total Expense:		\$ 23,248.62	\$ 36,989.45	\$ 99,081.41	37%
Revenue Less Expenses		\$ (18,776.62)	\$ 16,862.55	\$ (45,081.41)	

Bank Balances

The table below shows the bank balances as of September 30, 2023.

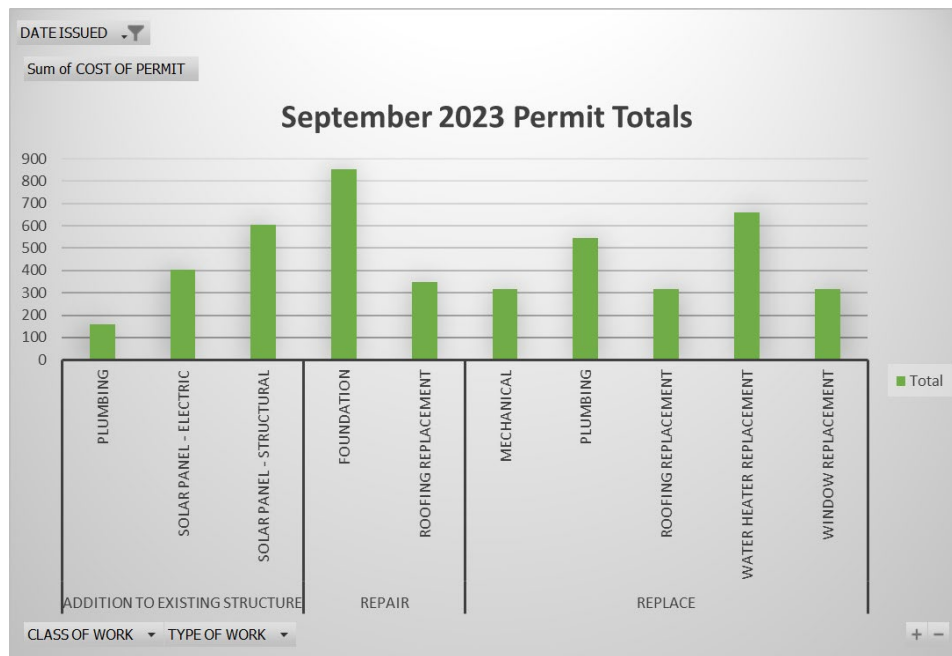
Bank Balances		
Simmons bank		
	Sept. 1 Beginning Balance	Sept. 30 Ending Balance
Checking	\$ 48,931.50	\$ 48,857.67
America Recovery Funds	\$ 326,252.53	\$ 326,266.39
Money Market Savings	\$ 649,709.13	\$ 649,736.72
Utility Note	\$ 191,092.72	\$ 191,094.35
PD Asset Forfeiture	\$ 5,516.50	\$ 5,516.50
Water Department	\$ 552,266.27	\$ 468,621.91
Utility Reserve	\$ 11,909.90	\$ 11,891.65
General Funds	\$ 527,493.57	\$ 413,766.09

Permits

The table below shows that for September 2023, a total of 17 permits were issued and \$4,528.41 was collected in permit fees.

2023 Permits Issued Report September

TYPE OF PERMIT	PERMITS ISSUED	VALUATION TOTAL	PERMIT FEES ASSESSED
ADDITION TO EXISTING STRUCTURE	3	\$ 55,553.64	\$ 1,169.33
PLUMBING	1	\$ 4,000.00	\$ 160.00
SOLAR PANEL - ELECTRIC	1	\$ 25,776.82	\$ 403.65
SOLAR PANEL - STRUCTURAL	1	\$ 25,776.82	\$ 605.68
REPAIR	3	\$ 22,800.00	\$ 1,204.36
FOUNDATION	2	\$ 12,800.00	\$ 854.46
ROOFING REPLACEMENT	1	\$ 10,000.00	\$ 349.90
REPLACE	11	\$ 71,519.00	\$ 2,154.72
MECHANICAL	2	\$ 14,802.00	\$ 315.00
PLUMBING	3	\$ 31,282.00	\$ 545.00
ROOFING REPLACEMENT	1	\$ 7,330.00	\$ 317.36
WATER HEATER REPLACEMENT	4	\$ 10,642.00	\$ 660.00
WINDOW REPLACEMENT	1	\$ 7,463.00	\$ 317.36
Grand Total	17	\$ 149,872.64	\$ 4,528.41



Municipal Court

The table below shows collections for the month of September.

Municipal Court Collections 09/01/2023 To 09/30/2023	
Court Payments	\$9,250.05
Bonds Applied	-\$10.00
Bonds Forfeited	\$0.00
Refunds	\$0.00
Disbursements	\$0.00
Miscellaneous Fees	
Municipal Credit Card Fee	\$41.39
Net Payment Activity	\$9,281.44
Bonds Posted	\$0.00
Bonds Applied	\$0.00
Bonds Forfeited	\$0.00
Bonds Credit Reversal	\$10.00
Bonds Refunded	\$10.00
Net Bond Activity	\$0.00

Submitted by: Jennifer Calvert, Finance Director



Administration Monthly Report

September 2023

Public Records Requests

The table below shows that for September 2023, a total of 21 public records requests were received.

#	Requestor	Date Received	Due by	Complete Date	Description	Status
2376	Reddtrow Properties	09.05.23	09.19.23	09.18.23	FD Records	closed
2377	Aaron Alexis	09.05.23	09.19.23	09.11.23	HR Records	closed
2378	Jasmin Corral Gallarzo	09.06.23	09.20.23	09.18.23	PD Records	closed
2379	Jamie Rauls	09.08.23	09.22.23	09.19.23	Permit Records	closed
2380	Jose Escobar	09.08.23	09.22.23	09.19.23	Code Records	closed
2381	Jasmin Corral Gallarzo	09.08.23	09.22.23	09.18.23	PD Records	closed
2382	Frank Lopez	09.11.23	09.25.23	09.25.23	Code Records	closed
2383	Jasmin Corral Gallarzo	09.12.23	09.26.23	09.26.23	PD Records	closed
2384	Enrique Basa Jr.	09.15.23	09.29.23	09.26.23	Code/Fire Records	closed
2385	Anthony Sosa	09.15.23	09.29.23	09.26.23	Code Records	closed
2386	Laura McMullen	09.18.23	10.02.23	10.02.23	FD Records	closed
2387	Institutional Parole Office	09.19.23	10.03.23	09.27.23	PD Records	attorney
2388	Dominic Joseph	09.20.23	10.04.23	10.03.23	PD Records	attorney
2389	Susan Jensen	09.22.23	10.06.23	09.26.23	PD Records	attorney
2390	Eric Chung	09.25.23	10.09.23	10.03.23	HR Records	closed
2391	CPS	09.26.23	10.10.23	10.03.23	PD Records	attorney
2392	Peyton Jones	09.26.23	10.10.23	10.06.23	Code/Permit Records	attorney
2393	Nicolle Little	09.27.23	10.11.23	10.09.23	PD Records	closed
2394	Hannah Karlovich	09.27.23	10.11.23	10.03.23	Permit Records	closed
2395	Nick Anderson	09.29.23	10.13.23		FD Records	open
2396	Luis Argota	09.29.23	10.13.23	10.06.23	Code/FD Records	closed



Blue Mound Police Department

301 S. Blue Mound Road, Blue Mound, Texas, 76131
Office (817) 232-0661 Fax (817) 232-0665



911 Hangup	1
ACO Call	2
Agency Assist	6
Alarm-Business	4
Alarm-Resident	2
Assist Fire	3
Burglary	1
City Ord Viol	12
Disturbance	2
Follow up	7
Investigation	21
Medical Emerg	8
Meet Complaint	15
Missing Person	1
Motor Veh Crash	2
Public Assist	3
Reckless Driver	2
Repossession	1
Suspicious	4
Theft	3
Traffic Stop	65
Welfare Concern	1
Total	166

Blue Mound Incident Report 9/ 1/23 to 9/30/23

September

Updates

Officer Mahmoud began working in CID.

Detective Leggett resigned from the department.

Community Engagement

Began using Know Your Force to solicit feedback from the community about the service we provide. Over time, this valuable feedback will help us measure community perceptions and assist us with continuous improvement. Feedback we have received so far:

Sgt. Hawkins- "Officer Hawkins is an exceptional officer and goes out of his way to help the community. Every police department needs more officers like Hawkins. Went out of his way to help us move appliances out of our house without us even asking."

Officer Viera- "Officers stopped last night when my friends were temporarily stopped with a radiator leak. We appreciated that they made sure we were safe."

Maintenance

The AC unit went out in the PD and was replaced. A few days later the other AC unit also broke down due to a bad contactor. The contactor was replaced, and the unit was back up and running in no time.

Internet switch went down causing the whole city to lose internet.

CID computer crashed. We replaced it with one of the computers from the patrol room.

Training

Sergeant Hawkins and Chief Segura completed week one of the TPCA Developing Leaders Course

Frankie completed webpage training and will begin helping maintain our city's webpage.

Officer Mahmoud completed the New Detective Course

Officer Viera completed Advanced Search and Seizure, Advanced Traffic Stops, and Advanced Criminal Investigations.

Trinity metro update

budget was approved for up to 6% pay raise for employees.

all services for the month of November 1st-30th will be free.

met their annual goals.

set a new record of 2000 days with no injuries.

officially entered contract with Mansfield to add for zip zone.



Code Compliance Monthly Report

September 2023

The table below shows the open cases for September 2023. There are 57 open cases, and five citations were issued.

Open Cases	
*General Nuisance	14
Tall Grass/Weeds	15
Junk and Trash	15
Working without a Permit	9
Parking in Yard	4
Total	57

*Multiple violations at 1 address

Code enforcement transitioned to a new software mid-month and is in the process of migrating data and getting familiar with the software.

ANIMAL CONTROL

MONTHLY REPORT FOR SEPTEMBER 2023

	BLUE MOUND	SAGINAW		
	CURRENT	CURRENT	YEAR	LAST YEAR
	MONTH	MONTH	TO DATE	TO DATE
DESCRIPTION	TOTALS	TOTALS	TOTALS	TOTALS
SHELTER ACTIVITIES				
Impounded Dogs	2	31	377	441
Impounded Cats	9	13	312	297
Impounded Other		8	175	177
Animals Euthanized		7	79	96
Animals Returned To Owner		6	100	153
Animals Registered	7	84	1,284	1,192
Animals Adopted		20	316	518
Quarantine		2	26	33
Surrendered by Owner	1	15	132	169
Animals Transferred to Rescue Group		8	109	134
Animals Micro Chipped		8	205	134
TNVR			38	186
FIELD ACTIVITIES				
Animals At Large	7	40	592	675
Barking Dog		4	29	44
Dead Animals		7	145	138
Injured Animal		3	42	38
Spay/Neuter follow-up			20	19
PD Assist and Call Out	1	5	96	95
Animal Cruelty Invest.		5	49	50
Trapped Animals	2	3	89	128
Vicious Animals		2	48	62
Animal Bite Report		2	24	31
Animals RTO in Field		1	58	81
COMPLIANCE ACTIVITIES				
Citations Issued	1	42	390	586
Lost and Found Animals		17	206	397
REVENUES, DONATIONS, VOLUNTEERS				
Pound Fees Collected		\$2,270.00	\$27,630.00	\$28,444.00
Donations		\$825.09	\$16,613.54	\$9,873.63
Volunteer Hours		179.50	2,173	1,432
Spay & Neuter Previous Balance				15,519.74
Spay & Neuter Collection				\$1,218.00
Spay & Neuter Payment				\$590.00
Spay & Neuter Total				\$16,147.74
Donation Previous Balance				32,049.47
Donations				\$825.09
Expenditures				
Account Total				\$32,874.56



Blue Mound Fire Department Monthly Report

September 2023

EMS Calls	15
Structure Fires within Blue Mound	0
Structure Fires response for Mutual Aid	7
Total Calls for August	22
Total Training Hours by Members	224

Tarrant County Regional Communications Monthly Report for August 2023:

ALL OPERATIONS

Total incoming 9-1-1 Calls:	2391
Total incoming Administrative Calls:	3542
Average 9-1-1 ring time:	97% under 10 seconds

FIRE DISPATCH

EMS Calls:	1011
Motor Vehicle Accidents:	114
Structure Fires:	18
Other Call Types:	457
Total All Calls Dispatched:	1600



City Council Report
Public Works
September 2023

Service Order Report

August Service Orders: 254

September Service Orders: 280

Row Labels	Count of Job Code
Connect	5
TURN ON	5
Cutoff	30
CUTOFF	30
Disconnect	7
TURN OFF	7
Miscellaneous	28
MISC - LEAKS	3
MISC - SEWER	1
MISC - STREET	1
MISC - UB	23
Occupant Change	6
OCC CH	6
Reinstate	32
RECONNECT	32
Re-Read	4
RR	4
Service Action	78
SERVICE ACTION	1
SWAP METER	77
Total	190
Manual Meter Reads	90
Total	280

Water and Sewer Report

- Monthly Bacteriological Water Samples Passed
- Completed Monthly Dead-End Flushing
- Monitored and Maintained Chlorine Levels
- Street- Pothole patch repairs
- Street Signs- Replaced faded stop signs and street signs.
- Lead and Copper Sample Results received- Residents that were test have received their result. TCEQ has accepted the results.
- Meter replacement project- Badger meters in ground/reporting - 510
- 1705 Continental- 6" Main break
- 808 Ironsides- 4" main break
- PW- AC unit was replaced.
- Roof repairs- City Hall, PD, Fagan Chlorine roof and Food pantry.
- Tarrant County Present 4- Cracked sealed – 1700 Fagan, 1600 Globe, Corrin 1600-1700 blk.



Agenda Commentary

Meeting Date: October 17, 2023

Department: Finance

Contact: Jennifer Calvert

Agenda Item: A. correcting the allocation between the maintenance and operation rate and the interest and sinking rate

Type of Item: ☒ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

On September 12, 2023, the City Council approved separately each of the two components of the tax rate set forth in Ordinance No. 585; however, staff discovered a scrivener's error in the executed version of Ordinance No. 585 that requires correction.

In order to correctly document the allocation of the tax rate that was lawfully adopted in Ordinance No. 585 on September 12, 2023, and to amend certain language included in the Ordinance, Council must approve Ordinance 587.

By adoption of this Ordinance, the City Council does not intend to modify the tax rate of \$0.681745 that was lawfully levied and assessed by Ordinance No. 585 adopted on September 12, 2023, but merely correct the scrivener's error in the debt service rate to the following:

For the purpose of creating a Debt Service Fund to pay the interest and principle on all outstanding indebtedness which shall be applied to the payment of such interest and maturities of all outstanding bonded indebtedness: \$0.050647 on each One Hundred Dollars (\$100.00) assessed value of all taxable property.

This ordinance was drafted and approved by the City attorney.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A
Budgeted Item: ☐ Yes ☐ No ☒ N/A
GL Account: _____ **Amount:** _____
Legal Review Required: ☒ Yes ☐ No **Date Completed:** _____
Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

Supporting Documents Attached: Ordinance 587

Recommendation: Staff recommends Council approve the ordinance.

ORDINANCE NO. 587

AN ORDINANCE OF THE CITY OF BLUE MOUND, TEXAS AMENDING ORDINANCE NO. 585 ADOPTED ON SEPTEMBER 12, 2023 WHICH AFFIXED AND LEVIED MUNICIPAL AD VALOREM TAXES ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF BLUE MOUND, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 AT THE RATE OF \$0.681745 PER ONE HUNDRED DOLLARS (\$100.00) TO CORRECT THE ALLOCATION BETWEEN THE MAINTENANCE AND OPERATION RATE AND THE INTEREST AND SINKING RATE AS SHOWN ON ORDINANCE NO. 585; AMENDING CERTAIN LANGUAGE INCLUDED IN ORDINANCE NO. 585 TO COMPLY WITH SECTION 26.05 OF THE TAX CODE; PROVIDING FOR REPEALING, SAVINGS, AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Blue mound, Texas is a Type A general-law municipality located in Tarrant County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Council of the City of Blue mound adopted Ordinance No. 585 on September 12, 2023 and found that the tax levied in the amount of \$0.681745 for the fiscal year beginning October 1, 2023 and ending September 30, 2024 was levied for current expenses of the City and the general improvements of the City and was required to be levied to provide the revenue requirements of the budget for the ensuing year; and

WHEREAS, the City Council approved on August 15, 2023, a separate budget ordinance 584 for the fiscal year beginning October 1, 2023, and the 2023 Appraisal Roll of the City of Blue mound as approved by the Tarrant County Appraisal District; and

WHEREAS, pursuant to Section 26.05 of the Texas Tax Code, the City Council held a public hearing concerning the proposed tax rate on September 12, 2023, prior to adopting Ordinance No.585 and all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes were completed in due and correct time; and

WHEREAS, the City Council approved separately each of the two components of the tax rate set forth in Ordinance No. 585 and has found that there was a scrivener's error in the executed version of Ordinance No. 585 that requires correction; and

WHEREAS, by adoption of this Ordinance, the City Council intends to document correctly the allocation of the tax rate that was lawfully adopted in Ordinance No. 585 on September 12, 2023 and to amend certain language included in said Ordinance previously adopted as required by Section 26.05 of the Texas Tax Code; and

WHEREAS, by adoption of this Ordinance, the City Council does not intend to modify the tax rate of \$0. 681745 that was lawfully levied and assessed by Ordinance No. 585 adopted on September 12, 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLUE MOUND, TEXAS THAT:

Section 1. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

Section 2. Section 2 of Ordinance No. 585 is hereby amended to read as follows with the corrected language highlighted in yellow:

There is hereby levied and ordered to be assessed and collected for the fiscal year beginning October 1, 2023, and ending September 30, 2024, and for each fiscal year thereafter until it be otherwise provided and ordained, on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Blue mound, Texas, and not exempt from taxation by the constitution of the State of Texas and valid state laws, an ad valorem tax rate of \$0. 681745 on each One Hundred Dollars (\$100.00) assessed value of taxable property, which tax rate is apportioned and distributed as follows:

- (a) For the purpose of defraying the current maintenance and operation expenses of the City (General Fund), a tax of \$0.631098 on each One Hundred Dollars (\$100.00) assessed value of taxable property.
- (b) For the purposed of creating a Debt Service Fund to pay the interest and principle on all outstanding indebtedness which shall be applied to the payment of such interest and maturities of all outstanding bonded indebtedness: \$0.050647 on each One Hundred Dollars (\$100.00) assessed value of all taxable property.

TOTAL tax rate: \$0. 681745

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 112% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$360.59.

Section 3. All other sections of Ordinance No. 585 remain unchanged by adoption of this Ordinance.

Section 4. All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to

the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

Section 5. In the event any section, sub-section, clause, sentence, or phrase of this ordinance shall be declared or adjudged invalid or unconstitutional, such adjudication shall in no means affect any other section, sub-section, clause sentence, or phrase of this ordinance, but all the rest thereof shall be in full force and effect just as though the section, sub-section, sentence, clause or phrase so declared or adjudged invalid or unconstitutional was not originally a part thereof.

Section 6. This ordinance shall be in full force and effect from and after its passage.

AND IT IS SO ORDAINED.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Blue mound, Texas, this the 17th day of October 2023 by a record vote of ____ to ____.

CITY OF BLUE MOUND, TEXAS

By: _____
Darlene Copeland, Mayor

ATTEST:

Amber Smith, City Secretary



Agenda Commentary

Meeting Date: October 17, 2023 Department:

Finance

Contact: Jennifer Calvert

Agenda Item: B. Purchasing Policy

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

In March 2023, the Council approved the creation of the City Administrator position. The attached purchasing policy includes revisions to:

- specify authority of staff to enter into contracts/agreements,
- include the City Administrator in the purchasing approval process,
- and to update the requirements for specific purchasing thresholds, such as the state law requiring cities to contact at least two historically underutilized businesses to make an expenditure between \$3,000 to \$49,999.

Funding Expected:	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
GL Account:	Amount: _____		
Legal Review Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date Completed: _____
Engineering Review:	<input type="checkbox"/> FD Review:	<input type="checkbox"/> PD Review:	<input type="checkbox"/> PW Review: _____

Supporting Documents Attached:

Purchasing Policy with proposed revisions.

Recommendation:

Staff recommends the Council approve the revised purchasing policy.

City of Blue Mound

Purchasing Policy

Purpose

The purpose of the purchasing policy and procedures is to provide a means for the acquisition of supplies and services that are required for the operations of the city.

Responsibility

A. Generally

- 1) Each city employee authorized to purchase supplies, equipment or services must sign a written form stating that they have read and are familiar with the purchasing policy and procedures and will adhere to them to obtain the best results.
- 2) This policy will not answer all questions but will be used as a guide and aid in securing materials and services needed to operate each department.

B. Authority to enter into contracts or agreements.

Department Heads are authorized to enter into contracts or agreements only to the extent they are authorized to approve the purchase (as specified in Purchase Orders, D) outlined in the contract or agreement.

C. Duties of finance department

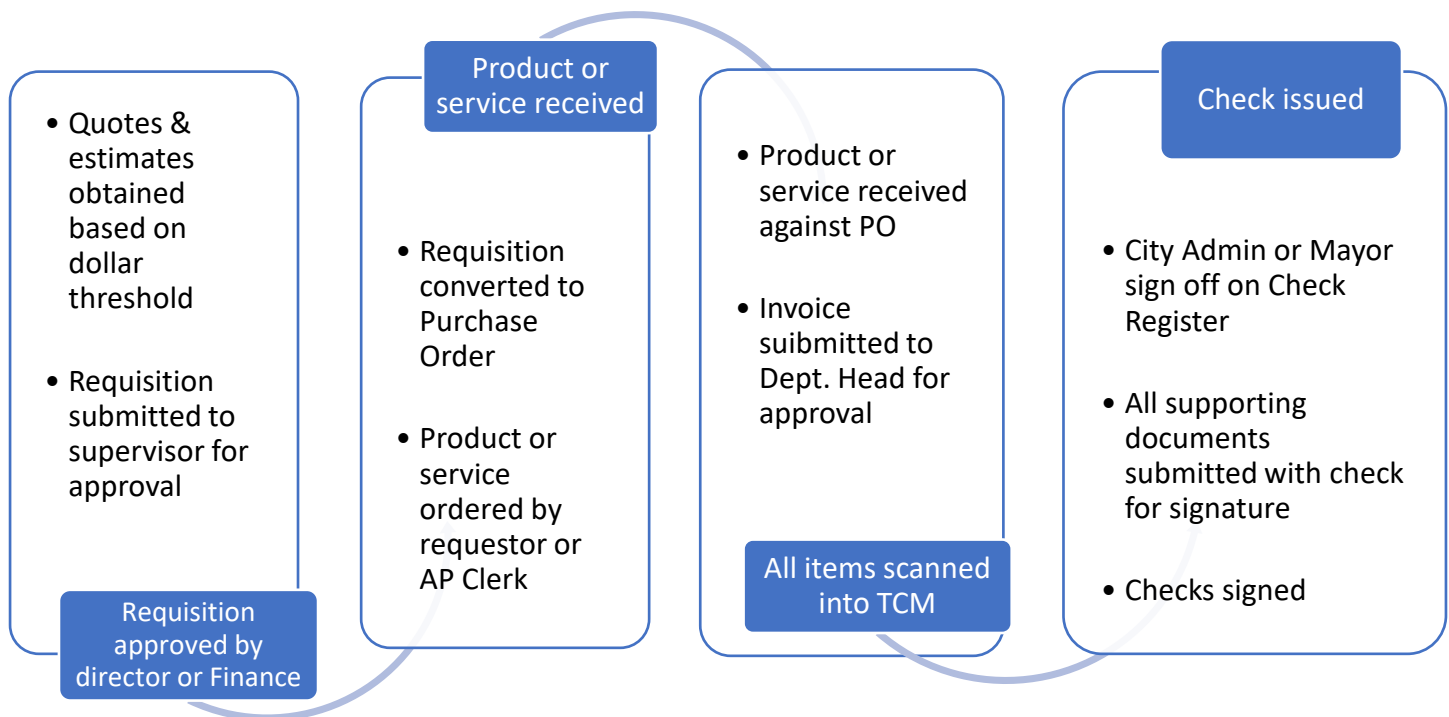
- 1) To observe and enforce the procedures as outlined and any related regulations.
- 2) To ensure that the purchasing policies and procedures are followed
- 3) To process approved requests to purchase; approve requests from department heads and issue purchase orders and purchase order numbers.
- 4) To explore the possibilities of buying in bulk to take full advantage of discounts.
- 5) To assist in disposal of surplus, obsolete, or worn-out equipment.
- 6) To maintain a list of vendors. To advise vendors of the proper procedure in which they may be placed on the vendor's list.
- 7) To coordinate the preparation of all formal bid specifications to ensure minimum requirements and non-exclusion before submission to the city council or posting.
- 8) To assist with opening of bids at a designated time and prepare a tabulation of the results.
- 9) To review the bids received and, with the department head, determine the lowest most responsible bidder or the bidder whose bid gives the "best value" to the city.
- 10) To assist the department head with completion of a bid memorandum making a recommendation to award the bid.
- 11) To include the bid tabulation, along with a recommendation for bid award, on the city council agenda.

D. Duties of department heads

- 1) Departments should plan their work so that “rush orders” and emergencies will be held to an absolute minimum.
- 2) If sufficient funds do not exist in a line item to cover a purchase request, the department head must approve the purchase to ensure the department does not exceed the total department budget.
- 3) Department heads must sign and verify all invoices.
- 4) No city employee shall purchase supplies, material, or equipment of any kind through the city for personal use.
- 5) Minimum specifications on all formal bids must be submitted to the director of finance/city secretary-treasurer for review and finalization.

City procurement is a hybrid of centralized and decentralized purchasing; each department is responsible for requesting approval and making specialized purchases according to the approved budget. General purchases are handled by the accounts payable clerk. Once the service or good is received and processed, the Accounts Payable Clerk will be provided copies of sales receipts, bills of lading, etc. as well as the approved invoice. Payments to vendors are made bi-weekly and Council ratifies the month's expenditures at the meeting the following month. For example, a payment paid in March will be ratified at the meeting in April.

The following flow chart depicts the process.



Requisition process

Requisitioning is formally requesting that a purchase be made and the issuance of a purchase order; it is the first step after the need for a good or a service is recognized. It includes a system of authorization and safeguards so that improper or illegal purchasing is difficult both to initiate and to conceal. Attach quotes to the requisition.

- A. The requisition form must be signed by the department head before it is converted to a purchase order or forwarded to the finance department/city secretary- to receive a purchase order.

B. The requisition form originates in the using department. Preparation must be done far enough ahead of the date that the goods/services are needed to allow sufficient time for processing including:

- 1) Obtaining bids or price quotations.
- 2) Processing bids, placing purchase orders, or concluding contracts.
- 3) Allowing delivery of goods or services.

Purchase orders

- A. A purchase order is required on all purchases over \$3,000.00, except for those listed below. The department head, or an authorized employee, must have an approved requisition or purchase order before an order may be placed with a vendor. If the department is ordering the product or service, the department must present a valid purchase order number to the vendor.
- B. If an emergency should arise after normal hours, the department head or designee will make the purchase that is needed, and the department head must notify the finance department the next business day and turn in the proper documentation.
- C. The following payments and services do not require the issuance of a purchase order for payment authorization:
- (1) Debt service or council-approved loan payments.
 - (2) Investment payments.
 - (3) Utility services and monthly recurring charges that are approved in the budget.
 - (4) Operating leases/maintenance agreements.
 - (5) Annual contracts.
 - (6) Invoices for professional services (i.e., legal, auditing, and engineering).
 - (7) Payments made for employee payroll deductions.
 - (8) Interlocal agreements.
 - (9) Budget approved reimbursements/payments to other agencies.
 - (10) Customer deposit refunds.
 - (11) Purchases under \$3,000.00.

D. **Purchase dollar limits and authorization required:**

The following dollar limits and authorization requirements are to be followed whenever possible. Any exceptions shall be noted and approved by the appropriate authorization on the invoice. Employees are encouraged to use the city's purchase card based upon the limit that is assigned to each individual. See the quick reference table at the end of this section.

- 1) Purchases of \$0.01 to \$1,000.00:
 - a. Requires written department head approval.
 - b. No purchase order required.
 - c. May be purchased using the purchase card
- 2) Purchases of \$1,000.01 to \$3,000.00:
 - a. May be purchased using the purchase card with department head, and finance approval.
 - b. No purchase order required.
 - c. Requires written department head approval.
- 3) Purchases of \$3,000.01 to \$10,000:
 - a. Requires 3 quotes.
 - b. Check for Historically Underutilized Businesses (HUB).
 - c. Purchase order required.
 - d. Requires written department head approval.

- 4) Purchases of \$10,000.01 to \$25,000:
 - a. Requires 3 quotes.
 - b. Check for Historically Underutilized Businesses (HUB).
 - c. Purchase order required.
 - d. Requires director of finance/city secretary-treasurer approval.
 - e. Requires City Administrator approval.

- 5) Purchases of \$25,000.01 to \$49,000:
 - a. Requires 3 quotes.
 - b. Check for Historically Underutilized Businesses (HUB).
 - c. Purchase order required.
 - d. Requires City Administrator approval.
 - e. Requires City Council approval.

- 6) \$50,000.00 or more:
 - a. Purchase order required.
 - b. Requires competitive bids/proposals as required by state law.
 - c. Requires department head approval.
 - d. Requires City Administrator approval.
 - e. Requires city council approval.

PURCHASING POLICY QUICK REFERENCE

Dollar Amount	Can Be Purchased with Purchasing Card	Purchase Order Required	3 Quotes	Sealed Bid Proposal	Dept. Head Approval	City Administrator or Mayor Approval	City Council Approval
\$0.01 - \$3,000	X				X		
\$3,000.01 - \$10,000	X	X	X		X		
\$10,000.01 - \$25,000.00		X	X		X	X	
\$25,000.01 to \$49,999.00		X	X		X	X	X
\$50,000.00 and over		X		X	X	X	X

Use of cooperative purchasing agreements

Whenever possible the city will utilize cooperative purchasing agreements. Cooperative purchasing agreements are normally agreements that will include a list of items that have already been through the bids process and the lowest or best-qualified bidders have been approved. Listed below are examples of authorized purchasing agreements. However, the city is not limited to only those listed.

- 1) North Texas Council of Governments (NTXCOG)
- 2) Tarrant County Purchasing.
- 3) State of Texas.
- 4) BuyBoard.

Single source purchases

Certain items and/or services may qualify as a “single source” item, meaning that the item being requested is available from only one source. In these cases, any requirements for quotes will not apply. (Ordinance 433 adopted 6/16/09)

Appendix A: TML “Procurement Laws Made Easy”



Agenda Commentary

Meeting Date: October 17, 2023

Department: Police

Contact: Antonio Segura

Agenda Item: C. Assigning the detective position the rank of Sgt. and revising the organization chart.

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background:

Staff is requesting the existing detective position be assigned the rank of sergeant and the organization chart be revised to reflect the hierarchy.

The detective needs the authority to give orders to officers to correct their reports, follow up on incidents, and assist with tasks such as collecting video evidence. This change would also benefit the department in the event we need to conduct an Internal Affairs investigation. Best practice prohibits direct supervisors from investigating their subordinates; it is not common practice for the Chief of Police to conduct those investigations because the Chief is part of the appeal process. Assigning the rank of sergeant to the detective role would solve these issues and provide an additional opportunity for advancement within the department. This opportunity will help with future recruiting, retention, and succession planning.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

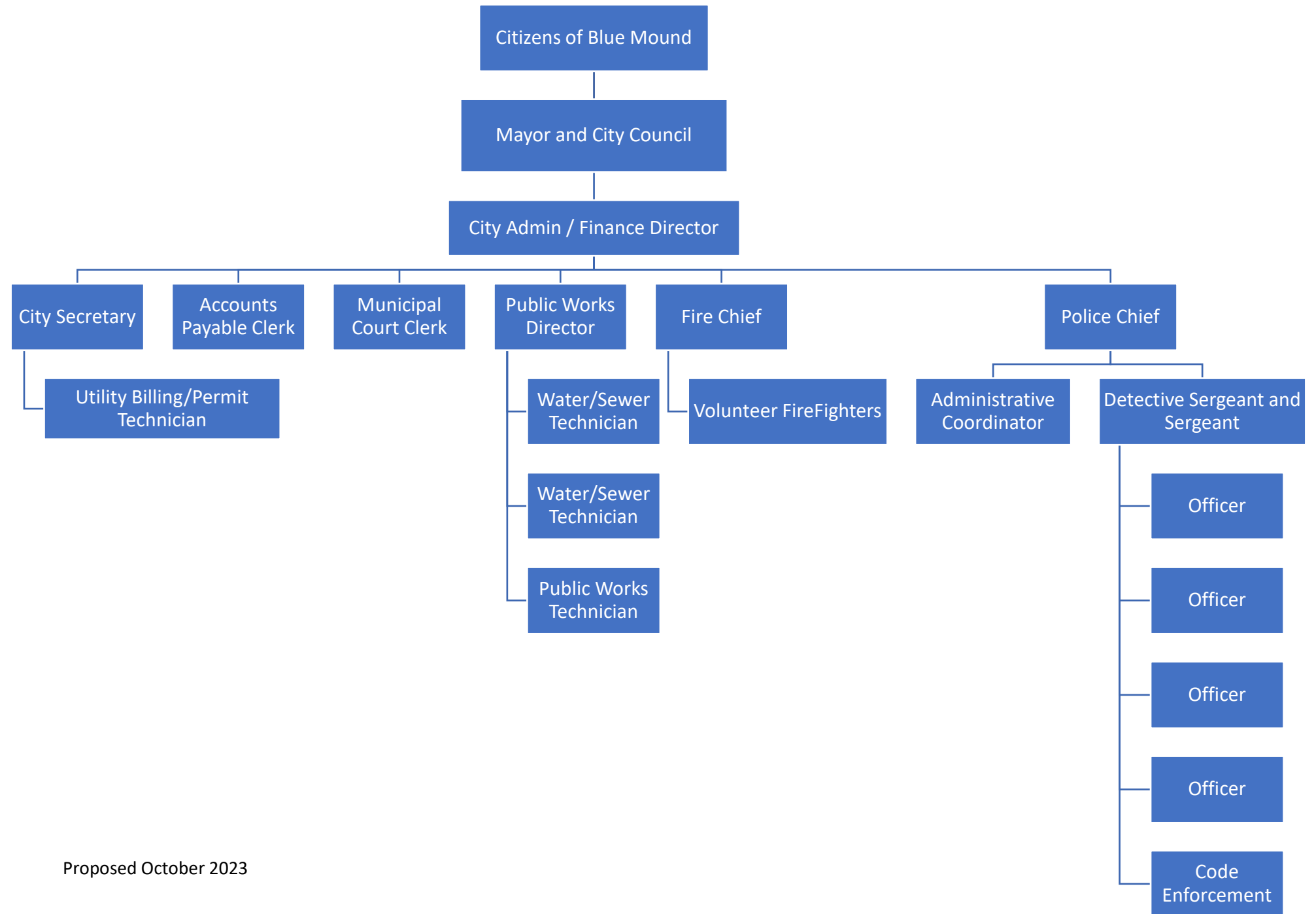
Budgeted Item: ☒ Yes ☐ No ☒ N/A

Legal Review Required: ☐ Yes ☐ No **Date Completed:** _____

Supporting Documents Attached: Current and suggested revised organization chart.

Recommendation: Staff recommends Council approve the revised organization chart to reflect the assignment of the rank of Sergeant to the current detective position and the hierarchy.

City of Blue Mound Organization Chart





Agenda Commentary

Meeting Date: 10.17.23

Department: Admin

Contact: Amber Smith

Agenda Item: D. Revising the personnel policy to include on-call stipulations, to include compensation.

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

The City does not currently offer compensation to a non-exempt employee who is on call. Staff is requesting to compensate employees who are on call and who must always make themselves available and therefore are limited to what they can do in their personal life.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: _____ **Amount:** _____

Legal Review Required: ☐ Yes ☒ No **Date Completed:** _____

Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

Supporting Documents Attached:

Yes

Recommendation:

Staff recommends revising the personnel policy to include on-call stipulations, to include compensation.

Sec. 4.12. On-Call Scheduling.

Administrative staff will maintain a rotating schedule of on-call participants. Schedules will be provided monthly. Administrative staff will issue a weekly on-call schedule to the Human Resources Department for payroll purposes.

Once the schedule is posted, employees are required to find their own replacement if they want to swap/trade or have a conflict with the rotation and cannot work. All swaps/trades must be made in writing no later than 72 hours before the beginning of your rotation by completing the Trade/Replacement Form, signed by both parties and the Public Works Director. Emergency swaps during your rotation shall be approved on a case-by-case basis.

Employees on modified duty, worker compensation, or FLSA will be exempt from the on-call program until they are released to full duty with no restrictions.

Every effort will be made to make sure the same employee does not work every holiday.

Sec. 4.13. On-Call Compensation.

Each primary on-call employee will be paid a flat rate of \$80.00 a week or \$120.00 on the week of an official City holiday, and the secondary on-call employee will receive a minimum of two (2) hours per call out.

Primary on-call employees will be required to work a minimum of four (4) weeknights and Saturday and Sunday to be eligible for on-call pay.

Employees called in during their rotation shall be compensated as straight time; overtime will depend on eligibility. Hours served as the primary status are not considered as hours worked for overtime or other purposes.

Sec. 4.14. On-Call Response Procedure/Responsibilities.

All employees are required to arrive at the job site within 30 minutes once they have been contacted.

When contacting the customer, you are to allow them 10 minutes to return your call should you have to leave a message. Should you not be able to reach the customer you are to contact the Director.

Failure to respond or report to an on-call situation will result in a forfeiture of on-call pay without a sufficient basis and result in disciplinary action.



Agenda Commentary

Meeting Date: 10/17/2023

Department: Code Enforcement

Contact: Jacob Lawton

Agenda Item: E. Ordinance #588 amending Section 12.04.006 "Parking on Unapproved Surfaces"

Type of Item: ☒ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

This is a proposed amendment to section 12.04.006. This amendment will make it unlawful for a vehicle to be parked in the front yard of a property unless parked upon a legal hard all-weather surface. This will the number of vehicles parked in the grass of a residence.

This amendment was approved by Council in the June 2022 Council meeting, but it was not adopted correctly.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: _____ **Amount:** _____

Legal Review Required: ☒ Yes ☐ No **Date Completed:** _____

Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

Supporting Documents Attached: Copy of Ordinance 588

Recommendation: Staff recommends approving the amendment of Ordinance 588 due to the prevalence of improper parking in the city.

**CITY OF BLUE MOUND, TEXAS
ORDINANCE NO. 588**

AN ORDINANCE OF THE CITY OF BLUE MOUND, TEXAS AMENDING THE CITY OF BLUE MOUND CODE OF ORDINANCES, CHAPTER 12, "TRAFFIC AND VEHICLES," ARTICLE 12.04, "PARKING," SECTION 12.04.006, "PARKING ON UNAPPROVED SURFACES," BY ALLOWING FOR VEHICLES TO BE PARKED ON THE SIDE YARD OR BACK YARD OF A RESIDENTIAL PROPERTY IN CERTAIN CIRCUMSTANCES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATION; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Blue Mound is a Type A general-law municipality located in Tarrant County, Texas created in accordance with provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Council of the City of Blue Mound ("City Council") previously adopted regulations governing parking on unapproved surfaces; and

WHEREAS, the City Council now desires to allow parking on the side or back yard of a property in certain circumstances; and

WHEREAS, the City Council has determined that the amendments and additions to the Code of Ordinances as set out herein are in the best interest of the citizens of Blue Mound and the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLUE MOUND, TEXAS THAT:

SECTION 1.

Chapter 12, "Traffic and Vehicles" Article 12.04, "Parking," Section 12.04.006, "Parking on Unapproved Surfaces," of the Code of Ordinances of the City of Blue Mound, Texas, is hereby amended to read as follows:

"Section 12.04.006 Parking in front, side, or back yard.

It shall be unlawful for any person to park or allow to be parked any standard vehicle or special interest vehicle upon the front yard of any residential property. Vehicles may be parked on the side yard or back yard of a residential property if such area is:

- (1) Part of a hard-surfaced driveway, pad, or parking area; or
- (2) Screened from ordinary public view by appropriate means, including a fence, trees or shrubbery."

SECTION 2. CUMULATIVE

This Ordinance shall be and is hereby cumulative of all provisions of Ordinances of the City of Blue Mound, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provision thereof might be inconsistent or in conflict with the

provisions of this Ordinance, in which event, such conflicting provisions, if any, in such Ordinance or Ordinances are hereby repealed.

SECTION 3. SEVERABILITY

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4. PENALTY

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction shall be punished by a fine in accordance with Section 1.01.009 of the Code of Ordinances, City of Blue Mound, Texas.

SECTION 5. SAVINGS

All rights and remedies of the City of Blue Mound are expressly saved as to any and all violations of the provisions of the Code of Ordinance of the City of Blue Mound, as amended; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 6. PUBLICATION

The City Secretary is authorized and directed to cause publication of the descriptive caption and penalty clauses of this ordinance as provided by law.

SECTION 7. EFFECTIVE DATE

This Ordinance shall be in full force and effect after its passage and publication, and it is so ordained.

PASSED AND ADOPTED by the City Council of the City of Blue Mound, Texas on
this ____ day of _____, 202_.

APPROVED:

Darlene Copeland, Mayor

ATTEST:

_____, City Secretary



Agenda Commentary

Meeting Date: October 17, 2023

Department: Finance

Contact: Jennifer Calvert

Agenda Item: F. FY 22 Motor Vehicle Crime Prevention Authority Grant

Type of Item: ☐ Ordinance ☒ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

In late 2021 the City desired to utilize license plate readers to facilitate crime prevention and to assist with crime investigations. The Motor Vehicle Crime Prevention Authority (MVCPA) offers 80/20 match grants for license plate readers for the first year. The City applied for the grant and in May of 2022, entered into an agreement with Flock Safety for the lease of license plate readers. A resolution was required per the terms of the agreement with MVCPA, which was not done. In order to receive the matching funds, Council needs to approve the resolution.

Funding Expected: ☐ Revenue ☒ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☐ No ☐ N/A

GL Account: _____ **Amount:** 20% of \$5,700 (\$1,140)

Legal Review Required: ☐ Yes ☐ No **Date Completed:** _____

Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

Supporting Documents Attached: Resolution from the Motor Vehicle Crime Prevention Authority

Recommendation:

Staff recommends the Board approve the resolution for the grant.

Motor Vehicle Crime Prevention Authority

2023 City of Blue Mound Resolution #23-13

Motor Vehicle Crime Prevention Authority Auxiliary Grant Program

WHEREAS, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement agencies for economic motor vehicle theft enforcement teams; and

WHEREAS, this grant program will assist this jurisdiction to combat motor vehicle theft, motor vehicle burglary and fraud-related motor vehicle crime; and

WHEREAS, City of Blue Mound has agreed that in the event of loss or misuse of the grant funds, City of Blue Mound assures that the grant funds will be returned in full to the Motor Vehicle Crime Prevention Authority.

NOW THEREFORE, BE IT RESOLVED and ordered that Brian Hawkins, Sergeant, is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Motor Vehicle Crime Prevention Authority Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that ANTONIO TONY SEGURA, Chief of Police, is designated as the Program Director and Jennifer Calvert, City Administrator, is designated as the Financial Officer for this grant.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF BLUE MOUND, TEXAS, ON THIS THE 17TH DAY OF OCTOBER 2023.

CITY OF BLUE MOUND, TEXAS

APPROVED:

Darlene Copeland, Mayor

ATTEST:

Amber Smith, City Secretary

SEAL



Agenda Commentary

Meeting Date: October 17, 2023

Department: Finance

Contact: Jennifer Calvert

Agenda Item: G. Public Funds Investment Policy

Type of Item: ☐ Ordinance ☒ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

Chapter 2256 of the Government Code, "Public Funds Investment", requires that:

The governing body of an investing entity shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control.

The investment policy attached meets the requirements of the legislation by focusing on:

- 1.) Safety,
- 2.) Liquidity, and
- 3.) Yield,
- 4.) Setting guidelines for investing, designating an investment officer, etc.

This policy also allows for investing in local pools such as TexPool, TexStar, LOGIC, etc. These pools are regulated and generally allow for greater interest earnings than the local bank.

This policy must be approved by the Council annually. More information can be found at

<https://statutes.capitol.texas.gov/Docs/GV/htm/GV.2256.htm>,

<https://www.gfoa.org/materials/investment-program-for-public-funds>,

<https://www.gfoa.org/materials/investment-policy>

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: _____ **Amount:** _____

Legal Review Required: ☐ Yes ☒ No Date Completed: _____
Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

Supporting Documents Attached: Current Investment Policy

Recommendation: Staff recommends that Council adopt the resolution regarding the Public Funds Investment Policy.

CITY OF BLUE MOUND, TEXAS INVESTMENT POLICY

I.

SCOPE OF AUTHORITY OF OFFICERS TO INVEST CITY FUNDS

This investment policy ("Policy") is adopted by the Blue Mound City Council ("Council") to direct, limit and authorize the City Administrator/Mayor and Finance Director to administer and supervise the financial affairs of the City of Blue Mound ("City"). This Policy applies to both banking and investment services. This Policy applies to all funds of the City, or those monies or financial resources available for investment by the City.

This Policy shall not govern funds, which are managed under separate investment programs. Such funds currently include: retirement funds, pension funds and deferred compensation funds. These funds shall be maintained as required by federal and state law, or other policies.

II.

BLUE MOUND INVESTMENTS OBJECTIVES

1. Assure the safety of the invested funds of the City;
2. Maintain sufficient liquidity to provide adequate / timely working funds;
3. Attain the highest possible rate of return, while providing protection of principal consistent with the City's operating requirements as determined by the Council;
4. Match the maturity of investment instruments to the projected cash flow requirements of the City;
5. Diversify investments as to maturity, instruments, and financial institutions as permitted under state law;
6. Avoid Speculative Investments.

III. **INVESTMENT STRATEGY**

The City maintains portfolios, utilizing four specific investment strategies designed to address the unique characteristics of the fund groups represented in the portfolios:

1. The Primary Investment strategies for operating funds, and commingled pools containing operating funds, is to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure limiting volatility during economic cycles. This may be accomplished by purchasing high quality, short to medium term securities, complimenting each other in a laddered or barbell maturity structure. The dollar weighted average maturity portfolios that include operating funds will be 365 days or less, calculated using the stated final maturity dates of each security.
2. The primary Investment strategies for debt service funds is the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date exceeding the final service payment date.
3. The primary Investment strategies for debt service reserve funds shall be the ability to generate a dependable revenue stream in the appropriate debt service fund from securities with a low degree of volatility. Except as may be required by the bond ordinance specific to an individual issue, securities should be of high quality, with short to intermediate term maturities. Volatility shall be controlled by purchasing securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium if at all possible. Such securities tend to hold their value during economic cycles. Securities purchased shall not have a stated final maturity date exceeding the final debt service payment date of the issue, with the most years yet to pay.
4. The primary Investment strategies for special projects, or special purpose funds portfolios, will be to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of maturities held should not exceed the estimated project completion date.

IV.
AUTHORIZED INVESTMENTS

All investments on behalf of the City shall comply with the Investment Act for investment of public funds. It is the policy of the City to limit its investments to:

1. Money market accounts in the City's main depository bank;
2. Certificates of deposits from Council approved public depositories that are domiciled in the State of Texas;
3. Local Government Investment pools as allowed by the Investment Act such as TexPool and TexPool Prime.

V.
DELEGATION OF AUTHORITY

The Finance Director, under the supervision of the City Administrator, shall serve as the investment officer of the City ("Investment Officer") and shall direct the cash management program of the City. The Finance Director and/or City Administrator/ may deposit, withdraw, invest, transfer and manage the City's funds in accordance with the Public Funds Investment Act of 1987 (Chapter 2256, Texas Government Code) ("Investment Act") as amended and as allowed by this Policy. All investment transactions will be completed on a delivery versus payment (DVP) basis.

The City may participate in a public funds investment pool created under the Chapter 791 of the Government Code to the extent and manner as provided by law for the investment of public funds and this Policy. The City may make the necessary designations and delegations of investment authority as required for participation in such public funds investment pool in accordance with Chapter 791 of the Government Code.

The City authorizes the Investment Officer to solicit bids for investments in writing, electronically or in any combination of these methods. The Investment Officer shall be bonded in an amount not less than \$10,000.

The City shall, at a minimum, provide the designated Investment Officer with bi-annual training regarding the Public Funds Investment Act of 1987. Sources approved to provide training to the designated investment officers are:

1. Government Finance Officers Association
2. Government Finance Officers Association of Texas
3. Government Treasury Organization of Texas

4. University of North Texas Center for Public Management
5. Texas Municipal League

VI.

SAFETY AND INVESTMENT MANAGEMENT

The Investment Officer shall exhibit prudence and discretion in the selection and management of securities and the City's funds. Such skill and judgment will be exercised in order that no individual or group of transactions shall be undertaken that would jeopardize the total capital sum of the overall portfolio.

The City will not allow speculation (such as anticipating an appreciation of capital through changes in market interest rates) in the selection of any investment. The Investment Officer shall observe financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate managerial expertise.

VII.

DIVERSITY

The investment portfolio shall be diversified to reduce the risk of loss of investment income from over-concentration of assets in a specific issue, a specific issue size, or a specific class of securities. Nevertheless, the City recognizes that in a diversified portfolio, occasional measured losses are inevitable, and must be considered within the context of the overall portfolio's investment return. Also, it is intended that investments in all funds shall be managed in such a way that any market price losses resulting from interest-rate volatility shall be offset by income received from the balance of the portfolio during a 12-month period.

VIII.

INTERNAL CONTROLS

The Finance Director shall establish a system of internal controls designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated charges in financial markets, or imprudent actions by employees and officers of the City, including but not limited to:

1. Control of collusion;
2. Separation of duties;

3. Separation of transaction authority from accounting and record keeping;
4. Custodial safekeeping;
5. Avoidance of bearer-form securities;
6. Clear designation of authority;
7. Specific limitations regarding security losses;
8. Limiting the number of authorized investment officials;
9. Documentation of transactions and strategies;
10. Creation of an investment committee to include the City Administrator/Mayor and a minimum of one Council Member.

These controls shall be reviewed periodically by the City's independent auditing firm.

IX.

SAFEKEEPING AND CUSTODY

To protect against potential fraud and embezzlement, the cash and investments of the City shall be secured through third-party custody and safekeeping procedures as approved in writing by the City. The depository bank will deposit pledged investment securities with either the Federal Reserve or a third-party custodian that is a State or National Bank which is domiciled within Texas, which has a capital stock and permanent surplus of not less than \$5 million, and which has been approved as a custodian bank by the City. The depository bank shall promptly issue and deliver to the City's Investment Officer Trust receipts for the securities pledged. The market value of the pledged collateral will be independently monitored by the custodial bank on a monthly basis.

If directed by the Council, the Investment Officer shall have the responsibility for preparation and execution of a third-party custodial bank contract which incorporates the provisions of and is in compliance with the Public Funds Collateral Act of 1989 (Chapter 2257, Texas Government Code), for review and approval by the Council.

X.

REPORT BY THE FINANCE DIRECTOR

The Finance Director shall provide the Council and the City Administrator a signed quarterly report on the investment performance along with the monthly statement of

expenditures, receipts, and balance sheet of each fund and any other information requested by law to be reported by the Finance Director. The investment performance report shall include all securities held, maturities, yields and income executed for the month and any other information required by law.

XII.

AUTHORIZED BROKERS

A copy of these investment policies shall be delivered to the senior management of any firm, dealer, broker, or financial institution seeking to conduct business with the City. Before transactions are initiated, the senior management shall execute an affidavit verifying they have received and thoroughly reviewed this Policy, have provided copies of this Policy to subordinate staff persons assigned to the City's account, and have implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising from investment transactions.



Agenda Commentary

Meeting Date: 10.17.23

Department: Admin

Contact: Amber Smith

Agenda Item: H. Moving November Council Meeting to November 28, 2023.

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

The normal November council meeting falls within the same week as Thanksgiving. Moving the November council meeting to November 28th will allow additional time for the city to receive the final election votes from Tarrant County Elections and will be able to swear in the new council members.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: _____ **Amount:** _____

Legal Review Required: ☐ Yes ☒ No **Date Completed:** _____

Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

Supporting Documents Attached:

NA

Recommendation:

Staff recommends Council to approve moving the November meeting to November 28th, 2023.

**City Council Minutes of Blue Mound
September 12, 2023, at 6:30PM**

1. CALL TO ORDER

Mayor Copeland Called the Meeting to Order at 6:30pm.

2. ROLL CALL AND CERTIFICATION OF A QUORUM

Mayor Copeland Certified a Quorum with the Following Members Present:

Mayor, Darlene Copeland
Council Member 1, Dave King
Council Member 2, Fred Smith
Council Member 3, Clara Henderson
Council Member 5, Monica Macchietto

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Copeland Gave the Invocation and Led the Pledge of Allegiance.

4. MAYOR/CITY ADMIN ANNOUNCEMENTS-MONTHLY REPORTS

No announcements. Council did not have any questions on the monthly reports.

5. PUBLIC COMMENTS

None

6. PUBLIC HEARING ON THE FISCAL YEAR 2023-2024 PROPOSED CRIME CONTROL PREVENTION DISTRICT BUDGET

- A. PUBLIC HEARING OPEN: 6:35PM
- B. PUBLIC COMMENTS: None
- C. PUBLIC HEARING CLOSED: 6:35PM

7. PUBLIC HEARING ON THE FISCAL YEAR 2023-2024 PROPOSED TAX RATE

- D. PUBLIC HEARING OPEN: 6:35PM
- E. PUBLIC COMMENTS: None
- F. PUBLIC HEARING CLOSED: 6:35PM

8. INDIVIDUAL CONSIDERATION

- A. Discuss, consider, and possibly act upon adopting the Fiscal Year 2023-2024 Crime Control Prevention District Proposed Budget.

COUNCIL ACTION- PASSED

Councilmember Clara Henderson made a motion to adopt the Fiscal Year 2023-2024 Proposed Crime Control Prevention District Budget as presented. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- B. Discuss, consider, and possibly act upon Ordinance #585 adopting the Fiscal Year 2023-2024 Tax Rate.

COUNCIL ACTION- APPROVED

Councilmember Monica Macchietto made a motion that the property tax rate be increased by the adoption of a tax rate of \$0.68145, which is effectively a 112% increase in the tax rate. Councilmember, Clara Henderson seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

Councilmember Clara Henderson made a motion to adopt a maintenance and operations rate of \$0.631098. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

Councilmember Monica Macchietto made a motion to adopt a debt service rate of \$0.056470. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- C. Discuss, consider, and possibly act upon adopting Ordinance #586 to ratify the tax increase in the Fiscal Year 2023-2024 Adopted Budget.

COUNCIL ACTION- APPROVED

Councilmember Monica Macchietto made a motion to Ordinance #586 to ratify the tax increase in the Fiscal Year 2023-2024 Adopted Budget. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- D. Discuss, consider, and possibly act upon adopting the City of Blue Mound Teacher's Day Resolution #23-12.

COUNCIL ACTION- APPROVED

Councilmember Monica Macchietto made a motion to adopt the City of Blue Mound Teacher's Day Resolution #23-12. Councilmember, Clara Henderson seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- E. Discuss, consider, and possibly act upon approving a 457(b) Roth Retirement Plan and authorize the City to be the custodian of the presented retirement plan.

COUNCIL ACTION- APPROVED

Councilmember, Monica Macchietto made a motion to approve a 457(b) Roth Retirement Plan and authorize the City to be the custodian of the presented retirement plan. Councilmember, Dave King seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

- F. Ratify the Health Insurance Plans as presented.

COUNCIL ACTION- APPROVED

Councilmember Fred Smith made a motion to ratify the health insurance plans as presented. Councilmember, Clara Henderson seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

9. CONSENT AGENDA

All consent agenda items are routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember request so, in which event the item will be removed from the Consent Agenda and voted on separately.

- A. Approve the council meeting minutes for August 15, 2023.
- B. Ratify the August 2023 expense report.

COUNCIL ACTION- APPROVED

Councilmember Clara Henderson made a motion to approve the Consent Agenda as presented. Councilmember, Fred Smith seconded the motion. For: Unanimous. The motion carried a vote of 4-0.

10. CONSENT AGENDA ITEMS MOVED FOR DISCUSSION

There were no consent agenda items moved.

11. ADJOURNMENT

Mayor Copeland Adjourned the Meeting at 6:55pm.

APPROVED

ATTEST

Darlene Copeland, Mayor

Amber Smith, City Secretary

CERTIFICATION

I, THE UNDERSIGNED, AMBER SMITH, DO HEREBY CERTIFY THE ABOVE IS TRUE AND THE CORRECT COPY OF MINUTES OF SEPTEMBER 12, 2023. ADOPTED BY THE CITY OF BLUE MOUND CITY COUNCIL AT A REGULAR MEETING DULY CONVENED ON OCTOBER 17, 2023.



City of Blue Mound, Texas

Expense Approval Report

By Fund

Payable Dates 9/1/2023 - 9/30/2023

Payment Dates 9/1/2023 - 9/30/2023

Payment Date	Vendor Name	Description (Item)	Amount
Fund: 100 - General Fund			
09/08/2023	TRANSUNION RISK/ALT DATA SOLS	DATA SOFTWARE- 8.1 TO 8.31	\$ 96.20
09/08/2023	ARMSTRONG FORENSIC LABORATORY, INC.	PD- DRUG SCREEN FOR ID	\$ 130.00
09/08/2023	KYLE DOOLEY	AUG BMFD 1-24HR	\$ 100.00
09/08/2023	JASON WOOD	AUG BMFD- 2-12HRS/ 1-24HR	\$ 200.00
09/08/2023	CHASE BERRIER	AUG BMFD- 2- 24HR	\$ 200.00
09/08/2023	Fabian Ganzalez	AUG BMFD- 3-12HR/3-24HR	\$ 450.00
09/08/2023	STEVEN BURRIS	AUG BMFD- 2-24HR	\$ 200.00
09/08/2023	ASHTON PAYNE	AUG BMFD- 14-12HR	\$ 700.00
09/08/2023	SCOTT LUKE	AUG BMFD- ADMIN	\$ 50.00
09/08/2023	JUILO MATA	AUG BMFD- 3-12HR	\$ 150.00
09/08/2023	TEXAS MUNI RETIREMENT SYSTEM - TMRS	Employee Retirement	\$ 4,933.96
09/08/2023	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 275.08
09/08/2023	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 194.77
09/08/2023	TX TWC	Unemployment	\$ 0.94
09/08/2023	INTERNAL REVENUE SERVICE - IRS	Fed W/H	\$ 2,417.57
09/08/2023	INTERNAL REVENUE SERVICE - IRS	SS	\$ 4,485.90
09/08/2023	INTERNAL REVENUE SERVICE - IRS	Medicare	\$ 1,049.14
09/14/2023	SPECTRUM BUSINESS	FIBER INTERNET	\$ 903.72
09/14/2023	SPECTRUM BUSINESS	CH VOICE	\$ 39.99
09/14/2023	SPECTRUM BUSINESS	FD VOICE	\$ 39.99
09/14/2023	SPECTRUM BUSINESS	CRT VOICE	\$ 39.99
09/14/2023	SPECTRUM BUSINESS	PD VOICE	\$ 239.94
09/14/2023	BROWNELLS, INC	PD GEAR/ SUPPLIES	\$ 194.03
09/14/2023	PAULA MECHELLE DAVIS	CC DOR 9/23/23 CXL FULL REFUND	\$ 265.00
09/14/2023	RIVER OAKS CAR CARE	VEH MAINT 2013 CHEVROLET	\$ 69.67
09/14/2023	CITY OF LAKE WORTH	DETENT/DISP SERV- SEPT PRISONERS- AUG	\$ 7,531.50
09/14/2023	TAYLOR, OLSON, ADKINS, SRALLA & ELAM LLP	KAMY REAL PROP TRUST (1660 GLOBE) V. BBOA	\$ 562.50
09/14/2023	TAYLOR, OLSON, ADKINS, SRALLA & ELAM LLP	PIA	\$ 963.82
09/14/2023	TAYLOR, OLSON, ADKINS, SRALLA & ELAM LLP	GENERAL- ADMIN	\$ 1,110.00
09/14/2023	TAYLOR, OLSON, ADKINS, SRALLA & ELAM LLP	GENERAL- PD	\$ 370.00
09/14/2023	MICHAEL ZUMWALT	INSTALL NEW FLOORS IN CS & CA OFFICE/ REIM HD	\$ 2,244.89
09/14/2023	IT'S SNO WORTH IT / FREEZING FROG	56 COUPONS @ \$2 EACH	\$ 112.00
09/21/2023	JAMES WILLIAMS	30 @ \$50 PER INSPECTION	\$ 1,500.00
09/21/2023	TYLER TECHNOLOGIES INC	BRAZOS/ EFORCE MAINT	\$ 1,124.76
09/21/2023	BROWNELLS, INC	PD GEAR- AR-15/ 9MM/38 CALIBER	\$ 39.87
09/21/2023	BROWNELLS, INC	PD GEAR- SHOTGUN BORESNAKE W/DEN 12 GAUGE	\$ 10.49
09/21/2023	AT&T MOBILITY	FD AIR CARD	\$ 30.00
09/21/2023	AT&T MOBILITY	CE PHONE SERVICES	\$ 39.29
09/21/2023	AT&T MOBILITY	PD PHONE SERVICES	\$ 348.72
09/21/2023	IWERK	CH- 1YR DOMAIN RENEWAL	\$ 79.99
09/21/2023	IWERK	PD- 3YR DOMAIN RNWL EXP 9/26 & SHP FEE	\$ 71.27
09/21/2023	IWERK	CH- SC SRVR/VRTL/ CLOUD/OVRGE/ACRONIS/ CON SEC/ S1	\$ 255.11
09/21/2023	IWERK	CRT- CON SEC- JULY & AUG/ SENT1	\$ 32.50
09/21/2023	IWERK	CODE- CON SEC- JULY & AUG/ SENT1	\$ 6.50
09/21/2023	IWERK	PD-SC SRVR/ ACRONIS/ CON SEC- JULY & AUG/ SENT1	\$ 101.83
09/21/2023	GOOD CONTRACTORS, LLC	CH- BUILDING MAINT	\$ 1,763.73
09/21/2023	GOOD CONTRACTORS, LLC	PD- BUILDING MAINT	\$ 1,763.73
09/21/2023	GOOD CONTRACTORS, LLC	CC- BUILDING MAINT	\$ 3,800.00
09/21/2023	GOOD CONTRACTORS, LLC	FP- BUILDING MAINT	\$ 1,763.72
09/21/2023	BARBARA MOORE	CC/ CLEANING	\$ 100.00
09/22/2023	TEXAS MUNI RETIREMENT SYSTEM - TMRS	Employee Retirement	\$ 5,190.52
09/22/2023	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 275.08



City of Blue Mound, Texas

Expense Approval Report

By Fund

Payable Dates 9/1/2023 - 9/30/2023

Payment Dates 9/1/2023 - 9/30/2023

Payment Date	Vendor Name	Description (Item)	Amount
09/22/2023	OFFICE OF ATTORNEY GENERAL	Child Support	\$ 194.77
09/22/2023	TX TWC	Unemployment	\$ 0.94
09/22/2023	INTERNAL REVENUE SERVICE - IRS	Fed W/H	\$ 2,665.40
09/22/2023	INTERNAL REVENUE SERVICE - IRS	SS	\$ 4,724.06
09/22/2023	INTERNAL REVENUE SERVICE - IRS	Medicare	\$ 1,104.84
09/27/2023	AERON J.BIGHAM	RI CHK# 33693 2/27/2019- RI FOR FINGERPRINTS	\$ 10.21
09/27/2023	LEXIS NEXIS	RI CHK# 32767 3/26/2018- RF OPYMT NOT BM	\$ 4.00
09/27/2023	CALEB JIMENEZ	RI CHK# 33547 1/14/2019- BMFD 12/2018	\$ 90.00
09/27/2023	LANDRY, JAMES	RI CHK# 33273 10/3/2018- BMFD 9/2018	\$ 20.00
09/27/2023	CRAWFORD BOLING	RI CHK# 32270 10/11/2017- BMFD 9/2017	\$ 10.00
09/27/2023	DAVID OATES	RI CHK# 34149 8/15/2019- BMFD 7/2019	\$ 10.00
09/27/2023	KYLE DOOLEY	RI CHK# 32273 10/11/2017 BMFD 2017	\$ 10.00
09/27/2023	JAYSON RHOADES	RI CHK# 34147 8/15/2019 BMFD 7/2019	\$ 20.00
09/27/2023	DAVID OATES	RI CHK# 34933 6/8/2020- BMFD 5/2020	\$ 30.00
09/27/2023	MATTHEW SILCOX	RI CHK# 32275 10/11/2017- BMFD 9/2017	\$ 10.00
09/27/2023	OSWALDO NOLASCO - RAMIREZ	RI CHK# 34959 6/10/2020- RF OVPYMT TKT# 21374-3	\$ 8.01
09/27/2023	PARKER RICHARDSON	RI CHK# 34848 5/5/2020- BMFD 4/2020	\$ 10.00
09/27/2023	CHASE BERRIER	RI CHK# 32538 1/5/2018 BMFD 12/2017	\$ 40.00
09/27/2023	FASKE, ZANE	RI CHK# 32351 11/6/2017- BMFD 10/2017	\$ 10.00
09/27/2023	MATTHEW SILCOX	RI CHK# 32356 11/6/2017- BMFD 10/2017	\$ 10.00
09/27/2023	KENNETH WEST	RI CHK# 32214 9/25/2017- REIMB FPRINTS	\$ 10.21
09/27/2023	PRESTON HALL	RI CHK# 33799 4/2/2019- BMFD 3/2019	\$ 70.00
09/27/2023	CHASE BERRIER	RI CHK# 34698 3/10/2020- BMFD 2/2020	\$ 30.00
09/27/2023	DOMINIC WALLACE	RI CHK# 34597 2/10/2020- BMFD 1/2020	\$ 10.00
09/27/2023	TRAVIS BROOM	RI CHK# 33464 12/4/2018-BMFD 11/2018	\$ 20.00
09/27/2023	ANDREW MURPHY	RI CHK# 32346 11/6/2017- BMFD 10/2017	\$ 10.00
09/28/2023	MUTUAL OF OMAHA	MOO INS- OCT	\$ 646.93
09/28/2023	CIRCLE J HEATING & AIR CONDITIONING	SERVICE CALL- PD	\$ 275.00
09/28/2023	TARRANT COUNTY AUDITOR	ELECTION COST 5/6/2023	\$ 7,186.42
09/28/2023	AMAZON CAPITAL SERVICES, INC	PD SUPPLIES- 1 RETURNED ITEM/SCALE	\$ 53.07
09/28/2023	FW PROMO	FD BUNKER TS & SHRTS	\$ 1,498.00
09/28/2023	QUICKTRIP	CE FUEL USAGE- 8/16 TO 9/15	\$ 238.86
09/28/2023	QUICKTRIP	PD FUEL USAGE- 8/16 TO 9/15	\$ 906.18
09/28/2023	ALLIANCE FOR CHILDREN	AFC FUNDING FY 2024- GRANT DATES: 10.10.23-9.30.24	\$ 500.00
09/28/2023	ATMOS ENERGY	FD GAS UTILITY 8.15 TO 9.14	\$ 68.26
09/28/2023	GLOBE LIFE LIBERTY NATIONAL DIVISION	LIFE INS- SEPT	\$ 174.06
09/29/2023	TEXAS MUNI RETIREMENT SYSTEM - TMRS	Employee Retirement	\$ 775.18
09/29/2023	INTERNAL REVENUE SERVICE - IRS	Fed W/H	\$ 906.29
09/29/2023	INTERNAL REVENUE SERVICE - IRS	SS	\$ 715.82
09/29/2023	INTERNAL REVENUE SERVICE - IRS	Medicare	\$ 167.42

Fund 100 - General Fund Total: \$ 71,861.64

Fund: 900 - Utility Fund

09/08/2023	AUTOZONE INC.	AIR FILTER- 2015 FORD/ 2019 CHEV	\$ 48.97
09/14/2023	SPECTRUM BUSINESS	UB VOICE	\$ 39.99
09/21/2023	AT&T MOBILITY	UD PHONE SERVICES	\$ 58.81
09/21/2023	IWERK	PW- CON SEC- JULY & AUG/ SENT1	\$ 19.50
09/21/2023	IWERK	UB- SC SRVR/ CLD/ ACRONIS/ CON SEC JULY-AUG/ S1	\$ 41.33
09/28/2023	QUICKTRIP	PW FUEL USAGE- 8/16 TO 9/15	\$ 100.01
09/28/2023	CITY OF FORT WORTH WATER DEPARTMENT	WHOLESALE WASTEWATER- AUG	\$ 10,489.76

Fund 900 - Utility Fund Total: \$ 10,798.37

Fund: 910 - Utility Drainage Fund

09/21/2023	TX COMMISSION ON ENVIR. QUALITY	CITY OF BLUE MOUND, DKT NO. 2021-0436-WQ-E	\$ 22,000.00
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Fund 910 - Utility Drainage Fund Total: \$ 22,000.00

Grand Total: \$ 104,660.01

COUNCIL QUARTERLY INVESTMENT REPORT

QUARTER ENDING SEPTEMBER 30, 2023



Schedule of Beginning and Ending Market Value and Interest Earned

Summary of Funds held at Simmons Bank

Portfolio	Quarter Beginning Market Value	Quarter Ending Market Value	Interest Income Earned Quarter	Interest Income Earned YTD
Debt Services	\$49,079.13	\$48,857.67	\$1.22	\$21.65
America Recovery Funds	\$326,225.72	\$326,266.39	\$40.67	\$101.98
Money Market Savings	\$649,655.73	\$649,736.72	\$80.99	\$151.13
Utility Note	\$716,697.03	\$191,094.35	\$38.60	\$226.48
PD Asset Forfeiture	\$5,516.50	\$5,516.50	\$0.00	\$0.00
Water Department	\$763,584.55	\$468,621.91	\$0.00	\$0.00
Utility Reserve	\$11,946.16	\$11,891.65	\$0.00	\$0.00
General Funds	\$351,187.19	\$413,766.09	\$49.66	\$147.93
Total Simmons Portfolio	\$2,873,892.01	\$2,115,751.28	\$211.14	\$649.17
TexStar and LOGIC Portfolio	\$ -	\$ -	\$ -	\$ -
Total City Portfolio	\$2,873,892.01	\$2,115,751.28	\$211.14	\$649.17

This report is in compliance with the investment strategy as established in the City's Investment Policy and the Public Funds Investment Act, Chapter 2256, Texas Government Code.

Per the 2017 adopted Investment Policy:

AUTHORIZED INVESTMENTS

All investments on behalf of the City shall comply with the Investment Act for investment of public funds. It is the policy of the City to limit its investments to:

1. Money market accounts in the City's main depository bank;
2. Certificates of deposits from Council approved public depositories that are domiciled in the State of Texas;
3. Local Government Investment pools as allowed by the Investment Act such as TexSTAR and LOGIC.

SUBMITTED BY: Jennifer Calvert, Finance Director